MILLVILLE BOARD OF EDUCATION
AGENDA

JUNE 16, 2014
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
   a. Finance                 Bob Donato
   b. Community Relations Committee    Mike Whilden
   c. Facilities Committee           Mike Beatty
   d. Professional Review Committee    Bob Donato
   e. Policy Committee               Mike Whilden
   f. Curriculum Committee            Joe Pepitone
   g. Shared Services Committee      Charles Flickinger
   h. Legal Committee                Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent
   An asterisk denotes all board members vote on items.
   Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary’s office.)
8. Unfinished Business
9. New Business
10. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary’s office).
11. Hearing of the Delegation
12. Adjournment
General – As Recommended by the Superintendent

* 1. It is recommended the Board of Education approve the list of field trips as indicated in the back up.

* 2. It is recommended the Board of Education approve the submission of the Carl D. Perkins Grant totaling $77,424 for FY 2015 and acceptance upon approval. The time frame for the grant is July 1, 2014 until June 30, 2014.

* 3. It is recommended the Board of Education accept the funds for year five of the 21st Century Elementary Grant beginning September 1, 2014 until August 31, 2015 for $535,000. The program will target 4th and 5th graders at Rieck Avenue, Mt. Pleasant, R. D. Wood, Silver Run, Holly Heights, R. M. Bacon and Haleyville Schools.

* 4. It is recommended the Board of Education approve the submission of the IDEA 2015 grant application and accept this grant upon approval from NJDOE. This grant covers the period from July 1, 2014 to June 30, 2015 and includes the following funds:

  IDEA Basic – Total funds $1,466,879
  IDEA Preschool – Total funds $27,997

* 5. It is recommended the Board of Education approve creating a position for a grant manager for the HIV, STD and Teen Pregnancy Prevention grant. There will be a stipend of $2,500 - Grant Funding

* 6. It is recommended the Board of Education approve creating a position for a Skills USA advisor for culinary arts at Millville Senior High School. The position is for 36 weeks, one day a week, one hour a day at the MEA hourly rate of $30. – FY15 Perkins Grant funding

* 7. It is recommended the Board of Education approve creating four positions (one at Memorial and three at Millville Senior High) for Technical Skills Assessment advisors. The position is for 36 weeks, one day per week, one hour per day at the MEA hourly rate of $30, not to exceed $1,500 per person. - FY15 Perkins Grant funding
General (cont.)

* 8. It is recommended the Board of Education approve creating three positions for school nurses to process sports physicals:
   Lakeside Middle School – one position for 16 hours
   Memorial High School – one position for 8 hours
   Millville Senior High School – one position for 32 hours

   The nurses will be paid at the MEA hourly rate of $30. – District funding

* 9. It is recommended the Board of Education approve eliminating attached list of position control numbers effective September 1, 2014.

* 10. It is recommended the Board of Education approve the cooperative pricing agreement with Cumberland County Vo-Tech as attached.

* 11. It is recommended the Board of Education approve the property/casualty insurance contract with Reeves and Melvin for the 2014-2015 school year. The total cost of insurance is estimated to be $240,336.

* 12. It is recommended the Board of Education approve resolution no. 1122 to cancel and void outstanding checks written prior to June 30, 2014 as indicated in the backup.

* 13. It is recommended the Board of Education approve the list of out of district workshops as indicated in the backup.


* 15. It is recommended the Board of Education approve creating a part-time position for attending alternative school planning days. The position is for 15 hours at the MEA hourly rate of $30. – District funding

1-15 All
16. It is recommended the Board of Education approve the state approved budgetary transfer for Preschool Education Aid dated May 29, 2014.

17. It is recommended the Board of Education approve the additional $1,000 fruit and vegetable grant money from the Department of Education awarded to Wood School for the remainder of the 2013-2014 school year.

18. It is recommended the Board of Education approve participation in the Fresh Fruit and Vegetable program for the 2014-2015 school year. The participants will be:

   Wood School       $14,080
   Silver Run School $30,415

19. It is recommended the Board of Education approve the acceptance of additional funds from the Cumberland Empowerment Zone for the 21st Century Community Learning Centers at Lakeside Middle School for the period Beginning June 1, 2014 until August 31, 2014 for $6,674.

