

MILLVILLE
BOARD OF EDUCATION
AGENDA
MAY 9, 2016

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MILLVILLE, NEW JERSEY
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AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
 - a. Finance Committee Bob Donato
 - b. Community Relations Committee Robert McQuade
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Joe Pepitone
 - e. Policy Committee Brianna Bucci
 - f. Curriculum Committee Lisa Santiago
 - g. Shared Services Committee Connie Johnson
 - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent
An asterisk denotes all board members vote on items.
9. Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Hearing of the Delegation
14. Adjournment

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- *2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- *3 It is recommended the Board of Education approve a proposal for continued policy consultation services with Business & Communications Strategies, LLC. The retainer for the 2016-2017 school year is \$500. – District funding
- *4 It is recommended the Board of Education approve the membership with the NJSIAA for the 2016-2017 school year. The fee is \$2,150. – District funding
- *5 It is recommended the Board of Education approve creating an additional ten hour club, String Club, at MSHS. – District funding
- *6 It is recommended the Board of Education approve creating 11 positions for Google Building Mentor Training to allow one teacher per building to attend a two-day training at the end of June, 2016 and serve as a mentor throughout the school year for their building. Staff will be paid at the MEA hourly rate of \$30 for two days, six hours per day. – Title IIA funding
- *7 It is recommended the Board of Education approve creating a position for 21st Century Elementary Project Director – Summer. The position will be for six weeks, five days per week, seven hours per day. – 21st Century grant funding
- *8 It is recommended the Board of Education approve acceptance of the 21st Century Community Learning Center Program Continuation Grant: Cohort 11 (NGO: #16-EK37-HO5) for \$500,000 – year 2 of 5. The grant will run from September 1, 2016 – August 31, 2017.
- *9 It is recommended the Board of Education approve the summer work hours for the Lead Nurse, Wendi Carlon-Wolfe. She will work eight days at her per diem rate as indicated in the backup. – District funding

General – cont'd

- 10 It is recommended the Board of Education approve the payment of the following staff salary with IDEA Fiscal Year 2016 funds:

Ilya de Jesus – Special Education Paraprofessional

- 11 It is recommended the Board of Education approve the payment for up to four hours for Bonnie Chester, sign language interpreter aide for student #33178, to accompany the student to the Junior Prom on April 29, 2016 for the purpose of providing interpreter services. She will be paid at her per diem hourly rate, \$29.05. – District funding
- 12 It is recommended the Board of Education approve clinical externship practicum placements from Stockton University's Master of Science in Communication Disorders program from September through December 2016 for Danielle Oesterle (under the supervision of Kelley McAvoy, Rieck Avenue School) and Hannah Carr (under the supervision of Debra Hayes, Mount Pleasant and Wood Schools) at no cost to the district.
- 13 It is recommended the Board of Education approve creating a position for Wrap Around Supervisor – Summer at Child Family Center effective June 20, 2016 to extend wrap hours to include summer 2016 hours. Position will be paid at the hourly rate of \$18.50 for ten weeks, five days per week, up to six hours per day, plus (2) days for set up.

Retirement

- 14 It is recommended the Board of Education approve the **revised** retirement of Joseph Baruffi from the position of K-8 Supervisor of Guidance (pc#700) at Lakeside effective **July 1, 2016**.

Leave of Absence

- 15 It is recommended the Board of Education approve the paid medical leave of absence for employee #918 from May 13 to May 31, 2016.
- 16 It is recommended the Board of Education approve the paid medical leave of absence for employee #1404 from June 6 to June 20, 2016.

SUPERINTENDENT'S REPORT

May 9, 2016

Leave of Absence – cont'd

- 17 It is recommended the Board of Education approve the extension of the paid medical leave of absence for employee #2899 to July 1, 2016.
- 18 It is recommended the Board of Education approve the paid medical leave of absence for employee #74 from April 29, 2016 to May 16, 2016.
- 19 It is recommended the Board of Education approve the paid medical leave of absence for employee #4651 from April 22 to May 23, 2016.
- 20 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #1829 from June 3 to November 14, 2016 utilizing the New Jersey Family Leave Act.
- 21 It is recommended the Board of Education approve the paid medical leave of absence for employee #2864 from April 28 to May 12, 2016.
- 22 It is recommended the Board of Education approve the paid medical leave of absence for employee #3864 from May 27 to July 8, 2016.
- 23 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #541 from April 19 to May 12, 2016.
- 24 It is recommended the Board of Education approve the paid medical leave of absence for employee #2695 from April 25 to June 1, 2016.
- 25 It is recommended the Board of Education approve the paid medical leave of absence for employee #566 from April 25 to July 25, 2016.
- 26 It is recommended the Board of Education approve the extension of the partially paid medical leave of absence for employee #435 to May 15, 2016.

SUPERINTENDENT'S REPORT

May 9, 2016

Leave of Absence – cont'd

- 27 It is recommended the Board of Education approve the extension of the partially paid medical leave of absence for employee #4855 to June 30, 2016 utilizing the Family Medical Leave Act.

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- *28 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #447 effective May 6, 2016 for up to 60 intermittent days.
- *29 It is recommended the Board of Education approve the intermittent, paid medical leave of absence for employee #2463 from April 22 to June 30, 2016 utilizing the Family Medical Leave Act.

