

MILLVILLE
BOARD OF EDUCATION
AGENDA
SEPTEMBER 8, 2014

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
SEPTEMBER 8, 2014
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
 - a. Finance Committee Bob Donato
 - b. Community Relations Committee Mike Whilden
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Bob Donato
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Joe Pepitone
 - g. Shared Services Committee Charles Flickinger
 - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent
An asterisk denotes all board members vote on items.
9. Report of the Treasurer, Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Hearing of the Delegation
14. Adjournment

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the back up.
- *2 It is recommended the Board of Education approve the revised petty cash/change fund to add \$5,000 to the salary bank account for adjustment checks.
- *3 It is recommended the Board of Education approve the following applications for Renewal Application for Temporary Instructional Space for 2014-15 School Year:
 - Millville Senior High School TCU T100-T110
 - Millville Senior High School TCU T111-T116
- *4 It is recommended the Board of Education approve a 12 hour stipend for the following staff members to attend two days of EdConnect training on August 20 and 21, 2014:

Margaret Keefer	Beth Benfer
Justin Dodge	Celese Nolan

- They will be paid at the MEA hourly rate of \$30. – District funding
- *5 It is recommended the Board of Education approve creating a position for Senior Computer Technician- Shared Service for the district. The position will be part of a Shared Services arrangement with Commercial Township School District; 3 days per week in Commercial Township and 2 days per week in Millville Public Schools. – District funding
 - *6 It is recommended the Board of Education approve creating a position for Teacher-10 hour Club-Flag Football at Memorial High School. The position will be paid at the MEA hourly rate of \$30. – District funding
 - *7 It is recommended the Board of Education approve creating a position for After School Tutoring/Credit Completion at Memorial High School. The position will be for 36 weeks, two days per week, one hour per day at the MEA hourly rate of \$30, not to exceed \$3,500. – District funding

General (cont'd)- As Recommended by the Superintendent

- *8 It is recommended the Board of Education approve creating a position for a Math Tutor at Memorial High School. The position will be for 30 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding
- *9 It is recommended the Board of Education approve creating two positions for Math Tutors at Millville Senior High School. Each position will be for 30 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding
- *10 It is recommended the Board of Education approve the Resolution of Disciplinary Action regarding employee #3912 as indicated in the back up.

1-10 all

- 11 It is recommended the Board of Education approve creating a position for a Special Education Paraprofessional at Lakeside. – IDEA funding
- 12 It is recommended the Board of Education approve creating three positions for After School Tutoring-Language Arts at Lakeside. The positions will be for up to 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title 1 funding
- 13 It is recommended the Board of Education approve creating three positions for After School Tutoring – Math at Lakeside. The positions will be for up to 20 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title 1 funding
- 14 It is recommended the Board of Education approve the following applications for Renewal Application for Dual Use of Educational Space for 2014-15 School Year:
 - R.M. Bacon School Room #7
 - R.M. Bacon School Room #17
- 15 It is recommended the Board of Education approve creating a position for a Math Tutor at Lakeside. The position will be for 30 weeks, two days per week, one hour per day at the MEA hourly rate of \$30. – Title IIA funding

Leave of Absence – As Recommended by the Superintendent

- 16 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #5623 from September 24, 2014 to November 20, 2014 utilizing the Family Medical Leave Act.
- 17 It is recommended the Board of Education approve the intermittent medical leave of absence for employee #5471 effective September 2, 2014 utilizing the Family Medical Leave Act.
- 18 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #2510 from October 9, 2014 to April 13, 2015 utilizing the Family Medical Leave Act.
- 19 It is recommended the Board of Education approve the paid medical leave of absence for employee #3687 from September 2, 2014 to October 14, 2014 utilizing the Family Medical Leave Act.
- 20 It is recommended the Board of Education approve the paid medical leave of absence for employee #1061 from September 24, 2014 to October 15, 2014 utilizing the Family Medical Leave Act.

11-20 Millville

- *21 It is recommended the Board of Education approve the paid medical leave of absence for employee #4116 from September 26, 2014 to November 10, 2014 utilizing the Family Medical Leave Act.

21-all

Resignations – As Recommended by the Superintendent

- 22 It is recommended the Board of Education approve the resignation of Darlene Briggs from her position as Paraprofessional at Silver Run (pc#10169) effective September 2, 2014.
- 23 It is recommended the Board of Education approve the resignation of Erin Freeman from her position as Paraprofessional at Mount Pleasant effective September 2, 2014.
- 24 It is recommended the Board of Education approve the resignation of Cheri Steele from her position as Autism Inclusion Teacher at Silver Run (pc#1214) effective September 26, 2014.

22-24 Millville

Resignations (cont'd)- As Recommended by the Superintendent

- *25 It is recommended the Board of Education approve the resignation of Kathryn Fransko from her position as English Teacher at Millville Senior High School (pc#10068) effective August 27, 2014.
- *26 It is recommended the Board of Education approve the resignation of Stacey Trimble from her position as Home Instructor for the district effective August 25, 2014.
- *27 It is recommended the Board of Education approve the resignation of Mary Lyons from her position as Special Education Teacher at Millville Senior High School (pc#315) effective September 15, 2014.

