

**MILLVILLE BOARD OF EDUCATION  
AGENDA**

**SEPTEMBER 23, 2013**

MILLVILLE BOARD OF EDUCATION  
MILLVILLE, NEW JERSEY  
SEPTEMBER 23, 2013  
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
  - a. Finance Ali Edwards
  - b. Community Relations Committee Ali Edwards
  - c. Educational Facilities Committee Mike Beatty
  - d. Professional Review Committee Connie Johnson
  - e. Policy Committee Mike Whilden
  - f. Curriculum Committee Joe Pepitone
  - g. Shared Services Committee Michael Santiago
  - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent  
An asterisk denotes all board members vote on items.
8. Report of the Treasurer, 7/31/13 and Report of the Secretary  
And Budget Control, 7/31/13
9. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
10. Unfinished Business
11. New Business
12. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office) September 23, 2013.
13. Hearing of the Delegation
14. Adjournment

**General – As recommended by the Superintendent**

- \* 1. It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the back up.
- \* 2. It is recommended the Board of Education approve the list of field trips as indicated in the back up.
- \* 3. It is recommended the Board of Education approve the establishment of a new club at Millville Senior High School, entitled the American Sign Language Club (ASLC). They will meet beginning in the 2014 school year with volunteer faculty advisor, Bonnie Chester.
- \* 4. It is recommended the Board of Education approve creating positions for two teachers for credit completion/Saturday detention at Millville Senior High School. The teachers will work for approximately nine sessions on Saturdays for four hours at the MEA hourly rate of \$30, and for approximately 61 credit completion dates for two hours each at the MEA hourly rate of \$30. – District funding
- \* 5. It is recommended the Board of Education approve creating three positions for after-school tutoring/credit completion teachers at Memorial High School. The program will be for approximately 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – District funding
- \* 6. It is recommended the Board of Education approve creating a position for a full time security aide at Memorial High School for the 2013-2014 school year. – District Funding
- \* 7. It is recommended the Board of Education approve the out-of-state travel to the Alliance for a Healthy Generation workshop in Little Rock, Arkansas on September 30 to October 1, 2013 for Stephanie Muhlbaier, Stacey Trimble, Lauren Daigle and Jaime Sutton with a total cost of approximately \$2,000.

## **SUPERINTENDENT'S REPORT**

**September 23, 2013**

### **General (cont.)**

8. It is recommended the Board of Education accept the FitnessGram grant in the amount of \$1,000 from the New Jersey Association for Health, Physical Education, Recreation and Dance.
9. It is recommended the Board of Education accept the anonymous donation to Lakeside Middle School in the amount of \$115,000 for the 2013-2014 school year.
10. It is recommended the Board of Education approve acceptance of the funds for a partnership with the Cumberland Empowerment Zone Corporation (Year 5 of 5) for the 21<sup>st</sup> Century Community Learning Centers at Lakeside Middle School beginning September 1, 2013 until August 31, 2014 for \$64,501.
11. It is recommended the Board of Education approve creating a position for a club advisor/guidance counselor at Lakeside Middle School. The position is for 36 weeks, five days per week, not to exceed 150 hours at the MEA hourly rate of \$30. – Family Friendly Grant funding
12. It is recommended the Board of Education approve creating a position for a SACC staff trainer. The position is for 36 weeks, five days per week, one hour per day at the MEA hourly rate of \$30. – Family Friendly Grant funding
13. It is recommended the Board of Education approve creating a position for a SACC activity trainer. The position is for 36 weeks, five days per week, one hour per day at the MEA hourly rate of \$30. – Family Friendly Grant funding
14. It is recommended the Board of Education approve creating positions for two paraprofessionals for vagus nerve stimulator training. Staff will be paid \$9.50 per hour for one hour. – IDEA Basic funding

