MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
OCTOBER 5, 2015
AGENDA

1. Call to Order

2. Roll Call and Establishment of Quorum

3. Flag Salute

4. Approval of Minutes of Previous Meeting

5. Report of the President

6. Report of Committees:
   a. Finance Committee       Bob Donato
   b. Community Relations Committee  Mike Whilden
   c. Facilities Committee         Mike Beatty
   d. Professional Review Committee  Bob Donato
   e. Policy Committee           Mike Whilden
   f. Curriculum Committee       Lisa Santiago
   g. Shared Services Committee  Charles Flickinger
   h. Legal Committee            Arnold Robinson, Esq.

7. Public Review of the Agenda

8. Report of the Superintendent
   An asterisk denotes all board members vote on items.

9. Report of the Secretary and Budget Control

10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary’s office.)

11. Unfinished Business

12. New Business

13. Hearing of the Delegation

14. Adjournment
Superintendent's Report

October 5, 2015

General – As Recommended by the Superintendent

1. It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.

2. It is recommended the Board of Education approve the list of field trips as indicated in the backup.

3. It is recommended the Board of Education approve Resolution No. 1151 authorizing the District to submit the Schematic Design for the renovations to Millville Senior High School to the NJ Department of Education.

4. It is recommended the Board of Education approve the Memorandum of Understanding between Health Hero NJ and Millville Public Schools for the 2015-16 school year.

5. It is recommended the Board of Education approve the Memorandum of Agreement between Education and Law Enforcement Officials for the 2015-16 school year.

6. It is recommended the Board of Education approve the submission of the IDEA 2016 grant application, Amendment 1 for the following funds:

   IDEA Basic $1,638,117 including Carryover, 2015 in the amount of $126,293

   IDEA Preschool $30,590 including Carryover, 2015 in the amount of $1,046

7. It is recommended the Board of Education approve increasing the substitute rate for nurses from $125/day to $150/day.

8. It is recommended the Board of Education approve an additional category on the substitute list to include Athletic Trainers. The substitute trainer would be compensated at the nurse’s rate.

9. It is recommended the Board of Education approve the revised procedures for Payments for Nurses on Field Trips as indicated in the backup.
*10 It is recommended the Board of Education approve the following Fall/Winter Continuing Education programs as indicated in the backup:

Fall Takedown Wrestling Tournament – November 14, 2015
Junior Wrestling Clinic – November 2015 through March 2016

*11 It is recommended the Board of Education approve an additional $230 for out of state travel (originally approved 9/21/15, item #29) due to increased airline fees since approval. This is for out of state travel to the National School Administration Manager (SAM) Innovation Project Annual Conference in Tucson, Arizona, January 21-24, 2016 for Pamm Moore, Brian Robinson, Harry Drew, Christi Finney, Joyce Bingham, and Sonya Ivanovs. – District funds

*12 It is recommended the Board of Education approve the application for $33,300 in IDEA 21st CCLC supplemental funds to be used for inclusions of students with disabilities within the existing 21st CCLC afterschool programs in the district

1-12 ALL

13 It is recommended the Board of Education approve creating a position for Special Education Shared Paraprofessional for three students at Rieck Avenue. – District funding

14 It is recommended the Board of Education approve travel for Kim Hallenbeck and Beth Benfer to present at the AVID National Conference in San Diego, CA from Wednesday, December 9 to Saturday, December 12, 2015. The total cost should not exceed $770. – District funds

15 It is recommended the Board of Education approve travel for 5 AVID students, Beth Benfer, Steve Price, and Pamela Moore for participation in the AVID South Jersey Consortium sponsored by the University of Pennsylvania being held in Glassboro, NJ on Monday, October 19, 2015. The $300 van rental will be paid from Lakeside, Memorial, and Millville Senior High School funds.
SUPERINTENDENT’S REPORT

October 5, 2015

General – Cont’d

16 It is recommended the Board of Education approve a research study to be conducted by Dr. Gabriella Marcu, associate of Dr. James Connell, Drexel University Center for Autism Research, in one classroom at Lakeside Middle School and two classrooms at Holly Heights School. The study will investigate the effectiveness of a web-based program to assist teachers in collection and analysis of behavioral data. Any publication of results will not identify students or school by name.

