MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
MAY 18, 2015

AGENDA

1. Call to Order

2. Roll Call and Establishment of Quorum

3. Flag Salute

4. Report of the President

5. Report of Committees:
   a. Finance                              Bob Donato
   b. Community Relations Committee       Mike Whilden
   c. Facilities Committee                Mike Beatty
   d. Professional Review Committee       Bob Donato
   e. Policy Committee                    Mike Whilden
   f. Curriculum Committee                Lisa Santiago
   g. Shared Services Committee           Charles Flickinger
   h. Legal Committee                     Arnold Robinson, Esq.

6. Public Review of the Agenda

7. Report of the Superintendent
   An asterisk denotes all board members vote on items.

8. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary’s office.)

9. Unfinished Business

10. New Business

11. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary’s office).

12. Hearing of the Delegation

13. Adjournment
*1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.

*2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.

*3 It is recommended the Board of Education accept the discipline hearing officer’s report as a result of the hearing for employee #188.

*4 It is recommended the Board of Education approve Resolution #1139 indicating the monthly allocation of monies for the 2015-2016 school budget from the City of Millville.

*5 It is recommended the Board of Education approve the membership with the NJSIAA for the 2015-2016 school year. The fee is $2,150 and is paid for with district funds.

*6 It is recommended the Board of Education approve the employee prescription plan renewal for the 2015-2016 school year. The increase is 8.14% with an annual premium of approximately $3,787,067.

*7 It is recommended the Board of Education approve the summer hours for Bob Cirocco, Crisis Management Coordinator to continue work on HIB procedures and security measures. He will be paid for up to 30 hours at the hourly rate of $30. – District funding

*8 It is recommended the Board of Education approve creating a position for 21st Century Elementary Summer Project Director effective June 29 to July 24, 2015. Position will be paid for six weeks, five days per week, seven hours per day. – 21st Century grant funding

*9 It is recommended the Board of Education approve the graduation date of Monday, June 22, 2015 and the high school end of the year schedule as indicated in the backup.

*10 It is recommended the Board of Education approve creating a permanent position for Alternative School Principal effective July 1, 2015. Position will be paid per the MAA contract. – District funding
*11 It is recommended the Board of Education approve out of state travel to the ISTE 2015 conference, Philadelphia, PA June 28 – July 1, 2015 for David Gentile, Ray Jacobs, JoAnne Colacurcio, Alicia Mackall, Lauren Daigle, Robert Barber Jr., Ryan Hudson, Celese Nolan, Justin Dodge, Larry Perry, Jennifer Uniglicht, and Gerald Bruman. The cost will not exceed $6,630.72. – Title IIA funding

12 It is recommended the Board of Education approve abolishing the position for 12 Month/B Secretary (pc#16) at Lakeside and creating a position for 10 Month/B Secretary – Front Desk at Lakeside. – District funding

13 It is recommended the Board of Education approve the summer hours for Val Raines to oversee the SACC program and summer camp. Val will work up to seven days, eight hours per day from June 23 – 30, 2015. Val will work eight hours per day for not more than 37 days from July 1 – August 31, 2015. She will be paid at the hourly rate of $30. – Family Friendly grant funding

14 It is recommended the Board of Education approve creating five positions for Curriculum Development and PBS Strategies Instructional Development at Child Family Center effective June 2015. Each position will be paid for one week, five days per week, not to exceed 20 hours per person at the MEA hourly rate of $30. – ECP funding

15 It is recommended the Board of Education approve creating a position for Summer Wrap Around Supervisor at Child Family Center effective June 23, 2015. The position will be paid for 10 weeks, five days per week, not to exceed six hours per day at the hourly rate of $18.50. – ECP funding

16 It is recommended the Board of Education approve the revisions to the SACC (School Age Child Care) application and handbook for the 2015-2016 school year.
SUPERINTENDENT’S REPORT  May 18, 2015
Retirements – As Recommended by the Superintendent

17 It is recommended the Board of Education approve the retirement of Bruce Scarpa from his position as Teacher (pc#364) at Lakeside effective effective July 1, 2015.

18 It is recommended the Board of Education approve the retirement of Maureen Ziegler from her position as Basic Skills Teacher (pc#10065) at Rieck Avenue effective July 1, 2015.

19 It is recommended the Board of Education approve the retirement of Parren Knarr, Jr. from his position as Lead Custodian (pc#870) at Lakeside effective June 1, 2015.

12-19 MILLVILLE

*20 It is recommended the Board of Education approve the retirement of Janice Thomas from her position as Student Records Clerk (pc#326) for the district effective July 1, 2015.