20. It is recommended the Board of Education accept the 21st Century Community Learning Centers (21st CCLC) program grant from the Individuals with Disabilities Education Act of 2004 (IDEA '04), Part B, in the amount of $30,000 to implement activities to increase the inclusion of special education students within summer programs through August 30, 2014.

21. It is recommended the Board of Education approve a payment to Aisling Smith-Renshaw for 14 hours at the MEA hourly rate of $30 for her position as school nurse on the safety patrol trip to Washington, D.C.

22. It is recommended the Board of Education approve the continuing education summer tennis camp from July 7 to July 30, 2014. The camp fee if $180 for the four weeks or $50 per week. All proceeds will be used to support the Millville High School tennis program.
SUPERINTENDENT’S REPORT                     JUNE 16, 2014

General (cont.)

23. It is recommended the Board of Education approve creating a temporary position for a part-time speech/language pathologist at the Child Family Center for the 2014-2015 school year. The position is for two days per week, five hours per day at the MEA hourly rate of $30. – District funding

24. It is recommended the Board of Education approve the grant application for the New Jersey Assault Prevention Program and acceptance of funds when approved in the amount of $23,628.

16-24 Millville

Special Education – As Recommended by the Superintendent

* 25. It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2013-2014 school year.

25 All

Personnel

Retirement – As Recommended by the Superintendent

26. It is recommended the Board of Education approve the retirement of James Beals from his position as a building maintenance/custodial worker at the Child Family Center (pc#1155) to be effective July 1, 2014.

Resignation – As Recommended by the Superintendent

27. It is recommended the Board of Education approve the resignation of Sean Thom from his teaching position at Lakeside Middle School (pc#10076) to be effective July 1, 2014.
Resignation (cont.)

28. It is recommended the Board of Education approve the resignation of Richard Hinckley from his position as part-time security aide at Mt. Pleasant School (pc#10146) to be effective June 13, 2014.

29. It is recommended the Board of Education approve the resignation of Lewis Cassady from his position as a part-time security aide at Holly Heights School (pc#10145) to be effective June 30, 2014.

30. It is recommended the Board of Education approve the resignation of Henry Acevedo from his position as building maintenance worker at Holly Heights School (pc#329) as of June 2, 2014.

Leave of Absence

31. It is recommended the Board of Education approve a partially paid extension to a medical leave of absence for employee no. 1798 until June 25, 2014 utilizing the Family Medical Leave Act.

26-31 Millville

* 32. It is recommended the Board of Education approve the paid extension to the medical leave of absence for employee no. 390 until July 1, 2014 utilizing the Family Medical Leave Act.

* 33. It is recommended the Board of Education approve the unpaid medical leave of absence for employee no. 3466 from May 15 to July 1, 2014 utilizing the Family Medical Leave Act.

* 34. It is recommended the Board of Education approve the paid medical leave of absence for employee no. 4431 from June 23 to August 1, 2014 utilizing the Family Medical Leave Act.
**Appointments – As Recommended by the Superintendent**

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

* 35. It is recommended the Board of Education approve an additional 15 hours for AP Math tutoring at Millville Senior High School for Robert Barber, Sr. He will be paid at the MEA hourly rate of $30. – Title II funding

* 36. It is recommended the Board of Education approve the appointment of the following list of substitutes indicated in the back up:

<table>
<thead>
<tr>
<th>Teachers</th>
<th>Aides</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretaries</td>
<td>Custodians</td>
</tr>
<tr>
<td>Cafeteria Workers</td>
<td></td>
</tr>
</tbody>
</table>

* 37. It is recommended the Board of Education approve the appointment of the following staff to the position of summer technology workshop trainer:

**Shared position**

<table>
<thead>
<tr>
<th>Kristina Messina</th>
<th>Alicia Mackall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Justin Dodge</td>
<td>Carmelita Graham</td>
</tr>
</tbody>
</table>

The teachers will be paid at the MEA hourly rate of $30, not to exceed 60 hours total. – District funding

* 38. It is recommended the Board of Education approve the appointment of the following teachers for Career Technology Education curriculum revisions:

| Jamie Burrows | Gerald Bruman | Shawn Jenkins |

Auto 2 – 1 position, 9 hours total
Computer Science 1, 2, 3 – 2 positions per course, 9 hours total per level
Robotics – 1 position

Teachers will be paid at the MEA hourly rate of $30. – Perkins Grant funding
**Appointments (cont.)**

