

**MILLVILLE BOARD OF EDUCATION
AGENDA**

MARCH 21, 2016

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
MARCH 21, 2016

AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
 - a. Finance Bob Donato
 - b. Community Relations Committee Robert McQuade
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Joe Pepitone
 - e. Policy Committee Brianna Bucci
 - f. Curriculum Committee Lisa Santiago
 - g. Shared Services Committee Connie Johnson
 - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent
An asterisk denotes all board members vote on items.
8. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
9. Unfinished Business
10. New Business
11. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office).
12. Hearing of the Delegation
13. Adjournment

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- *2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- *3 It is recommended the Board of Education approve the District Office Administrator's contracts for the 2015-16 school year:

| | |
|-----------|----|
| 2015-2016 | 2% |
|-----------|----|
- *4 It is recommended the Board of Education approve the date for a public hearing on the budget at a special board meeting scheduled for May 9, 2016 at 6:30 pm and authorize the secretary of the board to publish a notice of the public hearing and advertise the budget as required by law.
- *5 It is recommended the Board of Education approve the submission of the 2016-2017 budget to the Department of Education. The budget total is \$104,093,275 with the local tax levy of \$11,772,394. In accordance with NJAC 6A:23A-10.3(b), the district is requesting approval to use \$226,393 of the banked cap for insurance increases of \$1,183,828. The district has exhausted all eligible spending authority in the budget year and the use is needed for the 2016-2017 school year.
- *6 It is recommended the Board of Education approve Resolution No. 1159 authorizing the District to submit the Schematic Design for the renovations to Millville Senior High School to the NJ Department of Education.
- *7 It is recommended the Board of Education approve the submission of the ESEA 2015 Accountability Corrective Action Plan and Statement of Assurances to the county office of education.
- *8 It is recommended the Board of Education approve June 15, 2016 as the graduation date and last day of school for the 2015-2016 school year.
- *9 It is recommended the Board of Education approve the 2016-2017 School Calendar as indicated in the backup.

SUPERINTENDENT'S REPORT

March 21, 2016

General – cont'd

- *10 It is recommended the Board of Education approve the yearbook contracts with Herff Jones (printing) and Lifetouch (pictures) for the 2016-2017 school year. There is no cost to the district.
- *11 It is recommended the Board of Education approve the **revised** tuition schedule for the 2016-2017 school year as indicated in the backup.
- *12 It is recommended the Board of Education approve a trip to Orlando, Florida on March 27 to March 31, 2016 for the Millville Softball Team to participate in a softball tournament at no cost to the district.
- *13 It is recommended the Board of Education approve the following policies for first reading:
 - 4112/4212 Contract
 - 4112.8/4212.8 Nepotism
 - 3542.32 Offer vs. Serve – Lunches/Breakfasts
 - 5141.25 Administration of Medical Marijuana
- *14 It is recommended the Board of Education accept the funds from the NJ Partnership for Prevention of HIV, STDs and Teen Pregnancy in the amount of \$23,675 for the 2015-2016 school year.
- *15 It is recommended the Board of Education approve creating a part-time temporary position for Board Policy Review and Development to review and propose revisions or develop draft policies for Health Education, Student Health Services and Safe School Environment. The shared position will be paid at the MEA hourly rate, not to exceed 126 total hours. – NJ Partnership Grant funding

1-15 ALL

- 16 It is recommended the Board of Education approve the fall 2016 and spring 2017 Administration Internship for Kimberley Ale for 550 hours. She will work under the supervision of Dr. Brian Robinson at Rieck Avenue School. Ms. Ale is enrolled in the Executive M.A./Ed.S. in Education Leadership, Management and Policy Program through Seton Hall University at no cost to the district.

General – Cont'd

- 17 It is recommended the Board of Education approve creating two additional positions for 8th Grade Track Coaches at Lakeside. Staff will be paid at the MEA Schedule B rate. - Donation funding
- 18 It is recommended the Board of Education accept funds in the amount of \$480 from the Community Foundation of New Jersey's *Field Trip New Jersey* grant initiative. The funding will bus 5th grade students from Holly Heights School to participate in the Multicultural Week learning activities on High Street. The field trip will occur on April 28, 2016.
- 19 It is recommended the Board of Education accept funds in the amount of \$700 from the Community Foundation of New Jersey's *Field Trip New Jersey* grant initiative. The funding will bus AVID Program students on a college tour of Arcadia University to expose them to the exciting opportunities and be inspired to pursue college. The field trip will occur on May 16, 2016.