## SUPERINTENDENT'S REPORT

September 23, 2013

### General (cont.)

15. It is recommended the Board of Education approve creating twelve positions (teachers and paraprofessionals) for special education parent training. The teachers will be paid for three training sessions, 2.5 hours each for a total of 7.5 hours per teacher at the MEA hourly rate of \$30. The paraprofessionals will work for 2.5 hours each for a total of 7.5 hours at the MEA hourly rate of \$12. – IDEA Basic Funding
16. It is recommended the Board of Education approve creating a temporary position for a one-to-one paraprofessional for student no. 33433 at Mt. Pleasant School for the 2013-2014 school year. – IDEA Basic funding
17. It is recommended the Board of Education approve creating a temporary position for a one-to-one paraprofessional for student no. 33293 at Mt. Pleasant School for the 2013-2014 school year. – District funding

### Personnel

#### Resignation – As Recommended by the Superintendent

18. It is recommended the Board of Education approve the resignation of Ashlee Seitz from her position as part-time aide at Silver Run School (pc#845) effective August 28, 2013.
19. It is recommended the Board of Education approve the **corrected date** of resignation of Denise Sferra from her position as teacher of the handicapped at Silver Run School (pc#1214) to be effective **October 1, 2013**.

#### Leave of Absence – As Recommended by the Superintendent

20. It is recommended the Board of Education approve the unpaid extension to a medical leave of absence until November 25, 2013 for employee no. 1802 utilizing the Family Medical Leave Act.

**SUPERINTENDENT'S REPORT**

**September 23, 2013**

**Leave of Absence (cont.)**

21. It is recommended the Board of Education approve the unpaid medical leave of absence from September 16 to October 7, 2013 for employee no. 3014 utilizing the Family Medical Leave Act.
22. It is recommended the Board of Education approve the unpaid medical leave of absence from September 3 to September 27, 2013 for employee no. 1938 utilizing the Family Medical Leave Act.
23. It is recommended the Board of Education approve the unpaid leave of absence from October 1 to November 18, 2013 for employee no. 1200 utilizing the Family Medical Leave Act.

**SUPERINTENDENT'S REPORT**

**September 23, 2013**

**Transfer – As recommended by the Superintendent**

24. It is recommended the Board of Education approve the transfer of Cristy Lopergolo from her position as a math teacher at Lakeside Middle School (pc#830) to the position of math coach at Wood School (pc#10163) effective September 3, 2013.
25. It is recommended the Board of Education approve the transfer of Michael Saul from his position as teacher of vocal music at Wood School (pc#755) to the same position at Rieck Avenue School (pc#277) effective September 1, 2013.

**8-25 Millville**

**SUPERINTENDENT'S REPORT**

**September 23, 2013**

**Appointments – As Recommended by the Superintendent**

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- \* 26. It is recommended the Board of Education approve the appointment of the following list of substitutes as indicated in the back up:

Teachers	Aides
Secretaries	Custodians
Cafeteria Workers	

- \* 27. It is recommended the Board of Education approve the appointment of Jorge Montalvo to the part-time position of seasonal grounds/maintenance worker for the district. He will be paid \$12 per hour not to exceed \$13,000 per year. – District funding
- \* 28. It is recommended the Board of Education approve the appointment of William Hallman, Jr. to the position of night lead/building maintenance worker at Memorial High School (pc#111) effective November 1, 2013. He will be paid at the 2<sup>nd</sup> step of the Building Maintenance Workers' salary guide, \$27,840 plus \$1,200 for black seal and \$900 for night lead stipend for a total of \$29,940 prorated to \$19,953.86 – District funding
- \* 29. It is recommended the Board of Education approve the temporary appointment of Jennifer Bateman to the position of security aide at Memorial High School (pc#10179) effective September 18, 2013. She will be paid at the 2<sup>nd</sup> step of the MEA salary guide, \$20,180 prorated. – District funding
- \* 30. It is recommended the Board of Education approve the appointment of the list of home instructors as listed in the back up. They will be paid at the MEA hourly rate of \$30. – District funding

**Appointments (cont.)**

- \* 31. It is recommended the Board of Education approve the appointment of Kaitlyn Hoffman to the position of student clerical worker at the Culver Center effective September 19, 2013. She will be paid \$7.25 per hour for 3 ½ hours per day. – District funding
- \* 32. It is recommended the Board of Education approve creating a temporary accounting supervisor position for Jackie Bagby through October 4, 2013 with a stipend not to exceed \$2,700.