* 39. It is recommended the Board of Education approve the appointment of Kristin Tallant to the position of social worker for the district (pc#10178) effective September 1, 2014. She will be paid at the 4th step, MA+15 level of the MEA salary guide, $50,717. – District funding

* 40. It is recommended the Board of Education approve the appointment of the following teachers for social studies curriculum revisions:

  - David Biaselli
  - William Branin
  - Krystle Gnatz
  - Jarrod Headley
  - Jessica Kauffman
  - Christina Levari
  - Sheila Montecino
  - Heather O'Donnell
  - Michael Schenck
  - Michael Jones

The teachers will be paid at the MEA hourly rate of $30 for seven hours each – District funding

* 41. It is recommended the Board of Education approve the appointment of the following teachers as home instructors for the 2013-2014 school year:

  - David Biaselli
  - Kim Fassett
  - Amanda Gaunt
  - Kathy Morris

They will be paid at the MEA hourly rate of $30. – District Funding

* 42. It is recommended the Board of Education approve the appointment of the list of special education and general education teachers for IEP meetings during the summer as indicated in the back up. Teachers will be paid at the MEA hourly rate of $30, not to exceed a total of $70,000. – District/IDEA funding

* 43. It is recommended the Board of Education approve the appointment of Kelly Gandy to the position of project instructor for the veteran interview project and substitute instructor. The position is for three weeks, one day per week, two hours per day at the MEA hourly rate of $30. – Veteran Interview Donation funding
Appointments (cont.)

* 44. It is recommended the Board of Education approve the appointment of the following staff members to the position of temporary summer employees for the custodial pool:

   Melissa Sorantino  Wendy Smith  Vicky Parliman
   Pam Cassidy       Rosie Murphy    Antonio Robles
   Chuck Loder       Stephanie Parent  Dawn Mays
   Luis Flores       James Rettig    Shirley Hill
   Georgia Adams     Sandy Paulhus    Tina Ross
   Donna Felmey      Dot Guy         Gladys Errickson
   Dennise Harris    Ivelisse Crusado  Beverly Loiacono
   Estephanie Rodriquesz  Catherine Jeffries

   The position is for nine weeks, four days per week, ten hours per day at the rate of $9 per hour. – District funding

* 45. It is recommended the Board of Education approve the appointment of the following teachers for Summer Trek:

   Memorial High School
   Valerie Archetto  Patti Atkinson  Ann Bien
   Bill Branin       Megan Finney    Dara Nathan
   Jennifer Rauch    Emily Rowbotham

   Millville Senior High School
   Robert Barber, Jr.  Margaret Keefer  Tara Cotton
   Aaron Lane         Elsann Machotka  Dana Siniavsky
   Scott Stay         Michael Jones

   Millville Alternative School
   Tracie Seitz       Brenda Hoffman  Tiffany Lind
   Cindy Simione      Cindy Commander  Tiera Harden
   Richard Dawkins    Cathy Morris

   The position is for two days, six hours per day at the MEA hourly rate of $30. – District funding

* 46. It is recommended the Board of Education approve the appointment of Richard Dawkins to the position of attending alternative school planning days. He will be paid for 15 hours at the MEA hourly rate of $30. – District funding
Appointments (cont.)

* 47. It is recommended the Board of Education approve the appointment of Zachary Wurcel to the position of 12-month vice principal at Millville Senior High School (pc#297) effective July 1, 2014. He will be paid at the 3rd step of the MAA salary guide, $90,000 (salary may be adjusted when contract is settled.) – District funding

* 48. It is recommended the Board of Education approve the temporary part-time appointment of Sharon Miller to the position of one-to-one paraprofessional for student no. 25762. She will be paid at the MEA hourly rate of $12 for three hours. – IDEA Basic carryover funding backup

* 49. It is recommended the Board of Education approve the summer hours for our Crisis Management Coordinator, Robert Cirocco to work on HIB procedures and security measures for the district. He will work for 30 hours at the MEA hourly rate of $30.

50. It is recommended the Board of Education approve the appointment of Tracey Shea to the position of computer technician for the Technology Showcase at Lakeside Middle School. She will be paid at the MEA hourly rate of $17.35 for five hours. – District funding

51. It is recommended the Board of Education approve the appointment of the following special education teachers for the pre-school extended year program:

Casey Wilson  Dina Muzzarelli  
Denise Wright  Lauren DeSantis  
Jamie White  Danette Gaughan

The position is for 2.5 hours per day for 20 days at the MEA hourly rate of $30. – District funding
Appointments (cont.)

