

The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, December 7, 2015, at 7:00 pm.

The following were present:

Mr. Beatty	Absent
Mr. Donato	Absent
Mr. Flickinger	Present
Mrs. Johnson	Present
Mr. McQuade	Present
Dr. Miller	Present
Mr. Pepitone	Present
Mrs. Perrelli	Present
Mrs. Santiago	Present
Mr. Whilden	Present

The following were also present:

Dr. David Gentile, Superintendent  
Mr. Bryce Kell, Board Secretary  
Dr. Pamela Moore, Assistant Superintendent of Curriculum  
Mrs. Donna Meyers, Assistant Superintendent Human Resources  
Mr. Arnold Robinson, Solicitor

### **President's Statement**

The Open Public Meeting was called to order at 7:00 pm by President Flickinger, and he read a statement as to the time and place of the meeting, as set forth in the "Open Public Meeting Act", (copy attached).

### **Minutes**

The minutes of the Open Public Meeting of November 2, 2015; the minutes of the Meeting on November 16, 2015 to conduct a 504 Hearing; the minutes of the Open Public Meeting of November 16, 2015; and the Meeting on November 20, 2015 to invoke the doctrine of necessity for consideration of the Superintendent's Contract, were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mr. Pepitone, and carried by a unanimous voice vote by all board members.

### **Committee Reports**

#### **Community Relations Committee**

Mike Whilden reported on the National Honor Society induction and congratulated the students.

Curriculum Committee

Lisa Santiago asked for the Board's support on Item #16, accepting the revised family health curriculum.

**Superintendent's Report**

Mr. Whilden made a motion that the Board approve the following:

**General – As Recommended by the Superintendent**

- \*1 Approve the list of out-of-district workshops as indicated in the backup.
- \*2 Approve the list of field trips as indicated in the backup
- \*3 Approve the submission of an amendment for the NCLB Grant for FY16 in order to budget FY 2015 NCLB carryover funds.

Title IA	\$44,367
Title IIA	\$23,980
<u>Title III</u>	<u>\$ 1,402</u>
	\$69,749

- \*4 Approve the termination of employee #6465 effective November 13, 2015.
- \*5 Approve the out-of-state travel for Sally Blizzard on April 13 – 16, 2016 to St. Louis, Missouri to attend the Council for Exceptional Children Expo at no cost to the district.
- \*6 Approve the out-of-state travel to the American Association of School Administrators National Conference on Education in Phoenix, Arizona on February 10-13, 2016 for Pamela Moore. Total cost should not exceed \$2,135. – District funding
- \*7 Approve submitting an application to the NJ Partnership for Prevention of HIV, STDs and Teen Pregnancy for additional funds in the amount of approximately \$3,800 to be used to develop a comprehensive community services referral guide.
- \*8 Approve the service agreement between Millville Senior High School and Resources for Independent Living, Inc. for the 2015-2016 school year. Total cost to the district will be \$1,500. – District funding

- \*9 Accept participation in the NJ Council for the Humanities grant project with the Millville Army Airfield Museum. A grant of \$10,000 was awarded to the Museum for expansion of the Veteran Interview Project. It will provide funding for the interviews, busing of students to the Museum, and video editing services so that interviews may be used effectively in the classroom. The grant term will be from January 1, 2016 through December 31, 2016 at no cost to the district.
- \*10 Approve a new club for Memorial High School, “Let’s Cook”, under the sponsorship of Brian Quilty, employed by the HealthCorps “Living Lab” Program grant which is housed at Memorial for two years.
- \*11 Approve creating five positions for PARCC Constructed Response Tasks Development at Millville Senior High School. Each position will be for up to 20 hours at the MEA hourly rate of \$30. – Title IIA funding
- \*12 Approve creating an additional Co-Curricular/Schedule B position for Winter Track Assistant Coach at Millville Senior High School. – District funding
- \*13 Approve three additional staff to travel to the Microsoft Innovative Educator (MIE) Teacher Academy in Norristown, PA on December 11, 2015: JoAnne Colacurcio, Daniel Wright and Lauren Daigle. Original approval was November 16, 2015. The only cost to the district will be mileage. – District funding
- \*14 Approve the first payment of boiler stipends for 2015-2016 as indicated in the backup.
- \*15 Approve a contract with Public Consulting Group for IEP program services, maintenance and support and data extraction in the amount of \$22,500. – IDEA funding
- \*16 Approve the revised Grade 6-12 Family Life curriculum (student sexual health education), including scope and sequence, assessments and resource guide.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 17 Approve the Fall 2016 and Spring 2017 Speech and Language Pathology Externship for Courtney Fralick from Loyola University Maryland for a minimum of 100 hours. She will work under the supervision of Maureen Ferrucci, Speech-Language Pathologist, Silver Run School.