**26-32 All**

- 33. It is recommended the Board of Education approve the appointment of Barbara Fidiaj to the position of kindergarten paraprofessional at Silver Run School (pc#533) effective September 1, 2013. She will be paid at the 3<sup>rd</sup> step of the MEA salary guide, \$19,280. – District funding
- 34. It is recommended the Board of Education approve the appointment of Kimberly Calkin to the position of part-time classroom aide at Mt. Pleasant School (pc#854) effective September 23, 2013. She will be paid \$31.50 per day for 3 ½ hours Per day. – District funding
- 35. It is recommended the Board of Education approve the appointment of the following staff to the position of wrap around supervisor at the Child Family Center effective September 6, 2013:

Nelly Gardiner  
Substitutes: Dona Sooy, Eileen Roche

They will be paid \$10.73 per hour for three hours per day for five days per week. – ECPA funding



**Appointments (cont.)**

36. It is recommended the Board of Education approve the appointment of Cheryl Ashbridge to the position of morning wrap around coordinator at the Child Family Center effective September 6, 2013. She will be paid \$10.73 per hour for 1 ¼ hours per day for five days per week. – ECPA Funding
37. It is recommended the Board of Education approve the appointment of the list of staff indicated in the back up to the position of wrap around instructional aides at the Child Family Center effective September 6, 2013. They will be paid \$9.50 per hour, \$7.25 per hour for students for up to 4 ½ hours per day for five days per week. – ECPA funding
38. It is recommended the Board of Education approve the appointment of Danette Gaughan to the position of elementary teacher at Silver Run School (pc#1043) effective September 1, 2013. She will be paid at the 2<sup>nd</sup> step of the MEA salary guide, \$47,981. – District funding
39. It is recommended the Board of Education approve the appointment of Paul Williams to the position of full-time security aide at Silver Run School (pc#10148) effective September 3, 2013. He will be paid at the 2<sup>nd</sup> step of the MEA salary guide, \$20,180. – District funding
40. It is recommended the Board of Education approve the **revised** appointment of the following teachers for the position of grade one language arts curriculum writing:

Michelle Mazur  
Kelly Bingham

Nina Crain

They will be paid for **30 hours** at the MEA hourly rate of \$30. – Title I funding

41. It is recommended the Board of Education approve the **revised** appointment of Beth Benfer for the position of language arts curriculum writing. She will be paid for **45 hours** at the MEA hourly rate of \$30. – Title I funding

**Appointments (cont.)**

42. It is recommended the Board of Education approve the appointment of Kimberly Berry to the position of PBIS implementation aide at Bacon School (pc#10110) effective September 19, 2013. She will be paid at the 1<sup>st</sup> step of the MEA salary guide, \$18,680 prorated. – District funding
43. It is recommended the Board of Education approve the appointment of Cheri Steele to the position of special education teacher at Silver Run School (pc#1214) effective September 30, 2013. She will be paid at the 10<sup>th</sup> step, BA+10 level of the MEA salary guide, \$55,933 prorated. – District funding
44. It is recommended the Board of Education approve the **revised** appointment of the following staff for autism inclusion training:

Teachers

Kristi Cranmer	Jennifer Morrow
Leon Warner	Cassandra Russo
Jennifer DeFeo	Julie Stewart
Erin Barse	

Paraprofessionals

Connie Thon	Carol Veale
Jackie Page	Shirley Hill
Rebecca Morris	Danielle Matthews
Samantha Catlett	Darlene Briggs