Appointments – As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

- *28 It is recommended the Board of Education approve the appointment of Jeffrey McAfee to the temporary position of 10 Month Guidance Counselor at Alternative School (pc#737) effective September 8, 2014. He will be paid at the 1st step of the MAA salary guide, \$54,000 (pro-rated). Salary to be adjusted when contract is settled. – District funding
- *29 It is recommended the Board of Education approve the appointment of Jennifer Bateman to the temporary position of Security Aide at Memorial High School (pc#10179) effective September 1, 2014. She will be paid at the 3rd step of the MEA contract, \$20,737. – District funding
- *30 It is recommended the Board of Education approve the appointment of the following as home instructors for 2014-15:

Aleta Cooper

Krystal Fisher

They will be paid at the MEA hourly rate of \$30. – District funding

- *31 It is recommended the Board of Education approve the appointment of Jesselyne Kline to the position of Registered Occupational Therapist for the district effective September 24, 2014. She will be paid at the MSSA rate of \$58,769 (pro-rated).- District funding

SUPERINTENDENT'S REPORT

SEPTEMBER 8, 2014

Appointments (cont'd) – As Recommended by the Superintendent

- *32 It is recommended the Board of Education approve the list of substitutes as indicated in the back up.

25-32 all

- 33 It is recommended the Board of Education approve the appointment of School Age Child Care Aides and Supervisors for elementary schools and Lakeside as indicated in the backup. Supervisors will be paid \$10.73 per hour. Aides will be paid \$9.50 per hour for high school diploma or equivalent/\$8.25 per hour for students. – Latchkey funding
- 34 It is recommended the Board of Education approve the appointment of Camilo Marengo to the position of Custodial Building Maintenance Worker at Rieck Avenue School (pc#230) effective September 2, 2014. He will be paid at the 1st step of the Council 18 contract, \$27,080 (pro-rated). Salary to be adjusted when Council 18 contract is settled. – District funding
- 35 It is recommended the Board of Education approve the appointment of Kathy Wright to the position of Preschool Paraprofessional at Child Family Center effective September 1, 2014. She will be paid at the 4th step (+ \$200/Associate degree) of the MEA salary guide, \$19,987. – District funding
- 36 It is recommended the Board of Education approve the appointment of Scott Brydon, Sr. to the position of Building Maintenance Worker at Child Family Center effective September 3, 2014. He will be paid at the 2nd step of the Council 18 salary guide, \$27,840 (pro-rated).- District funding

Transfers – As Recommended by the Superintendent

- 37 It is recommended the Board of Education approve the voluntary transfer of Patrecia Schwailik-Giunta from her position as Special Education Teacher at Rieck Avenue School (pc#338) to the position of Special Education Teacher at Lakeside (pc#231) effective September 1, 2014.

Co-Curricular Appointments – As Recommended by the Superintendent

- 38 It is recommended the Board of Education approve the list of staff for Co-Curricular/Schedule B appointments for the following schools as indicated in the back up:

Holly Heights
Rieck Ave
Silver Run

33-38 Millville

- *39 It is recommended the Board of Education approve the **revised** Co-Curricular /Schedule B appointments for Millville Senior High School as indicated in the back up.

Bids – As Recommended by the Superintendent

- *40 It is recommended the Board of Education approve the following:

Quote ALT2 awarded to:

Sheppard Bus Company
35 Rockville Rd.
Bridgeton, NJ 08302

1 (one)van to transport homeless students from 297 E. Commerce Street, Bridgeton, NJ @1:30 pm to Millville Senior Alternative High School and then pick up at Millville Senior Alternative High School @7:15 pm to return home.

\$140.00/bus x 130 days = \$18,200
Increase/Decrease per mile is \$1.25

Quote CH3 awarded to:

Sheppard Bus Company
35 Rockville Rd.
Bridgeton, NJ 08302

1 (one) 54 passenger bus to transport from various stops in Millville to and from Millville Public Charter School.

\$122.90/bus x 148 days = \$18,189.20
Increase/decrease per mile is \$.80

SUPERINTENDENT'S REPORT

SEPTEMBER 8, 2014

Bids (cont'd) – As Recommended by the Superintendent

- *41 It is recommended the Board of Education approve the addition of an aide to Route #208 – Silver Run Elementary School (floater):
Sheppard Bus Company
35 Rockville Rd.
Bridgeton, NJ 08302

Quote: #208 Bid: # 97-40

\$64.00 per diem x 180 days - \$11,520

Increase/decrease per mile = \$1.50

Budgetary Transfers – As Recommended by the Superintendent

- *42 It is recommended the Board of Education approve the budgetary transfers for the month ending July 31, 2014.

**Board of Education's Monthly Certification – As Recommended by
The Superintendent**

- *43 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of July 31, 2014 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Secretary's Monthly Certification – As Recommended by the
Superintendent**

- *44 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for July 31, 2014.

Balance Sheet Reports – As Recommended by the Superintendent

- *45 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending July 31, 2014.

39-45 all