*21 It is recommended the Board of Education approve the retirement of David Hitchner from his position as Teacher of Building Trades (pc#145) at MSHS effective July 1, 2015.

Resignations – As Recommended by the Superintendent

*22 It is recommended the Board of Education approve the resignation of Erika Zeiters from her position as Assistant Director Marching Band.

20-22 ALL

23 It is recommended the Board of Education approve the resignation of Melissa Mazzarella from her position as Paraprofessional (pc#167) at Child Family Center effective June 1, 2015.

Leave of Absence-As Recommended by the Superintendent

24 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #2165 from September 1 to October 13, 2015 utilizing the Family Medical Leave Act.

25 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #261 from September 4 to November 30, 2015 utilizing the Family Medical Leave Act.
26 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #4258 from June 1 to June 30, 2015 utilizing the Family Medical Leave Act.

27 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #5961 from June 1 to July 13, 2015 utilizing the Family Medical Leave Act.

28 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #780 from May 11 to December 31, 2015 utilizing the Family Medical Leave Act.

29 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #6019 from September 24, 2015 to January 4, 2016 utilizing the Family Medical Leave Act.

30 It is recommended the Board of Education approve the extension of a partially paid medical leave of absence for employee #615 to June 30, 2015 utilizing the Family Medical Leave Act.

23-30 MILLVILLE

*31 It is recommended the Board of Education approve the unpaid, medical leave of absence for employee #5774 from September 1 to October 14, 2015 utilizing the Family Medical Leave Act.

Appointments - As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

*32 It is recommended the Board of Education approve the list of substitutes as indicated in the backup.

*33 It is recommended the Board of Education approve the appointment of Jennifer Kundera as home instructor for 2014-15. She will be paid at the hourly rate of $30. – District funding

*34 It is recommended the Board of Education approve the appointment of Nancy Quay to the position of 21st Century Elementary Summer Project Director effective June 29 to July 24, 2015. She will be paid for six weeks, five days per week, seven hours per day at her per diem rate. – 21st Century grant funding
Superintendent’s Report

May 18, 2015

Appointments – cont’d

*35 It is recommended the Board of Education approve the appointment of Dennis Thomas to the Co-Curricular/Schedule B position of Head Football Coach effective July 1, 2015. He will be paid at the 4th step of the 2015-16 Co-Curricular/Schedule B contract, $8,928 (may be adjusted when contract is settled). – District funding

*36 It is recommended the Board of Education approve the appointment of Jeremias Bermudez to the position of Systems Analyst (pc#10220) for the District effective May 19, 2015. He will be paid $72,000 (pro-rated) + $1,200 (MA degree) = $73,200. – District funding

31-36 ALL

37 It is recommended the Board of Education approve the appointment of the following staff to the position of Curriculum Development and PBS Strategies Instructional Development at Child Family Center:

Kathy Parent        Cindy Tarpine        Cindy Ciocco
Marie Cancilleri    Casey Wilson

Each position will be paid for one week, five days per week, not to exceed 20 hours per person at the MEA hourly rate of $30. – ECP funding

38 It is recommended the Board of Education approve the appointment of Marjorie Todd to the position of Part-Time Cafeteria Aide (pc#81) at Silver Run. She will be paid at the MEA hourly rate of $10.95. – District funding

39 It is recommended the Board of Education approve the appointment of Nelly Gardiner to the position of Wrap Around Summer Supervisor at Child Family Center effective June 23, 2015. She will be paid for 10 weeks, five days per week, not to exceed six hours per day at the hourly rate of $18.50. – ECP funding
40 It is recommended the Board of Education approve the appointment of Sonya Ivanovs to the position of Secretary to the Principal 12 Month/A (pc#162) at Wood School effective July 1, 2015. She will be paid at the 3rd step of the MEA 12/A Secretarial Guide, $29,508 + $200 (credits) = $29,708 (may be adjusted when MEA contract is settled). – District funding

41 It is recommended the Board of Education approve the extension of the appointment of Maria Koh to the full-time temporary position as Special Education Paraprofessional (pc#583) at Rieck Avenue School to June 30, 2015. – District funding

37-41 MILLVILLE

Transfers- As Recommended by the Superintendent

*42 It is recommended the Board of Education approve the transfer of Elisa Mateer from her position as Teacher of Special Education (pc#571) at MSHS to the position as Teacher of Psychology (pc#10219) at MSHS effective July 1, 2015. – District funding

