

MILLVILLE
BOARD OF EDUCATION

AGENDA

April 20, 2015

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
April 20, 2015
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
 - a. Finance Committee Bob Donato
 - b. Community Relations Committee Mike Whilden
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Bob Donato
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Lisa Santiago
 - g. Shared Services Committee Charles Flickinger
 - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent
An asterisk denotes all board members vote on items.
9. Report of the Treasurer, Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Payment of Bills and Cafeteria Bills (List of bills available for inspection in the Board Secretary's office)
14. Hearing of the Delegation
15. Adjournment

SUPERINTENDENT'S REPORT

April 20, 2015

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- *2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- *3 It is recommended the Board of Education approve a proposal for continued policy consultation services with Business & Communications Strategies, LLC. The retainer for the 2015-2016 school year is \$500.00.
- *4 It is recommended the Board of Education approve the 2015 summer programs and staff stipends. The total cost for these programs is \$614,492 which includes \$423,263 in grant money and \$191,229 in local funds.
- *5 It is recommended the Board of Education approve a Practicum/Internship in School Leadership for Deron Sharp enrolled in the graduate-level program of School Leadership at Wilmington University. Stephanie DeRose will serve as the mentor at Memorial High School.
- *6 It is recommended the Board of Education approve a School Counseling clinical practicum for Amy Whilden, enrolled at Wilmington University. She will complete her hours at Memorial High School under the supervision of the Memorial guidance department beginning August 31, 2015.
- *7 It is recommended the Board of Education approve a 100 hour Clinical Practicum for a Masters in School Counseling for Maureen Merighi from Wilmington University at the Millville Senior High School under the guidance of Michelle Giercyk beginning August 31, 2015.
- *8 It is recommended the Board of Education approve the baseball team trip to Cooperstown, New York on April 28-29, 2015 at no cost to the district.
- *9 It is recommended the Board of Education approve the Senior Class trip to Walt Disney World in Orlando, Florida on March 5, 6, 7 and 8, 2016.

SUPERINTENDENT'S REPORT
General – Cont'd

April 20, 2015

- *10 It is recommended the Board of Education approve a Basketball Summer Camp sponsored by the Millville Continuing Education Program. The camp will be from June 24 to June 26, 2015 for grades 2 through 9. All proceeds will go to the Millville High School basketball program.

- *11 It is recommended the Board of Education approve the application for the New Jersey School Boards Association Insurance Group Safety Grant program for \$6,985. The program period is July 1, 2015 through June 30, 2016.

- *12 It is recommended the Board of Education approve the following policies for first reading:
 - 6147.1 Evaluation of Individual Student Progress
 - 5141.21 Administering Medication
 - 3335 Travel Expenses
 - 4115/4116 Supervision and Evaluation
 - 3542.1 Wellness and Nutrition
 - 5145.4 Equal Education Opportunity
 - 5120 Needs Assessment of Individual Pupils
 - 6142.4 Physical Education & Health
 - 6146 Graduation Requirements
 - 2224 Nondiscrimination/Affirmative Action
 - 3515 Smoking
 - 4111 Recruitment, Selection & Hiring
 - 4111.1 Nondiscrimination/Affirmative Action/Sexual Harrassment
 - 4211 Recruitment, Selection & Hiring
 - 4211.1 Nondiscrimination/Affirmative Action/Sexual Harrassment
 - 5111 Admission
 - 6121 Nondiscrimination/Affirmative Action
 - 4119.26 Acceptable Use of Computer Network(s)/Computers, Email, Social Networks & Other Forms of Electronic Communications by Teaching Staff Members
 - 4219.26 Acceptable Use of Computer Network(s)/Computers, Email, Social Networks & Other Forms of Electronic Communications by All Users
 - 9326.2 Taping of Meetings

SUPERINTENDENT'S REPORT

April 20, 2015

General – cont'd

- *13 It is recommended the Board of Education approve creating a Co-Curricular/Schedule B position for a 2nd Additional 8th Grade Track Coach at Lakeside. – District funding
- *14 It is recommended the Board of Education approve the acceptance of three School Psychologist second-year interns for the 2015-16 school year with a \$10,000 stipend for each. – District funding
- *15 It is recommended the Board of Education approve forming the joint purchasing for the 2015-2016 school year to include all Cumberland County Schools and the City of Millville for medical, custodial, copier paper supplies and fuel for vehicles. The Millville Board of Education will be lead for all of these cooperatives except for vehicle fuel to be handled by the City of Millville. Shared IT projects with the City of Millville include phone service, licenses, Smartnet and other projects.
- *16 It is recommended the Board of Education approve the District's summer 4 day work week program from June 29 through August 21, 2015.
- *17 It is recommended the Board of Education approve the overnight out-of-state travel for Kim Hallenbeck to attend the AVID District Director meeting in White Plains, NY on May 15, 2015. Total cost will not exceed \$300. – District funding