52. It is recommended the Board of Education approve the appointment of the following paraprofessionals for the pre-school extended school year program:

- Cheryl Macon
- Sandi DelVicario
- Lori Buckley
- Jamie White
- Lauren Taney
- Kathy Wright
- Danette Gaughan

Substitutes

- Alyssa Bennett
- Emily Barlas
- Laura Janecki
- Sam Johnson
- Kristy Phrampus

The program is for 3.5 hours per day for 20 days at the MEA hourly rate of $14. – District funding

53. It is recommended the Board of Education approve the appointment of the following teachers for Summer Trek:

**Silver Run School**

- Justin Dodge
- Danette Gaughan
- Lisa Rempfer
- Barbara Hemphill
- Cheryl Ismail
- Kristie Renzi
- Tina Stiles
- Stephanie Upham

**Holly Heights School**

- Julia Araujo
- Andrew Bingham
- Melissa Cerami
- Lisa Stahlberger
- Melissa Green
- Jackie Olivio
- Stephanie Slimmer
- Theresa Raudenbush

**Mount Pleasant School**

- Betsy Dutton
- Robin Elliott
- Jennifer Finch
- Jillian Heacox
- Maris Lynn
- Kristina Messina
- Krista Robinson
- Christina Sheppard

**Wood School**

- Kelly Musarra
- Shannon Nevico
- Michelle Mazur
- Christy Lopergolo
- Diane Nugent
- Stacey Oliver
- Diane Sansone
- Heather Harris Dian
Appointments (cont.)

Child Family Center
Jenna Passaro       Lindsay Hudson     Kathleen Parent
Denise Wright       Cindy Ciocco       Patricia Owens
Sharon Dondero      Caitlin Kneble (alt.) Lori O'Toole

The position is for two days, six hours per day at the MEA hourly rate of $30. – District funding

54. It is recommended the Board of Education approve the following appointments for the School Age Child Care Summer Camp:

**Supervisors**
Ashley DelVecchio – K – Grade 3
Patricia Valeri – Grade 4 – 7

**School Nurse**
Dianna Dennis

The supervisors will work for seven weeks, five days per week, six hours per day at the MEA hourly rate of $30.

The school nurse will work for seven weeks, one day per week, six hours per day at the MEA hourly rate of $30. – Latch Key funding

55. It is recommended the Board of Education approve the appointment of the following staff for the 21st Century elementary summer program:

**Site Coordinator – Shared Position**
Lisa Baskow        Crystal Bermudez

They will be paid at the MEA hourly rate of $30 for five weeks plus one day, five days per week, five hours per day. – 21st Century grant funding
56. It is recommended the Board of Education approve the appointment of the following staff for the 21st Century elementary summer program:

Social Worker/Counselor- Shared Position
John Rilley        Meghan MacNeill

They will be paid at the MEA hourly rate of $30 for five weeks, five days per week, five hours per day. – 21st Century grant funding

57. It is recommended the Board of Education approve the appointment of the Alicia Mackall to the position of online learning teacher for the 21st Century elementary program. She will be paid at the MEA hourly rate of $30 for ten weeks, two days per week, three hours per day. – 21st Century grant funding

58. It is recommended the Board of Education approve the appointment of the following teachers for the 21st Century elementary summer program:

Nicole Boesz       Melissa Cerami       Ivelise Cumba
Justin Dodge       Alicia Mackall       Kristina Messina
Lisa Rempfer       Robin Elliott        Julie Stewart
Stephanie Upham    Sandra Gappa         Michael Thomas
Samantha Catlett   Krista Robinson      Kelly Gandy
Ashley Bartholomew  Kelsi McCafferty    Robert Trivellini

Staff will work one to five weeks plus one day, five days per week, four to five hours per day at the MEA hourly rate of $30. – 21st Century grant funding
59. It is recommended the Board of Education approve the appointment of the following aides for the 21st Century elementary summer program:

Sandra Gappa       Michael Thomas       Ozmear Evans
Samantha Catlett  Krista Robinson      Karen Kozak
Krista Robinson    Ashley Bartholomew   Carol Veale
Terri McCafferty   Tracey Oniszczuk     Vonda Allen
Kelsi McCafferty   Christina Sheppard   Lisa Baskow
Crystal Bermudez

