

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, September 23, 2013, at 7:00 pm.

The following were present:

Mr. Beatty	Present
Mrs. Edwards	Present
Mr. Ennis	Present
Mr. Flickinger	Present
Mr. Herman	Absent
Mrs. Johnson	Present
Mr. Pepitone	Present
Mrs. Perrelli	Present
Mr. Santiago	Present
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent
Mr. Bryce Kell, Board Secretary
Mr. Steve Burke, Asst. Superintendent of Personnel & Assessment
Dr. Pamela Moore, Asst. Superintendent Curriculum
Mr. Arnold Robinson, Solicitor

President's Statement

The Open Public Meeting was called to order at 7:00 pm by Vice President Flickinger, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

Committee Meetings

Facilities and Finance Committee

Mike Beatty reported that school started without any major issues. The next meeting will be scheduled shortly.

Professional Review Committee

Connie Johnson reported on the meeting held recently where several positions were discussed. She asked for support on several positions including a security guard, para-professionals at Mt. Pleasant and a teacher at Silver Run.

Policy Committee

Mike Whilden stated that several policies are being reviewed and many will be on the next agenda for a first reading.

Curriculum Committee

Mike Beatty reported on the meeting held tonight. Some of the items discussed were assessment updates and the Rowan Grant for math teachers at Lakeside, language arts curriculum writing, and the addition of another special education classroom at Holly Heights. The Committee will discuss summer trek at the next meeting.

Superintendent's Report

Dr. Moore introduced Ozmeare Evans as student board member of the month.

Mike Beatty asked Ozmeare what the students thought of block scheduling. Ozmeare responded that he thinks it is great because you have more time to devote to one subject and work with the teachers.

Mr. Beatty asked Ozmeare what he liked best at the high school. Ozmeare said that he likes the staff and that the administration is extremely friendly and helpful.

Dr. Gentile, Mr. Burke and Dr. Moore introduced the staff for perfect attendance and years of service.

General – As recommended by the Superintendent

Mr. Whilden made a motion that the Board approve the following:

- * 1. Approve the list of out-of-district workshops as indicated in the back up.
- * 2. Approve the list of field trips as indicated in the back up.
- * 3. Approve the establishment of a new club at Millville Senior High School, entitled the American Sign Language Club (ASLC). They will meet beginning in the 2014 school year with volunteer faculty advisor, Bonnie Chester.
- * 4. Approve creating positions for two teachers for credit completion/Saturday detention at Millville Senior High School. The teachers will work for approximately nine sessions on Saturdays for four hours at the MEA hourly rate of \$30, and for approximately 61 credit completion dates for two hours each at the MEA hourly rate of \$30. – District funding

- * 5. Approve creating three positions for after-school tutoring/credit completion teachers at Memorial High School. The program will be for approximately 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – District funding
- * 6. Approve creating a position for a full time security aide at Memorial High School for the 2013-2014 school year. – District Funding
- * 7. Approve the out-of-state travel to the Alliance for a Healthy Generation workshop in Little Rock, Arkansas on September 30 to October 1, 2013 for Stephanie Muhlbaier, Stacey Trimble, Lauren Daigle and Jaime Sutton with a total cost of approximately \$2,000.

The motion was seconded by Mrs. Johnson and carried by the following roll call vote by all board members:

Mr. Beatty	Yes
Mrs. Edwards	Yes
Mr. Ennis	Yes
Mr. Flickinger	Yes
Mr. Herman	Absent
Mrs. Johnson	Yes
Mr. Pepitone	Yes
Mrs. Perrelli	Yes – Abstain #7
Mr. Santiago	Yes
Mr. Whilden	Yes

Mr. Whilden made a motion that the Board approve the following:

- 8. Accept the FitnessGram grant in the amount of \$1,000 from the New Jersey Association for Health, Physical Education, Recreation and Dance.
- 9. Accept the anonymous donation to Lakeside Middle School in the amount of \$115,000 for the 2013-2014 school year.
- 10. Approve acceptance of the funds for a partnership with the Cumberland Empowerment Zone Corporation (Year 5 of 5) for the 21st Century Community Learning Centers at Lakeside Middle School beginning September 1, 2013 until August 31, 2014 for \$64,501.
- 11. Approve creating a position for a club advisor/guidance counselor at Lakeside Middle School. The position is for 36 weeks, five days per week, not to exceed 150 hours at the MEA hourly rate of \$30. – Family Friendly Grant funding