Teachers will be paid for **6.5 hours** and the paraprofessionals will be paid for **12 hours** at the MEA hourly rate. – IDEA Basic funding

**Appointments (cont.)**

45. It is recommended the Board of Education approve the appointment of the following teachers for after-school math tutoring at Lakeside Middle School:

Kimberly Fassett                      Margaret Borchert  
Janet Pike

The program is for up to 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title I funding

46. It is recommended the Board of Education approve the appointment of the following teachers for after-school language arts tutoring at Lakeside Middle School:

Rita Pettit                      Pamela Bergman  
Kelly Gandy

The program is for up to 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title I funding

47. It is recommended the Board of Education approve the appointment of the following staff for vagus nerve stimulator training at Rieck Avenue School:

Lori Carapelli                      Allison Hickman

They will be paid \$9.50 per hour for one hour each. – IDEA Basic funding

48. It is recommended the Board of Education approve the appointment of the staff listed in the back up for the elementary 21<sup>st</sup> Century program. – 21<sup>st</sup> Century Grant funding

49. It is recommended the Board of Education approve the appointment of the staff listed in the back up for the middle School 21<sup>st</sup> Century program. – 21<sup>st</sup> Century Grant Funding

**Appointments (cont.)**

- 50. It is recommended the Board of Education approve the appointment of Ryan Macken to the position of teacher of vocal music at Wood School (pc#755) effective September 1, 2013. He will be paid at the 1<sup>st</sup> step, MA level of the MEA salary guide, \$48,947. – District funding
  
- 51. It is recommended the Board of Education approve the appointment of the following staff for special education parent training:

Teachers

Beth Oliver	Heidi Fisler	Faye Avner
Sandra Padro	Dara Nathan	Sally Blizzard
Laura Craig	Brenda Hoffman	

Paraprofessionals

Claudia Erwin	Christine Armington	Laketta Habersham
Charlotte Phillips		

The teachers will be paid for three training sessions, 2.5 hours each for a total of 7.5 hours per teacher at the MEA hourly rate of \$30. The paraprofessionals will work for 2.5 hours each for a total of 7.5 hours at the MEA hourly rate of \$12. – IDEA Basic funding

**Reappointments – As Recommended by the Superintendent**

- 52. It is recommended the Board of Education approve the reappointment of Colleen Blithe to the position of teacher of gifted and talented for the 2013-2014 school year.
  
- 53. It is recommended the Board of Education approve the reappointment of Karen Simmons to the position of classroom teacher for the 2013-2014 school year.
  
- 54. It is recommended the Board of Education approve the reappointment of Patricia Curcuru to the position of 10-month guidance counselor for the 2013-2014 school year.

**Reappointments (cont.)**

55. It is recommended the Board of Education approve the reappointment of Richard Sooy to the position of part-time security aide for the 2013-2014 school year.

**33-55 Millville**

- \* 56. It is recommended the Board of Education approve the reappointment of the following hourly staff at Millville Alternative School for the 2013-2014 school year:

Steve Bowen – Math – 3 hours and 42 minutes per day  
Brenda Hoffman – Science – 3 hours and 42 minutes per day

**Salary Adjustments – As Recommended by the Superintendent**

- \* 57. It is recommended the Board of Education approve the salary adjustments as indicated in the back up.

**Co-Curricular Resignations – As Recommended by the Superintendent**

- \* 58. It is recommended the Board of Education approve the resignation of Kathryn Fransko from her co-curricular position as assistant spring play director.

**Co-Curricular Appointments – As Recommended by the Superintendent**

- \* 59. It is recommended the Board of Education approve the co-curricular appointments as indicated in the back up.



**SUPERINTENDENT'S REPORT**

**September 23, 2013**

**Balance Sheet Reports – As Recommended by the Superintendent**

- \* 64. It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending July 31, 2013.

**56-64 All**