Aides will work five weeks plus one day, five days per week, six hours per day at the MEA hourly rate of $14. – 21st Century Grant funding

60. It is recommended the Board of Education approve the appointment of the following cafeteria aides for the 21st Century elementary summer program:

Doris Hall      Judith Adams
Tammy Thompson  Linda Polhamus - Substitute

The cafeteria aides will work up to eight weeks plus one day, up to five days per week, up to five to six hours per day at the MEA hourly rate of $14. – 21st Century Grant Funding

61. It is recommended the Board of Education approve the appointment of the following teachers to the position of language arts professional development instructional coach:

Heather Harris      Dian Theresa Raudenbush
Justin Dodge

Teachers will be paid at the MEA hourly rate of $30, not to exceed 18 hours each. – Title I 2015 funding
62. It is recommended the Board of Education approve the appointment of the following teachers for language arts curriculum revisions:

Amy Fabianovicz        Jennifer Finch        Danette Gaughan
Jackie Olivo           Kelly Bingham         Stacey Oliver
Kimberly Taylor        Kristina Messina      Robin Elliott

The teachers will be paid at the MEA hourly rate of $30 for a maximum of 20 hours each. – Title I 2015 funding

63. It is recommended the Board of Education approve the appointment of the following teachers for the special education extended school year:

Cindy Hignett          Stacy Hulse          Kristin Phelan
Marteeana Caple        Heidi Fisler          Colleen Strom
Rebecca Wadsworth      Charlotte Richardson

Substitutes
Valerie Archetto       Ashley Gaughan        Rhonda Bennett
Danette Gaughan        Kathleen Stretch      LeAnn Burns
Shannon Anderson       Vanessa Bratton

The program is for eight weeks, four days per week, four hours per day at the MEA hourly rate of $30. – IDEA Basic funding
Appointments (cont.)

64. It is recommended the Board of Education approve the appointment of the following paraprofessionals for the special education extended school year:

Barbara Todd       Nancy Woller       Karen Mosley
Nicole Interlante  Rhonda Bennett    Vanessa Bratton
Christine Armington Alberto Jimenez  Carmen Moreno
Shirley Ney (LEAD)  Lori Carapelli    Angie Diaz
Danielle Cosgrove   Alyssa Robbins    Shirley Hill
Charlotte Phillips

Substitutes
Ashley Gaughan       Danette Gaughan  LeAnn Burns
Kathleen Stretch     Shannon Anderson  Desiree Feltes

The staff will be paid at the MEA hourly rate of $14 for six weeks, four days per week, four hours per day. – IDEA Basic funding

65. It is recommended the Board of Education approve the appointment of the list of teachers and site coordinators indicated in the back up For the 21st Century program for the 2014-2015 school year. Staff will be paid at the MEA hourly rate of $30. Site coordinators will work five days per week, up to three hours per day. Teachers will work five days per week, up to two hours per day. In the event of a field trip, training or meeting work may be extended to seven hours per day. – 21st Century Grant funding backup
Appointments (cont.)

66. It is recommended the Board of Education approve the appointment of the following list of aides for the 21st Century program for the 2014-2015 school year:

- Sandra Gappa
- Kaydee Anderson
- Michael Thomas
- Nancy Stone
- Terri McCafferty
- Belkis Cerda
- Ozmear Evans
- Renita Rodriguez
- Carol Veale
- Samantha Catlett
- John Fordyce
- Karen Kozak
- Ashley Gaughan
- Amanda DeVita
- Yajaira Montero
- Toni Smith
- Tracey Oniszczuk

Staff will be paid $9.50 per hour for five days per week, up to three hours per day. In the event of a field trip, training or meeting work may be extended to seven hours per day. – 21st Century Grant funding

67. It is recommended the Board of Education approve the summer hours for Valerie Raines to oversee the SACC program and summer camp. She will be paid at the MEA hourly rate of $30, not to exceed 37 days. – Latch Key and Family Friendly Grant funding

68. It is recommended the Board of Education approve the list of School Age Child Care summer camp counselors as indicated in the back up. The program is for seven weeks, five days per week, from five to ten hours per day. Adult and college counselors will be paid $14 per hour and students will be paid $8.25 per hour. – Latch Key funding
69. It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century middle school summer program coordinator:

Katherine Anderson  
Kelly Gandy, substitute  
Elviro Ocasio, substitute

The program is one to eight weeks, one to five days per week, one to six hours per day at the MEA hourly rate of $30. In the event of a field trip or special event hours may be extended to a maximum of seven hours per day. – CEZ 21st Century and supplemental grant funding

70. It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century middle school summer program enrichment teachers/special services staff:

Bernadine Cirocco     Heather Birnstiel  
Kelly Gandy           
Courtney McLaughlin, Substitute

The program is one to seven weeks, one to five days per week, one to six hours per day at the MEA hourly rate of $30. In the event of a field trip or special event hours may be extended to a maximum of seven hours per day. – CEZ 21st Century and supplemental grant funding
Appointments (cont.)