12. Approve creating a position for a SACC staff trainer. The position is for 36 weeks, five days per week, one hour per day at the MEA hourly rate of \$30. – Family Friendly Grant funding
13. Approve creating a position for a SACC activity trainer. The position is for 36 weeks, five days per week, one hour per day at the MEA hourly rate of \$30. – Family Friendly Grant funding
14. Approve creating positions for two paraprofessionals for vagus nerve stimulator training. Staff will be paid \$9.50 per hour for one hour. – IDEA Basic funding
15. Approve creating twelve positions (teachers and paraprofessionals) for special education parent training. The teachers will be paid for three training sessions, 2.5 hours each for a total of 7.5 hours per teacher at the MEA hourly rate of \$30. The paraprofessionals will work for 2.5 hours each for a total of 7.5 hours at the MEA hourly rate of \$12. – IDEA Basic Funding
16. Approve creating a temporary position for a one-to-one paraprofessional for student no. 33433 at Mt. Pleasant School for the 2013-2014 school year. – IDEA Basic funding
17. Approve creating a temporary position for a one-to-one paraprofessional for student no. 33293 at Mt. Pleasant School for the 2013-2014 school year. – District funding

Personnel

Resignation – As Recommended by the Superintendent

18. Approve the resignation of Ashlee Seitz from her position as part-time aide at Silver Run School (pc#845) effective August 28, 2013.
19. Approve the **corrected date** of resignation of Denise Sferra from her position as teacher of the handicapped at Silver Run School (pc#1214) to be effective **October 1, 2013.**

Leave of Absence – As Recommended by the Superintendent

20. Approve the unpaid extension to a medical leave of absence until November 25, 2013 for employee no. 1802 utilizing the Family Medical Leave Act.
21. Approve the unpaid medical leave of absence from September 16 to October 7, 2013 for employee no. 3014 utilizing the Family Medical Leave Act.

- 22. Approve the unpaid medical leave of absence from September 3 to September 27, 2013 for employee no. 1938 utilizing the Family Medical Leave Act.
- 23. Approve the unpaid leave of absence from October 1 to November 18, 2013 for employee no. 1200 utilizing the Family Medical Leave Act.

Transfer – As recommended by the Superintendent

- 24. Approve the transfer of Cristy Lopergolo from her position as a math teacher at Lakeside Middle School (pc#830) to the position of math coach at Wood School (pc#10163) effective September 3, 2013.
- 25. Approve the transfer of Michael Saul from his position as teacher of vocal music at Wood School (pc#755) to the same position at Rieck Avenue School (pc#277) effective September 1, 2013.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- * 26. Approve the appointment of the following list of substitutes as indicated in the back up:

Teachers	Aides
Secretaries	Custodians
Cafeteria Workers	
- * 27. Approve the appointment of Jorge Montalvo to the part-time position of seasonal grounds/maintenance worker for the district. He will be paid \$12 per hour not to exceed \$13,000 per year. – District funding
- * 28. Approve the appointment of William Hallman, Jr. to the position of night lead/building maintenance worker at Memorial High School (pc#11) effective November 1, 2013. He will be paid at the 2nd step of the Building Maintenance Workers’ salary guide, \$27,840 plus \$1,200 for black seal and \$900 for night lead stipend for a total of \$29,940 prorated to \$19,953.86 – District funding

- * 29. Approve the temporary appointment of Jennifer Bateman to the position of security aide at Memorial High School (pc#10179) effective September 18, 2013. She will be paid at the 2nd step of the MEA salary guide, \$20,180 prorated. – District funding
- * 30. Approve the appointment of the list of home instructors as listed in the back up. They will be paid at the MEA hourly rate of \$30. - District funding
- * 31. Approve the appointment of Kaitlyn Hoffman to the position of student clerical worker at the Culver Center effective September 19, 2013. She will be paid \$7.25 per hour for 3 ½ hours per day. – District funding
- * 32. Approve creating a temporary accounting supervisor position for Jackie Bagby through October 4, 2013 with a stipend not to exceed \$2,700.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Pepitone made a motion that the Board approve the following:

- 33. Approve the appointment of Barbara Fidiaj to the position of kindergarten paraprofessional at Silver Run School (pc#533) effective September 1, 2013. She will be paid at the 3rd step of the MEA salary guide, \$19,280. – District funding
- 34. Approve the appointment of Kimberly Calkin to the position of part-time classroom aide at Mt. Pleasant School (pc#854) effective September 23, 2013. She will be paid \$31.50 per day for 3 ½ hours Per day. – District funding
- 35. Approve the appointment of the following staff to the position of wrap around supervisor at the Child Family Center effective September 6, 2013:

Nelly Gardiner

Substitutes: Dona Sooy, Eileen Roche

They will be paid \$10.73 per hour for three hours per day for five days per week. – ECPA funding

- 36. Approve the appointment of Cheryl Ashbridge to the position of morning wrap around coordinator at the Child Family Center effective September 6, 2013. She will be paid \$10.73 per hour for 1 ¼ hours per day for five days per week. – ECPA Funding

37. Approve the appointment of the list of staff indicated in the back up to the position of wrap around instructional aides at the Child Family Center effective September 6, 2013. They will be paid \$9.50 per hour, \$7.25 per hour for students for up to 4 ½ hours per day for five days per week. – ECPA funding
38. Approve the appointment of Danette Gaughan to the position of elementary teacher at Silver Run School (pc#1043) effective September 1, 2013. She will be paid at the 2nd step of the MEA salary guide, \$47,981. – District funding
39. Approve the appointment of Paul Williams to the position of full-time security aide at Silver Run School (pc#10148) effective September 3, 2013. He will be paid at the 2nd step of the MEA salary guide, \$20,180. – District funding
40. Approve the **revised** appointment of the following teachers for the position of grade one language arts curriculum writing:
- | | |
|----------------|------------|
| Michelle Mazur | Nina Crain |
| Kelly Bingham | |
- They will be paid for **30 hours** at the MEA hourly rate of \$30. – Title I funding
41. Approve the **revised** appointment of Beth Benfer for the position of language arts curriculum writing. She will be paid for **45 hours** at the MEA hourly rate of \$30. – Title I funding
42. Approve the appointment of Kimberly Berry to the position of PBIS implementation aide at Bacon School (pc#10110) effective September 19, 2013. She will be paid at the 1st step of the MEA salary guide, \$18,680 prorated. – District funding
43. Approve the appointment of Cheri Steele to the position of special education teacher at Silver Run School (pc#1214) effective September 30, 2013. She will be paid at the 10th step, BA+10 level of the MEA salary guide, \$55,933 prorated. – District funding
44. Approve the **revised** appointment of the following staff for autism inclusion training:
- | | |
|-----------------|-----------------|
| <u>Teachers</u> | |
| Kristi Cranmer | Jennifer Morrow |
| Leon Warner | Cassandra Russo |
| Jennifer DeFeo | Julie Stewart |
| Erin Barse | |

Paraprofessionals

Connie Thon	Carol Veale
Jackie Page	Shirley Hill
Rebecca Morris	Danielle Matthews
Samantha Catlett	Darlene Briggs

Teachers will be paid for **6.5 hours** and the paraprofessionals will be paid for **12 hours** at the MEA hourly rate. – IDEA Basic funding

45. Approve the appointment of the following teachers for after-school math tutoring at Lakeside Middle School:

Kimberly Fassett	Margaret Borchert
Janet Pike	

The program is for up to 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title I funding

46. Approve the appointment of the following teachers for after-school language arts tutoring at Lakeside Middle School:

Rita Pettit	Pamela Bergman
Kelly Gandy	

The program is for up to 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title I funding

47. Approve the appointment of the following staff for vagus nerve stimulator training at Rieck Avenue School:

Lori Carapelli	Allison Hickman
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They will be paid \$9.50 per hour for one hour each. – IDEA Basic funding

48. Approve the appointment of the staff listed in the back up for the elementary 21st Century program. – 21st Century Grant funding

49. Approve the appointment of the staff listed in the back up for the middle School 21st Century program. – 21st Century Grant Funding

50. Approve the appointment of Ryan Macken to the position of teacher of vocal music at Wood School (pc#755) effective September 1, 2013. He will be paid at the 1st step, MA level of the MEA salary guide, \$48,947. – District funding

51. Approve the appointment of the following staff for special education parent training:

Teachers

Beth Oliver	Heidi Fisler	Faye Avner
Sandra Padro	Dara Nathan	Sally Blizzard
Laura Craig	Brenda Hoffman	