1-17 ALL

- 18 It is recommended the Board of Education approve expanding the hours for Danielle Dellaquilla, part-time temporary Speech Language Specialist at Child Family Center, from twenty hours per week to twenty five hours per week effective May 4, 2015. She will be paid at the hourly rate of \$37. – District funding
- 19 It is recommended the Board of Education accept the grant renewal from the Department of Children and Families for the Family Friendly Center Grant in the amount of \$90,924. The term of this grant will be from July 1, 2015 to June 30, 2016.

18-19 MILLVILLE

SUPERINTENDENT'S REPORT

April 20, 2015

Leave of Absence - As Recommended by the Superintendent

- *20 It is recommended the Board of Education approve the extension of a partially paid medical leave of absence for employee #1173 to May 4, 2015 utilizing the Family Medical Leave Act.
- *21 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #2314 from March 23 to June 30, 2015.

20-21 ALL

- 22 It is recommended the Board of Education approve the extension of a partially paid medical leave of absence for employee #4389 to April 20, 2015 utilizing the Family Medical Leave Act.
- 23 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #269 from April 13 to May 8, 2015 utilizing the Family Medical Leave Act.
- 24 It is recommended the Board of Education approve the paid medical leave of absence for employee #4041 from April 14 to May 27, 2015.
- 25 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #6209 effective March 31, 2015 utilizing the Family Medical Leave Act.
- 26 It is recommended the Board of Education approve the extension of the partially paid medical leave of absence for employee #225 to May 29, 2015 utilizing the Family Medical Leave Act.
- 27 It is recommended the Board of Education approve the intermittent medical leave of absence for employee #5066 from November 26, 2014 to June 8, 2015 utilizing the Family Medical Leave Act.
- 28 It is recommended the Board of Education approve the paid medical leave of absence for employee #1691 from May 6, 2015 to May 26, 2015.
- 29 It is recommended the Board of Education approve the paid medical leave of absence for employee #4364 from March 17 to June 1, 2015.

SUPERINTENDENT'S REPORT

April 20, 2015

Resignations - As Recommended by the Superintendent

- 30 It is recommended the Board of Education approve the resignation of Gladys Errickson from her position as Cafeteria Aide (pc#81) at Silver Run School effective April 1, 2015.

Retirements - As Recommended by the Superintendent

- 31 It is recommended the Board of Education approve the retirement of Vivian Farnetti from her position as Security Aide (pc#1107) at Lakeside effective May 1, 2015.
- 32 It is recommended the Board of Education approve the retirement of Jill Fisler from her position as Teacher of Basic Skills (pc#10137) at Lakeside effective July 1, 2015.

Appointments - As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- 33 It is recommended the Board of Education approve the appointment of Barbara Todd to the position of PM School Age Child Care Supervisor at Silver Run School. – Latch Key funding
- 34 It is recommended the Board of Education approve the **extension** of the temporary appointment of Anthony Ganci to the position of Health and PE Teacher (pc#86) at Rieck Avenue to May 29, 2015. – District funding
- 35 It is recommended the Board of Education approve the **extension** of the temporary appointment of Talia Bisirri to the position of 8th Grade Language Arts Teacher (pc #1125) at Lakeside to May 30, 2015. – District funding
- 36 It is recommended the Board of Education approve the appointment of Kristy Smith to the position of Part Time Cafeteria Aide (pc#172) at Wood School. She will be paid at the MEA hourly rate of \$10.95. – District funding

22-36 MILLVILLE

- *37 It is recommended the Board of Education approve the **extension** of the temporary appointment of Joanne Smith to the position of English Teacher (pc #10180) at Millville Senior High School to May 4, 2015. – District funding

SUPERINTENDENT'S REPORT
Appointments – Cont'd

April 20, 2015

*38 It is recommended the Board of Education approve the appointment of Louis Spinelli to the shared position of Credit Completion/Saturday Detention at Millville Senior High School. He will be paid for two hours weekly and four hours on scheduled Saturdays at the MEA hourly rate of \$30. – District funding

*39 It is recommended the Board of Education approve the appointment of Toni Miller to the position of Part Time Cafeteria Worker (pc#809) at Millville Senior High School. She will be paid at the MEA hourly rate of \$12.88. – District funding

*40 It is recommended the Board of Education approve the appointment of the following as home instructors for 2014-15:

Lisa Breakell
Nancy Gandy

Rosa Dalmasi
Tamika Nelson-Dawkins

They will be paid at the MEA hourly rate of \$30. – District funding

*41 It is recommended the Board of Education approve the appointment of the following staff to the position of SAT Prep Instructors:

Robert Barber Jr.