71. It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century middle school summer program enrichment aide:

Elviro Ocasio  Alexandra Gould
Kara Polhamus  Andrew Stone
Courtney McLaughlin, Substitute

Student Aides
Rebecca Thompson  Kanei Green-Scott

The program is one to seven weeks, one to five days per week, one to six hours per day at the MEA hourly rate of $14. Student aides will be paid $8.25 per hour. In the event of a field trip or special event hours may be extended to a maximum of seven hours per day. – CEZ 21st Century and supplemental grant funding

72. It is recommended the Board of Education approve the appointment of Elviro Ocasio to the position of parent involvement coordinator for the 21st Century middle school program for the 2014-2015 school year. The program is for 25 weeks, two days per week, four hours per day at the MEA hourly rate of $9.50. Summer professional development not exceed 25 hours. – CEZ 21st Century grant

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Bids – As Recommended by the Superintendent

* 73. It is recommended the Board of Education approve the following bid awards:

Bid No. 14-28 Electrical Repair & Maintenance
Ronald Janey Electrical Contractor, Inc.  $98.38/hour

Bid No. 13-47 HVA Small Projects Under $50,000
Renew current contract at a 5%  $90/hour Journeyman increase to cover prevailing wage and overhead costs
helper cost at 0% increase  $30/hour Helper Rate
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Bids (cont.)

Bid No. 13-48 HVAC Service & Repairs Under $5,000
Renew current contract at a 5% increase to cover prevailing wage
and overhead costs
Helper cost at 0% increase

Bernal Mechanical Contractors
2569 N. Delsea Drive
Vineland, NJ 08360

$90/hour Journeyman Rate
$30/hour Helper Rate

Bid No. 11-54 Grounds and Turf Maintenance
Renew current contract for third year (2014-2015) for
ground and turf maintenance at a 0% increase to:

Team Reed Landscaping
435-436 Landis Avenue
Bridgeton, NJ 08302

$72,900/year

Bid No. 12-26 Trash and Recyclables Removal
Renew current contract for the third year (2014-2015) for
trash and recyclables removal at a 1.0% increase to:

Waste Management
Silvia Street
Ewing, NJ 08628

$73,295.36/year

Bid No. 14-30 To & From Homeless Transportation
(2013-2014) Summer Transportation Services
(2014-2015)

Sheppard Bus Service: To & From Homeless Transportation
$54,000/year. (2013/2014) Prorated from June18, 2014 to June 24, 2014

Summer Transportation
(2014-2015) $52,364/year
Bids (cont.)

Bid No. 14-31 To and From Non-Public/Choice Transportation, 2014-2015 School Year

Sheppard Bus Service: To & From Non-Public/Choice Transportation

$598/diem x 180 days
$107,640 for the 2014-2015 School year

Bid No. 14-27 Door Replacements

James Doorcheck, Inc. $27,005.00

Holly Heights Kitchen Door $5,768
Senior High Cafeteria Hallway to Outside 6,573
Rieck Avenue Kitchen Door 8,642
Mt. Pleasant Boys’ Rest Room New Section 1,498
Mt. Pleasant Girls’ Rest Room New Section 1,498
Mt. Pleasant Boys’ Rest Room Old Section 1,513
Mt. Pleasant Girls’ Rest Room Old Section 1,513

Annual Approvals and Appointments – As Recommended by the Superintendent

* 74. Board Secretary


* 75. Chief School Administrator to Approve Transfers:

It is recommended the Board of Education officially designate the chief school administrator to approve transfer amounts among line items and program categories as are necessary between meetings of the Board for the 2014-2015 school year, in accordance with 18A:22A-8.1
Annual Approvals and Appointments (cont.)