Leave of Absence - As Recommended by the Superintendent

17 It is recommended the Board of Education approve the extension of an unpaid medical leave of absence for employee #2165 to November 2, 2015 utilizing the Family Medical Leave Act.

18 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #205 effective September 22, 2015 utilizing the Family Medical Leave Act.

19 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #2739 from October 5, 2015 to January 7, 2016 utilizing the Family Medical Leave Act.

13-19 MILLVILLE

*20 It is recommended the Board of Education approve the paid medical leave of absence for employee #5766 from September 11 to October 11, 2015.

Retirements - As Recommended by the Superintendent

*21 It is recommended the Board of Education approve the retirement of Martin Kavanagh, Sr. from his position as School Social Worker (pc#105) for the District effective January 1, 2016.

20-21 ALL

22 It is recommended the Board of Education approve the retirement of Jo-Ann Day from her position as Paraprofessional (pc#1004) at Lakeside effective January 1, 2016.
SUPERINTENDENT’S REPORT

October 5, 2015

Resignations - As Recommended by the Superintendent

23 It is recommended the Board of Education approve the resignation of Patricia Battersby from her position as Paraprofessional (pc#10118) at Child Family Center effective October 9, 2015.

24 It is recommended the Board of Education approve the resignation of Odalis Segarra from her position as Paraprofessional (pc#10110) at Lakeside effective October 8, 2015.

25 It is recommended the Board of Education approve the resignation of Tracie Reed from her Co-Curricular position as Athletic Director at Lakeside effective September 29, 2015.

Transfers - As Recommended by the Superintendent

26 It is recommended the Board of Education approve the transfer of April Bird from her position as Temporary Paraprofessional until November 30, 2015 (pc#411) at Child Family Center to the position of Temporary Paraprofessional for the 2015-16 school year (pc#153) at Child Family Center effective October 6, 2015.

Appointments - As Recommended by the Superintendent

The following candidate(s) are recommended for emergent hiring pending completion of a criminal history check.

27 It is recommended the Board of Education approve the appointment of Brittany Procopio to the temporary position of Preschool Paraprofessional (pc#173) at Child Family Center with a proposed starting date of October 6, 2015. She will be paid at the 1st step of the MEA salary guide, $18,937 + $200 (credits) = $19,137 (pro-rated). Salary may be adjusted when MEA contract is settled. – District funding

28 It is recommended the Board of Education approve the appointment of Ashley Schwegel to the position of Special Education Paraprofessional (pc#10141) at Lakeside with a proposed starting date of October 6, 2015. She will be paid at the 1st step of the MEA salary guide, $18,937 (pro-rated). Salary may be adjusted when MEA contract is settled. – District funding
Appointments – Cont’d

29 It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century Elementary Site Coordinator/Teacher:

Lori Minklei       Kelly Gandy       Teale Millard

Staff will be paid for up to five days per week, one to seven hours per day at the MEA hourly rate of $30. – 21st Century grant funding

30 It is recommended the Board of Education approve the appointment of the following staff to the position of Club 21:

Matthew McEnroe, Susie Wang (Teacher & Aide)  
Robert Bonham – (aide)  
Danette Boone – (Teacher)

Teachers will be paid at the MEA hourly rate of $30. Aides will be paid at the hourly rate of $9.50. – 21st Century grant funding

31 It is recommended the Board of Education approve the appointment of Joseph Baruffi to the position of Club Advisor/Guidance Counselor at Lakeside. He will be paid for up to five days per week, not exceed 150 hours total, at the hourly rate of $30. – Family Friendly Grant funding

32 It is recommended the Board of Education approve the appointment of Douglas Saul to the position of School Age Child Care Staff and Activity Trainer. He will be paid for five days per week, two hours per day at the MEA hourly rate of $30. – Family Friendly Grant funding

33 It is recommended the Board of Education approve the appointment of the following staff to the position of Math Tutors at Lakeside:

Jessica Moratelli       Stacy DiMattia

They will be paid for two days per week, one hour per day at the MEA hourly rate of $30. – Title I funding
Superintendent’s Report  October 5, 2015