Tara Cotton

They will be paid for five weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding

*42 It is recommended the Board of Education approve the appointment of Fletcher Jamison to the position of Security Aide (pc#634) at Millville Senior High School effective April 16, 2015. He will be paid at the 2nd step of the MEA salary guide, \$20,437 (pro-rated). – District funding

*43 It is recommended the Board of Education approve the list of substitutes as indicated in the backup.

*44 It is recommended the Board of Education approve the appointment of Jacquelyn Bagby to the position of Assistant Board Secretary/Accounting Supervisor (pc#102) at Culver Center effective April 21, 2015. She will be paid \$62,000 (pro-rated) per the MSSA contract. – District funding

SUPERINTENDENT'S REPORT
Appointments – Cont'd

April 20, 2015

- *45 It is recommended the Board of Education approve the appointment of Wayne Parr to the position of Head Custodian/Building Maintenance Worker (pc#986) at Millville Senior High School effective May 1, 2015. He will be paid at the 7th step of Council 18 salary guide, \$32,258, plus Head Custodian stipend \$3,850 (pro-rated), plus \$806.45 Longevity, plus \$1,200 Boilers License Stipend = \$38,114.45. – District funding

Reappointments – As Recommended by the Superintendent

- *46 It is recommended the Board of Education approve the reappointment of Millville Support Supervisors staff for the 2015-2016 school year.
- *47 It is recommended the Board of Education approve the reappointment of information technology staff for the 2015-2016 school year.
- *48 It is recommended the Board of Education approve the reappointment of teaching staff under tenure for the 2015-2016 school year.
- *49 It is recommended the Board of Education approve the reappointment of teaching staff acquiring tenure for the 2015-2016 school year.
- *50 It is recommended the Board of Education approve the reappointment of teaching staff not under tenure for the 2015-2016 school year.
- *51 It is recommended the Board of Education approve the reappointment of civil service secretarial staff for the 2015-2016 school year.
- *52 It is recommended the Board of Education approve the reappointment of civil service maintenance staff for the 2015-2016 school year.
- *53 It is recommended the Board of Education approve the reappointment of cafeteria staff for the 2015-2016 school year.

SUPERINTENDENT'S REPORT
Reappointments – Cont'd

April 20, 2015

- *54 It is recommended the Board of Education approve the reappointment of security staff for the 2015-2016 school year.
- *55 It is recommended the Board of Education approve the reappointment of full time paraprofessional staff for the 2015-2016 school year.

37-55 ALL

- 56 It is recommended the Board of Education approve the reappointment of part time paraprofessional staff for the 2015-2016 school year.

Special Education - As Recommended by the Superintendent

- 57 It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2014-2015 school year.

56-57 MILLVILLE

Bids - As Recommended by the Superintendent

- *58 It is recommended the Board of Education approve the following renewal for Electrical Repair and Maintenance for the second year with no increases except to adjust based on any changes in prevailing wage for the 2015-16 school year to:

Bid #14-28 Electrical Repairs and Maintenance
Ronald Janney Electrical Contractor, Inc.
Current Rate: \$98.38/hour

- *59 It is recommended the Board of Education approve the following bid award recommendation:

Bid #13-35 Milk Products

Renew current contract for milk products for the third year with Cream-O-Land Dairy at .81% increase for the 2015-16 school year.

SUPERINTENDENT'S REPORT

April 20, 2015

Bids – Cont'd

- *60 It is recommended the Board of Education approve the following bid award recommendation:

Bid #15-19 Memorial High School Partial Roof Replacement
Oleni Contracting Corp. \$239,000.00
1104 62nd Street
Brooklyn, NY 11219

Budgetary Transfers – As Recommended by the Superintendent

- *61 It is recommended the Board of Education approve the budgetary transfers for the month ending February 28, 2015.

Board of Education's Monthly Certification - As Recommended by the Superintendent

- *62 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of February 28, 2015 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Secretary's Monthly Certification – As Recommended by the Superintendent

- *63 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for February 28, 2015.

Balance Sheet Reports – As Recommended by the Superintendent

- *64 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending February 28, 2015.

58-64 ALL