Paraprofessionals

Claudia Erwin	Christine Armington	Laketta Habersham
Charlotte Phillips		

The teachers will be paid for three training sessions, 2.5 hours each for a total of 7.5 hours per teacher at the MEA hourly rate of \$30. The paraprofessionals will work for 2.5 hours each for a total of 7.5 hours at the MEA hourly rate of \$12. – IDEA Basic funding

Reappointments – As Recommended by the Superintendent

52. Approve the reappointment of Colleen Blithe to the position of teacher of gifted and talented for the 2013-2014 school year.
53. Approve the reappointment of Karen Simmons to the position of classroom teacher for the 2013-2014 school year.
54. Approve the reappointment of Patricia Curcuru to the position of 10-month guidance counselor for the 2013-2014 school year.
55. Approve the reappointment of Richard Sooy to the position of part-time security aide for the 2013-2014 school year.

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- * 56. Approve the reappointment of the following hourly staff at Millville Alternative School for the 2013-2014 school year:

Steve Bowen – Math – 3 hours and 42 minutes per day
Brenda Hoffman – Science – 3 hours and 42 minutes per day

Salary Adjustments – As Recommended by the Superintendent

- * 57. Approve the salary adjustments as indicated in the back up.

Co-Curricular Resignations – As Recommended by the Superintendent

- * 58. Approve the resignation of Kathryn Fransko from her co-curricular position as assistant spring play director.

Co-Curricular Appointments – As Recommended by the Superintendent

- * 59. Approve the co-curricular appointments as indicated in the back up.

Bids – As Recommended by the Superintendent

- * 60. Approve the following bid award:

Bid No. 13-44 Occupational Therapist

Approve the Professional services for occupational therapist as follows:

Constance Daniels \$70/hr
2460 Old Farm Road
Vineland, NJ 08361

Budgetary Transfers – As Recommended by the Superintendent

- * 61. Approve the budgetary transfers for the month ending July 31, 2013.

Board of Education's Monthly Certification – As Recommended by the Superintendent

- * 62. Officially certify pursuant to NJAC 6:20-2:13(e) that as of July 31, 2013 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Secretary's Monthly Certification – As Recommended by the Superintendent

- * 63. Approve the Board Secretary's monthly certification of budgetary line item status for July 31, 2013.

Balance Sheet Reports – As Recommended by the Superintendent

- * 64. Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending July 31, 2013.

The motion was seconded by Mr. Pepitone and carried by the following roll call vote by all board members:

Mr. Beatty	Yes
Mrs. Edwards	Yes – Abstain #59
Mr. Ennis	Yes
Mr. Flickinger	Yes
Mr. Herman	Absent
Mrs. Johnson	Yes
Mr. Pepitone	Yes
Mrs. Perrelli	Yes
Mr. Santiago	Yes
Mr. Whilden	Yes

Secretary & Treasurer’s Report

Mr. Whilden made a motion that the Board approve the following:

*The reports of the Secretary and of the Treasurer for July 2013, were ordered, received, and filed as submitted (see attached).

<u>Custodian’s Report</u>		<u>Secretary’s Report</u>	
Receipts	\$ 12,930,866.49	Receipts	\$ 12,930,866.49
Disbursements	<u>5,914,237.97</u>	Disbursements	<u>5,914,237.97</u>
Cash Balance	\$ 7,016,628.52	Cash Balance	\$ 7,016,628.52

The motion was seconded by Mr. Santiago and carried by a unanimous voice vote by all board members.

New Business

Mr. Whilden reminded everyone of the County School Board Association meeting tomorrow night at the Greenview Inn.

Mr. Kell read a letter from the Millville Police thanking us for the use of our facilities for the Police Youth Week Camp.

Payment of Bills

Mr. Whilden made a motion that the Board approve the following:

- Bill list for September 23, 2013 amounting to \$4,223,292.35 was received and filed with payment to be made when funds are made available and invoices properly attested (see attached).
- Cafeteria Bill List for September 23, 2013 amounting to \$70,447.73 were received and filed with payment to be made when funds are made available and invoices properly attested (see attached).

The motion was seconded by Mrs. Edwards and carried by a unanimous roll call vote by all board members.

Adjournment

Mr. Whilden made a motion that the Board adjourn the meeting at 7:40 p.m. The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.



Bryce Kell, Board Secretary

September 23, 2013