Appointments – Cont’d

34  It is recommended the Board of Education approve the appointment of the following staff to the position of Language Arts Tutors at Lakeside:

Rita Pettit       Crystal Bermudez       Kelly Gandy

They will be paid for two days per week, one hour per day at the MEA hourly rate of $30. – Title I funding

35  It is recommended the Board of Education approve the appointment of Olivia Weldon to the position of Child Care for Evening Parent Activities at Child Family Center. She will be paid at the hourly rate of $12 for three evening parent events, two hours per event. – ECP funding

36  It is recommended the Board of Education approve the appointment of the following staff to the position of Wrap Around Instructional Aides and substitutes at Child Family Center:

Adult Aides
Amy Marino       Jackie Miller

Student Aides
Brooke Nichols

Substitute Student Aides
Brittany German       Morgan Blystone       Ashley Lilly

Staff will be paid at the hourly rate of $9.50 for adults and $8.38 for students. – ECP funding

37  It is recommended the Board of Education approve the appointment of Rebecca Henry to the position of CEZ Teacher/Special Services/CST Staff for 21st Century at Lakeside. She will be paid for five days per week, one to seven hours per day at the MEA hourly rate of $30. – CEZ grant funding
SUPERINTENDENT’S REPORT

October 5, 2015

Appointments – Cont’d

38 It is recommended the Board of Education approve the appointment of the following staff to the position of CEZ Aide and substitutes for 21st Century Middle School Program at Lakeside:

Marissa Neiswender  Scott Ehlin  Kanei Green-Scott
Kara Polhamus  Rebecca Thompson  Alexandra Gould

Staff will be paid for up to five days per week, one to seven hours per day at the hourly rate of $9.50. – CEZ grant funding

39 It is recommended the Board of Education approve the appointment of Carrie Blystone to the position of Part-time Aide at Bacon effective October 6, 2015. She will be paid for five days per week, 3.5 hours per day at the rate of $31.50 per day. – District funding

22 - 39 MILLVILLE

*40 It is recommended the Board of Education approve the list of substitutes as indicated in the backup.

*41 It is recommended the Board of Education approve the appointment of James McCarthy to the position of Skills USA Advisor. He will be paid for one day per week, one hour per day at the MEA hourly rate of $30, not to exceed $1,500 for the school year. – Perkins 2016 funding

*42 It is recommended the Board of Education approve the appointment of the following staff to the position of TSA Advisor:

Shawn Jenkins  Gerald Bruman  Jamie Burrows

They will be paid for one day per week, one hour per day at the MEA hourly rate of $30, not to exceed $1,500 per position. – Perkins 2016 funding
SUPERINTENDENT’S REPORT  
October 5, 2015

Appointments – Cont’d

*43 It is recommended the Board of Education approve the appointment of the following staff to the position of District AVID tutors:

Marissa Sockwell          Courtney McCarthy

They will be paid for up to 34 weeks, one to five days per week, not to exceed 18 hours per week at the hourly rate of $10. – District funding

*44 It is recommended the Board of Education approve the appointment of the following staff to the position of Home Instructors for 2015-16:

Michael Morton           Elizabeth Peterson       John Phillips

They will be paid at the MEA hourly rate of $30. – District funding

Co-Curricular Appointments

*45 It is recommended the Board of Education approve the appointment of Taron Gray to the Co-Curricular position of Assistant Coach – Football effective October 6, 2015. He will paid $3,274.20. – District funding

Salary Adjustments - As Recommended by the Superintendent

*46 It is recommended the Board of Education approve the salary adjustments due to credit increases as indicated in the backup.

Budgetary Transfers – As Recommended by the Superintendent

*47 It is recommended the Board of Education approve the budgetary transfers for the month ending August 31, 2015.
SUPERINTENDENT’S REPORT          October 5, 2015

Board of Education’s Monthly Certification - As Recommended by the Superintendent

*48 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of August 31, 2015 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Secretary’s Monthly Certification – As Recommended by the Superintendent

*49 It is recommended the Board of Education approve the Board Secretary’s monthly certification of budgetary line item status for August 31, 2015.

Balance Sheet Reports – As Recommended by the Superintendent

*50 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending August 31, 2015.

40-50 ALL