- 18 Approve the acceptance of the State House Express Award to the Lakeside Middle School Gifted and Talented Program to help pay for buses to Trenton for a special State House tour. The tour must occur between September 2015 and June 2016. The total award is \$350.
- 19 Approve 90 practicum hours for Cumberland County College student, Stephanie Pumarejo, enrolled in the Social Service Field Work I course with Kristin Tallant, CST social worker at Rieck Avenue School during the Spring 2016 semester.

**Retirements - As Recommended by the Superintendent**

- 20 Approve the retirement of Amelia Maines from her position as Kindergarten Teacher (pc#112) at Silver Run effective January 1, 2016.
- 21 Approve the retirement of Judith Kessler from her position as Principal (pc#790) at Silver Run effective March 1, 2016.
- 22 Approve the retirement of Clarence Loder from his position as Teacher of Science (pc#868) at Lakeside effective February 1, 2016.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- \*23 Approve the retirement of Robert Porch from his position as Security Aide (pc#893) at Millville Senior High School effective January 1, 2016.

**Resignation- As Recommended by the Superintendent**

- \*24 Approve the resignation of Jamie Delp from her position as Teacher of English (pc#10180) at Millville Senior High School effective January 3, 2016.

**Leave of Absence - As Recommended by the Superintendent**

- \*25 Approve the unpaid, intermittent medical leave of absence for employee #5816 from January 5 to June 30, 2016 or 60 days utilizing the Family Medical Leave Act.

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- 26 Approve the paid medical leave of absence for employee #5645 from November 12 to December 3, 2015.
- 27 Approve the paid medical leave of absence for employee #3626 from November 30, 2015 to January 4, 2016.
- 28 Approve the unpaid medical leave of absence for employee #3888 from January 4, 2016 to February 16, 2016 utilizing the Family Medical Leave Act.

**Appointments - As Recommended by the Superintendent**

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- 29 Approve the appointment of Liane Drastal to the temporary position of Part-time Classroom Aide (pc#10026) at Silver Run with a proposed starting date of December 21, 2015. She will be paid at the daily rate of \$31.50 for 3.5 hours per day. – District funding
- 30 Approve the appointment of Jessica Andreoli to the temporary position of Teacher of Kindergarten (pc#1052) at Holly Heights with a proposed starting date of December 10, 2015. She will be paid at the 1<sup>st</sup> step (MA) of the MEA salary guide, \$49,583 (prorated). Salary to be adjusted when MEA contract is settled.
- 31 Approve the appointment of Jean Gwathney to the position of 21<sup>st</sup> Century Elementary Program Aide effective December 8, 2015 to June 2016. She will be paid at the hourly rate of \$9.50 for up to five days per week, three to seven hours per day. – 21<sup>st</sup> Century Grant funding
- 32 Approve the appointment of the following staff to the position of 21<sup>st</sup> Century Elementary Program Site Coordinator/Teacher effective December 8, 2015 to June 2016:

Christine Burns

John Phillips

They will be paid at the hourly rate of \$30 for up to five hours per week, one to seven hours per day. – 21<sup>st</sup> Century Grant funding

- 33 Approve the appointment of the following staff to the position of School Age Child Care Aides:

Kyle Devich	AM Bacon Adult Aide
Kathleen Rivera	AM Rieck Ave. Adult Aide

Staff will be paid at the hourly rate of \$9.50. – Latch Key funding

- 34 Approve the appointment of Shari Booz to the position of Family Friendly Lakeside Club Advisor Shades of Blue Choir Club. She will be paid for 30 hours at the hourly rate of \$30. – Family Friendly Grant funding

- 35 Approve the appointment of the following staff to the shared position of Club 21 Parent Liaison effective December 8, 2015:

Melissa Kuhlen	Amanda Schreiner
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The position will be paid for 30 weeks, five days per week, four hours per day at the MEA hourly rate of \$9.50. – 21<sup>st</sup> Century Grant funding

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

- \*36 Approve the list of substitutes as indicated in the backup.
- \*37 Approve the **revised** appointment of Cindy Simione to the position of Part-time Teacher Teacher of Mathematics at Alternative School with an effective date of **October 5, 2015**. She will be paid at the MEA hourly rate of \$31 for 18.5 weeks, five days per week, 3.7 hours per day. – District funding
- \*38 Approve the appointment of George Meher to the position of Night Lead/ Building Maintenance Worker (pc#11) at Memorial with a proposed starting date of December 8, 2015. He will be paid at the 2<sup>nd</sup> step of the Council 18 contract, \$27,850 + 2,000 (Night Lead stipend) = \$29,850 (prorated). – District funding
- \*39 Approve the appointment of Timothy Brunetta to the position of Stage Manager/Spring Musical Set Construction at Millville Senior High School effective December 1, 2015. He will be paid a stipend of \$2,354. – District funding