Co-Curricular-As Recommended by the Superintendent

*43 It is recommended the Board of Education approve the appointment of the following staff to Co-Curricular/Schedule B positions at MSHS – District funding:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Step</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asst. Coach Baseball</td>
<td>Mike Edwards</td>
<td>½</td>
<td>4</td>
</tr>
<tr>
<td>Asst. Coach Baseball</td>
<td>Valdre Forbes</td>
<td>½</td>
<td>2</td>
</tr>
</tbody>
</table>

Special Education-As Recommended by the Superintendent

*44 It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2014-2015 school year.
**SUPERINTENDENT’S REPORT**  
May 18, 2015

**Bids—As Recommended by the Superintendent**

*45  It is recommended the Board of Education approve the following bid award:

<table>
<thead>
<tr>
<th>Bid #15-16 Custodial Supplies</th>
<th>$230,973.44</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ace Plumbing</td>
<td>$ 19.90</td>
</tr>
<tr>
<td>All American Poly</td>
<td>$ 15,419.10</td>
</tr>
<tr>
<td>Calico Industries, Inc.</td>
<td>$ 1,501.70</td>
</tr>
<tr>
<td>Camden Bag &amp; Paper</td>
<td>$ 8,771.50</td>
</tr>
<tr>
<td>Central Poly Corporation</td>
<td>$ 3,144.00</td>
</tr>
<tr>
<td>Colonial Electric Supply</td>
<td>$ 18,562.95</td>
</tr>
<tr>
<td>Cooper Electric</td>
<td>$ 683.10</td>
</tr>
<tr>
<td>Fastenal</td>
<td>$ 2,053.33</td>
</tr>
<tr>
<td>General Chemical &amp; Supply</td>
<td>$ 394.51</td>
</tr>
<tr>
<td>Hillyard Delaware Valley</td>
<td>$ 5,720.00</td>
</tr>
<tr>
<td>Indco, Inc.</td>
<td>$ 741.97</td>
</tr>
<tr>
<td>Interboro Packaging</td>
<td>$ 554.40</td>
</tr>
<tr>
<td>Penn Jersey Paper</td>
<td>$ 17,840.09</td>
</tr>
<tr>
<td>South Jersey Paper</td>
<td>$ 42,913.22</td>
</tr>
<tr>
<td>Supply Works (AmSan)</td>
<td>$111,200.17</td>
</tr>
<tr>
<td>Y Pers, Inc.</td>
<td>$ 1,453.50</td>
</tr>
</tbody>
</table>

Note: total cost includes orders for our sending district schools

*46  It is recommended the Board of Education approve the following bid award:

<table>
<thead>
<tr>
<th>Bid #15-01 Medical Supplies</th>
<th>$14,472.68</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collins Sports Medicine</td>
<td>$ 954.80</td>
</tr>
<tr>
<td>Everything Medical</td>
<td>$ 3,921.64</td>
</tr>
<tr>
<td>MacGill &amp; Company</td>
<td>$ 173.54</td>
</tr>
<tr>
<td>Medco Supply Company</td>
<td>$ 1,172.33</td>
</tr>
<tr>
<td>Moore Medical</td>
<td>$ 3,906.34</td>
</tr>
<tr>
<td>School Health</td>
<td>$ 830.51</td>
</tr>
<tr>
<td>School Nurse Supply</td>
<td>$ 1,273.50</td>
</tr>
<tr>
<td>Henry Schein</td>
<td>$ 2,240.02</td>
</tr>
</tbody>
</table>

Note: total cost includes orders for our sending district schools
*47 It is recommended the Board of Education approve the following renewals for Bid #14-19 Baked Products for the second year with a 1.5% increase from Bimbo Bakeries and 0% from Deluxe Italian Bakery, Inc. for the 2015-2016 school year.

**BREAD**  
Bimbo Bakeries, USA $61,759.00  
3996 Paxton St.  
Harrisburg, PA 19711

**SPECIALITIES**  
Deluxe Italian Bakery, Inc. $16,914.00  
680 East Clements Bridge Rd.  
Runnemede, NJ 08078

*48 It is recommended the Board of Education approve the following bid award:

**Bid #15-02 Physical Education Supplies** $15,926.02

- Aluminum Athletic Equipment $39.60
- BSN/Passon Sports $8,415.16
- Gopher Sports $2,881.17
- Nasco $966.59
- Palos Sports $1,320.61
- S&S Worldwide $212.36
- School Specialty $1,922.53
- Two Vics/Sports Stop, Inc. $168.00

42-48 ALL