Appointments

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- *30 It is recommended the Board of Education approve the part-time, temporary appointment of Talisa Davies to the position of ESL Teacher at Alternative with a proposed start date of May 10, 2016. She will be paid at the hourly rate of \$31. – District funding
- *31 It is recommended the Board of Education approve the appointment of Diane Moran to the position of District AVID Tutor for the 2015-16 school year effective May 10, 2016. She will be paid at the hourly rate of \$10, not to exceed 18 hours per week. – District funding
- *32 It is recommended the Board of Education approve the appointment of the following staff to the position of Home Instructor for 2015-2016:

Kathy James

Debra Homan

Lisa Glynn

Staff will be paid at the hourly rate of \$30. – District funding

Appointments – cont'd

- 37 It is recommended the Board of Education approve the appointment of Kelsey Sherman to the position of School Age Child Care Adult Aide AM/PM Substitute. She will be paid at the hourly rate of \$9.50. – Latch Key funding

Transfer

- 38 It is recommended the Board of Education approve the transfer of Bryan Wolverton from the position of Night Lead Custodian (pc#870) at Lakeside to the position of Custodian (pc#660) at Wood School effective April 25, 2016. He will be paid \$27,850 + \$1,500 (Boilers license) = \$29,350. – District funding

Co-Curricular Appointments

- 39 It is recommended the Board of Education approve the appointment of Sarah Fryling to Co-Curricular/Schedule B position of Intramurals/Dare to be Fit Spring at Bacon School effective May 10, 2016. She will be a stipend of \$568 as indicated on the backup. – District funding
- 40 It is recommended the Board of Education approve the appointment of the following staff to the Co-Curricular/Schedule B position of Intramurals/Dare to be Fit Spring at Lakeside:

John Wittman	Step 4	\$1,745
Wes Camerieri	Step 4	\$1,745

--District funding

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- *41 It is recommended the Board of Education approve the appointment of the following staff to the Co-Curricular/Schedule B position of Summer Weight Training effective June 22, 2016:

Christian Varga	Step 4	\$3,607
Dennis Thomas	Step 4	\$3,607

--District funding

Reappointments – As Recommended by the Superintendent

- *42 It is recommended the Board of Education approve the reappointment of Millville Support Supervisors staff for the 2016-2017 school year.
- *43 It is recommended the Board of Education approve the reappointment of information technology staff for the 2016-2017 school year.
- *44 It is recommended the Board of Education approve the reappointment of administrative staff under tenure for the 2016-2017 school year.
- *45 It is recommended the Board of Education approve the reappointment of administrative staff acquiring tenure for the 2016-2017 school year.
- *46 It is recommended the Board of Education approve the reappointment of administrative staff not under tenure for the 2016-2017 school year.
- *47 It is recommended the Board of Education approve the reappointment of teaching staff under tenure for the 2016-2017 school year.
- *48 It is recommended the Board of Education approve the reappointment of teaching staff acquiring tenure for the 2016-2017 school year.
- *49 It is recommended the Board of Education approve the reappointment of teaching staff not under tenure for the 2016-2017 school year.
- *50 It is recommended the Board of Education approve the reappointment of civil service secretarial staff for the 2016-2017 school year.
- *51 It is recommended the Board of Education approve the reappointment of civil service maintenance staff for the 2016-2017 school year.
- *52 It is recommended the Board of Education approve the reappointment of cafeteria staff for the 2016-2017 school year.

SUPERINTENDENT'S REPORT

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Re-appointments – cont'd

- *53 It is recommended the Board of Education approve the reappointment of security staff for the 2016-2017 school year.
- *54 It is recommended the Board of Education approve the reappointment of full time paraprofessional staff for the 2016-2017 school year.

Bids

- *55 It is recommended the Board of Education approve the following bid award:

Bid #16-19 Memorial High School – 2016 Partial Roof Replacement

Roof Management, Inc.	\$472,000
1627 Wycjoff Road	
Wall, NJ 07727	

- *56 It is recommended the Board of Education approve the following:

Quote Route 411 awarded to:

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08302

One bus to transport a student to and from Glassboro, NJ @ 6:25am to Lakeside Middle School. Student will be picked up from Lakeside at 4:15pm and returned home. Student will attend Latchkey AM & PM.

\$180.00/bus x 24 days = \$4,320.00
Increase/decrease per mile is \$1.30

- *57 It is recommended the Board of Education approve the 2015-2016 Joint Transportation Agreement between Millville Board of Education and Vineland Board of Education to transport three Vineland students, along with six Millville students on Millville's Route 231M to Lakeside, Memorial and MSHS from May 6 to June 15, 2016 at a cost of \$100.00 per diem x 28 days = \$2,800.

SUPERINTENDENT'S REPORT

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Budgetary Transfers – As Recommended by the Superintendent

- *58 It is recommended the Board of Education approve the budgetary transfers for the month ending March 31, 2016.

Board of Education's Monthly Certification - As Recommended by the Superintendent

- *59 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of March 31, 2016 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Secretary's Monthly Certification – As Recommended by the Superintendent

- *60 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for March 31, 2016.

Balance Sheet Reports – As Recommended by the Superintendent

- *61 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending March 31, 2016.

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