**Co-Curricular Appointments - As Recommended by the Superintendent**

- \*40 Approve the appointment of Dana Kolibaba to the Co-Curricular position of Assistant Coach Winter Track at Millville Senior High School. She will be paid at the 4<sup>th</sup> step of the MEA Schedule B contract, \$3,589. – District funding

**Bids - As Recommended by the Superintendent**

- \*41 Approve the following RFP #14-44 Professional Development Services at \$1,500/day not to exceed \$24,000 for the 2015-2016 school year to:

Performance Excellence Group, LLC  
8 Mayfaire Circle  
Westhampton, NJ 08060

- \*42 Approve the following Bid Award Recommendation:

Bid #15-29 HVAC building Automation, Temperature Control, Preventative Maintenance and Remote Monitoring Services

Honeywell International, Inc.                      \$335,205.00  
534 Fellowship Road  
Mount Laurel, NJ 08054

\$133/hour Maintenance service

- \*43 Approve the following Bid Award Recommendations:

**Bid #15-37 Boy's Baseball Equipment                      \$ 2,536.08**

Ampro Sports	\$ 1,906.20
BSN/Passon Sports	\$ 250.08
Kelly's Sports, LTD	\$ 43.80
Triple Crown Sports	\$ 336.00

**Bid #15-38 Boy's Tennis Equipment                      \$ 1,419.75**

Ampro Sports	\$ 619.50
BSN/Passon Sports	\$ 135.95
Fromuth Tennis	\$ 64.00
Kelly's Sports, LTD	\$ 24.30
Pyramid School Products	\$ 576.00

**Bid #15-39 Boy's Track Equipment** **\$ 3,121.50**

Ares Sportswear	\$ 373.80
Boathouse Sports	\$ 306.00
BSN/Passon Sports	\$ 79.50
Kelly's Sports, LTD	\$ 2,335.50
Triple Crown Sports	\$ 26.70

**Bid 15-40 Girl's Track Equipment** **\$ 2,318.70**

Aluminum Athletic Equipment	\$ 60.00
BSN/Passon Sports	\$ 181.28
Kelly's Sports, LTD	\$ 328.50
M F Athletics Co.	\$ 700.15
Pyramid School Products	\$ 21.80
Riddell/All American	\$ 284.00
Track & Field & Cross Country	\$ 32.97
Triple Crown Sports	\$ 710.00

**Bid #15-41 Softball Equipment** **\$ 3,045.38**

Ampro Sportstwear	\$ 300.00
Ares Sportswear	\$ 288.00
BSN/Passon Sports	\$ 248.31
Kelly's Sports	\$ 551.40
Longstreth Sporting Goods	\$ 5.88
Pyramid School Products	\$ 1,382.99
Riddell/All American	\$ 268.80

**Bid #15-42 Golf Equipment** **\$ 727.10**

Kelly's Sports, LTD	\$ 727.10
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**Bid #15-43 LaCrosse Equipment** **\$ 1,733.23**

BSN/Passon Sports	\$ 478.28
Kelly's Sports	\$ 180.85
Longstreth Sporting Goods	\$ 965.92
Pyramid School Products	\$ 26.58
Riddell/All American	\$ 30.00
Triple Crown Sports	\$ 51.60

**Budgetary Transfers – As Recommended by the Superintendent**

- \*44 Approve the budgetary transfers for the month ending October 31, 2015

**Board of Education's Monthly Certification - As Recommended by the Superintendent**

- \*45 Officially certify pursuant to NJAC 6:20-2:13(e) that as of October 31, 2015 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Secretary's Monthly Certification – As Recommended by the Superintendent**

- \*46 Approve the Board Secretary's monthly certification of budgetary line item status for October 31, 2015.

**Balance Sheet Reports – As Recommended by the Superintendent**

- \*47 Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending October 31, 2015.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

**Secretary's Report**

Mr. Whilden made a motion that the Board approve the following:

\*The reports of the Secretary for October 2015, were ordered, received, and filed as submitted (see attached).

<u>Secretary's Report – October 2015</u>	
Receipts	\$ 47,390,467.67
Disbursements	<u>44,297,612.75</u>
Cash Balance	\$ 3,092,854.93

The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

**Hearing of the Delegation**

Lee Burke addressed the Board regarding collaboration with the new CCTEC. He urged for more cooperation with the school in the areas of sports and fine arts.

Mr. Whilden made a motion that the Board go into closed session to discuss a personnel matter. The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board Members.

After discussion, Mr. Whilden made a motion that the Board return to the open meeting. The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board Members.

**Adjournment**

Mr. Whilden made a motion that the Board adjourn the meeting at 7:25 p.m. The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

A handwritten signature in black ink, appearing to read "Bryce Kell", is written over a horizontal line.

Bryce Kell, Board Secretary

December 7, 2015