* 76. Board Architect

It is recommended the Board of Education appoint Garrison Architects to the position of Architect for the 2014-2015 school year at the fee schedule attached.

* 77. Board Accountant/Auditor

It is recommended the Board of Education appoint Ford, Scott and Associates, L.L.C. to the position of Board Accountant/Auditor at an annual retainer of $61,200 for the 2014-2015 school year, and acknowledge the peer review report submitted by Ford, Scott and Associates, L.L.C. in accordance with N.J.A.C. 6A:23-2.2(i), subject to compliance with the Pay-to-Play regulations. Back up

* 78. Board Solicitor

It is recommended the Board of Education appoint Arnold Robinson, Esquire, of Robinson, Andujar and Robinson to the position of Board Solicitor at an annual retainer of $17,400 with an hourly rate of $135, with addition fees for the contract term not to exceed $45,000, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.

* 79. Board Labor Counsel

It is recommended the Board of Education appoint Capehart & Scatchard, P.A. to the position of Board Negotiator at the hourly rate of $170 per hour with a maximum fee for the contract term not to exceed $35,000, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.

* 80. Elementary Board Physician

It is recommended the Board of Education appoint Ketan R. Patel, M.D. to the position of Elementary Board Physician at an annual retainer of $12,900, with additional fees for the contract term not to exceed $8,000, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.
Annual Approvals and Appointments (cont.)

* 81. Secondary Board Physician

It is recommended the Board of Education appoint Donald C. Huston, Jr., D.O. to the position of Secondary Board Physician at an annual retainer of $12,700 and $160 per exam, with additional fees for the contract term not to exceed $55,000, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.

* 82. Secondary Board Sports Physician

It is recommended the Board of Education appoint Seth Silver, M.D. to the position of Secondary Board Sports Physician at an annual retainer of $7,500 and $180 per exam, with additional fees for the contract term not to exceed $12,500, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.

* 83. Board Optometrist

It is recommended the Board of Education appoint Lynne Porreca, O.D. to the position of School Optometrist, for all four year old children, and students in grades 1, 3 and 5, at an annual retainer fee of $8,500 with additional fees for the contract term not to exceed $3,000, for the 2014-2015 school year, subject to compliance with the Pay-to-Play regulations.

* 84. Health Insurance Broker

It is recommended the Board of Education appoint Allen Associates as the health insurance broker of record for the 2014-2015 school year.

* 85. Property & Casualty/Workman’s Compensation Insurance Broker

It is recommended the Board of Education appoint Reeves & Melvin as the property & casualty and workman’s compensation insurance broker of record for the 2014-2015 school year.

* 86. Third Party 403B Administrator

It is recommended the Board of Education appoint The Omni Group as the Third Party 403B Administrator.
Annual Approvals and Appointments (cont.)

* 87. 403B Tax Shelter Annuity Companies

It is recommended the Board of Education approve the attached list of 403B Tax Shelter Annuity Companies.

* 88. Third Party 125 Plan Administrator

It is recommended the Board of Education appoint Aflac as the Third Party 125 Plan Administrator.

* 89. Assistant Board Secretaries

It is recommended the Board of Education appoint Lisa Beatty as the Assistant Board Secretary/Accounting for the 2014-2015 school year; and Toni Basich as the Assistant Board Secretary/Purchasing Agent for the Millville Public School System for the 2014-2015 school year, with purchasing authority as set forth in 18A:18A-2, 18A:18A-3, 18A:18A-37 and 18A:18A-10. (Bid limit is currently set at $36,000 and the quote threshold is $5,400.)

* 90. Affirmation Action Officer, American Disabilities Act Coordinator, and Desegregation Officer

It is recommended the Board of Education appoint Steve Burke as Affirmative Action Officer, American Disabilities Act Coordinator (A.D.A.) and Desegregation Officer for the Millville Public School System, for the 2014-2015 school year.

* 91. 504 Coordinator

It is recommended the Board of Education appoint Nora Zielinski and Ryan Cruzan as the 504 Coordinators for the Millville Public School System for the 2014-2015 school year.

* 92. Attendance Officer

It is recommended the Board of Education appoint Herbert Williams, as the Attendance officer for the Millville Public School System for the 2014-2015 school year.
* 93. Public Agency Compliance Officer

It is recommended the Board of Education appoint Toni Basich as the Public Agency Compliance Officer for the Millville Public School System for the 2014-2015 school year.