Leave of Absence - As Recommended by the Superintendent

- 20 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #5733 from February 8 to March 21, 2016.
- 21 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #765 from March 10 to March 21, 2016.
- 22 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #2165 from March 21, 2016 to June 30, 2016 for up to 60 days utilizing New Jersey Family Leave Act.
- 23 It is recommended the Board of Education approve the paid medical leave of absence for employee #1009 from May 11 to June 30, 2016.

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- *24 It is recommended the Board of Education approve the paid medical leave of absence for employee #614 from April 4 to May 5, 2016.

Leave of Absence – cont'd

- *25 It is recommended the Board of Education approve the paid, medical leave of absence for employee #188 from February 23 to March 23, 2016.
- *26 It is recommended the Board of Education approve the paid, medical leave of absence for employee #5832 from March 14 to March 28, 2016.

Retirements - As Recommended by the Superintendent

- *27 It is recommended the Board of Education approve the retirement of Arazio (Harry) Sortino from the position of Custodial Supervisor (pc#10138) for the District effective June 1, 2016.
- *28 It is recommended the Board of Education approve the retirement of Joyce Tomlin from the position of 12 Month B Secretary (pc#735) at MSHS effective July 1, 2016.

Appointments - As Recommended by the Superintendent

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- *29 It is recommended the Board of Education approve the appointment of staff to the position of After School SAT Class Instructors at Millville Senior High School:

Tara Cotton

Robert Barber Jr.

Staff will be paid at the MEA hourly rate of \$30, not to exceed ten hours total each. – District funding

24-29 ALL

- 30 It is recommended the Board of Education approve the appointment of Michael Coyle to the position of Principal (pc#366) at R.M. Bacon School effective April 4, 2016. He will be paid at Band 2-Elementary Principal of the MAA salary guide, \$99,569 (pro-rated). – District funding

SUPERINTENDENT'S REPORT

March 21, 2016

Appointments - cont'd

- 31 It is recommended the Board of Education approve the appointment of staff to the position of Club 21 Tutor effective March 22 to June 2016:

| | | |
|-------------------|------------------|------------------|
| Jackie Olivio | Kelsi McCafferty | Nancy Gandy |
| Barbara Lore | Paula Ford | Andrea Dixon |
| Lori Minklei | Betsy Dutton | Christina Kelley |
| Cynthia Commander | | |

Staff will be paid for up to five days per week, up to two hours per day at the MEA hourly rate of \$30. – 21st Century Supplemental Grant funding

Transfers - As Recommended by the Superintendent

- 32 It is recommended the Board of Education approve the transfer of Elviro Ocasio from the position of One to One Paraprofessional (pc#10110) at Silver Run to the position of Positive Behavior Support Implementation Paraprofessional (pc#10206) at Silver Run effective March 22, 2016.

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Special Education - As Recommended by the Superintendent

- *33 It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2015-16 school year.

Bids - As Recommended by the Superintendent

- *34 It is recommended the board approve the 2015-2016 Joint Transportation Agreement between Delsea Regional High School District and Millville Board of Education in the amount of \$2,556.80 for the transportation of student #38663, grade 11 to Archway School. The term of this agreement is effective February 29 through June 30, 2016 @ \$37.60 per diem x 68 days.

SUPERINTENDENT'S REPORT

March 21, 2016

Bids – cont'd

*35 It is recommended the Board of Education approve all renewable contracts with Shepherd Bus Company for the 2016-2017 school year, which includes: regular and special education to and from transportation contracts at an increase of 0.57% with the exception of field trips in which there will be 0% increase.

*36 It is recommended the Board of Education approve the following bid award:

Quote Rt. 410 (Quote) awarded to:

CJ's Bus Supplies & Service, Inc.
277 Harding Highway
Pittsgrove Twp., NJ 08318

1 bus to transport 2 (two) state placed students to and from 12 Carter Drive, Deptford, NJ 08097. Pick up students @ 8:15 am and transport 1 (one) to Holly Heights Elementary School at 2509 E. Main Street, Millville, NJ and 1 (one) student to Rieck Avenue Elementary at 339 Rieck Avenue, Millville, NJ. Pick up student from Holly Heights at 3:45 pm and 3:50 pm from Rieck Avenue Elementary and returned home.

\$176.00/bus x 74 days = \$13,024.00**
Increase/Decrease per mile is \$1.50

State is reimbursing for tuition and transportation

33-36 ALL