* 94. Integrated Pest Management (IPM) Coordinator

It is recommended the Board of Education appoint Ryan Cruzan as the District IPM Coordinator for the 2014-2015 school year.

* 95. Asbestos Hazard Emergency Response Act (AHERA) Coordinator

It is recommended the Board of Education appoint Ryan Cruzan as the AHERA Coordinator for the 2014-2015 school year.

* 96. Custodian of Government Records

It is recommended the Board of Education appoint Bryce Kell as the Custodian of Government Records for the 2014-2015 school year.

* 97. District Homeless Liaison

It is recommended the Board of Education appoint Jamie Sutton as the District Homeless Liaison for the 2014-2015 school year.

* 98. District Anti-Bullying Coordinator

It is recommended the Board of Education appoint Bob Cirocco as the District Anti-Bullying Coordinator for the 2014-2015 school year in accordance with NJSA 18A:37-15(c).

* 99. Crisis Management Plan

It is recommended the Board of Education adopt the District’s Crisis Management Plan and appoint Bob Cirocco as the Crisis Coordinator for 2014-2015 school year.

* 100. Indoor Air Quality Program

It is recommended the Board of Education adopt the Indoor Air Quality Program and designate Ryan Cruzan as the program monitor for the 2014-2015 school year.
* 101.  Time and Place of Regular Meeting

It is recommended the Board of Education approve the following meeting schedule for the 2014-2015 school year (amended to avoid holidays).

- First Monday of each month in the Culver Center at 7:00 pm
- Third Monday of each month in the Culver Center at 7:00 pm

* 102.  Authorization to Sign Checks

It is recommended the Board of Education authorized the President or Vice President to sign school checks along with the Board Secretary, for the 2014-2015 school year, as has been the practice.

* 103.  Designation of Depositories

It is recommended the Board of Education formally designate the following agencies as depositories for funds of the Millville Board of Education for the 2014-2015 school year.

a.  TD Bank
b.  Millville Savings & Loan
c.  Bank of America
d.  Colonial Bank
e.  Sun National Bank
f.  Newfield Bank
g.  Susquehanna Bank

* 104.  Designation of Newspapers of Record

It is recommended the Board of Education formally designate the following newspapers as Newspapers of record for the 2014-2015 school year:

a.  The Press
b.  The News of Cumberland County
c.  The Daily Journal
Annual Approvals and Appointments (cont.)

* 105. Dollar limit amounts for board member expenses

It is recommended the Board of Education approve the following expense limit amounts for board members’ attendance at professional meetings, workshops for the 2014-2015 school year, in compliance with NJ State travel reimbursement guidelines as established by the Department of Treasury in NJOMB circular letter 06-02, except that those guidelines that conflict with the provisions of Title 18A of the New Jersey Statutes shall not be applicable.

Meals and Lodging: normal costs for such items as determined by the federal government cost tables for the specific geographic area in which the expense was incurred

Mileage: the State rate as per NJOMB

* 106. Board Policies

It is recommended the Board of Education approve the present Board Policies for the 2014-2015 school year, subject to revision.

* 107. Administrative Procedures

It is recommended the Board of Education approve all Administrative Procedures, as they currently exist, for the 2014-2015 school year.

* 108. Petty Cash and Change Funds for the Schools and Administration

It is recommended the Board of Education approve the attached list of petty cash and change funds for the schools and administration for the 2014-2015 school year.

* 109. Free and Reduced Price Food Services

It is recommended the Board of Education accept and adopt the regulations developed by the Bureau of Child Nutrition Program for free or reduced price lunches/milk for the 2014-2015 school year.
Annual Approvals and Appointments (cont.)

* 110. General Education programs and Textbooks

It is recommended the Board of Education approve the adoption of the present district curriculum and services along with appropriate textbooks, which are consistent with the district goals and objectives, for the 2014-2015 school year. It is understood that curricular development is an on-going process and that curricula is aligned with New Jersey Core Curriculum Content Standards.

* 111. Recognition of the Official Bargaining Units

It is recommended the Board of Education recognize the following bargaining units for the 2014-2015 school year:

- Millville Education Association (MEA)
- Millville Administrators Association (MAA)
- Association of Building Maintenance Workers in Affiliation with NJ Civil Service Association, Cumberland Council 18
- Millville Support Services Association (MSSA)
- Millville Food Services Association
- Central Office Executive Assistants/Confidential Employees

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