

**MILLVILLE**  
**BOARD OF EDUCATION**  
**AGENDA**  
**AUGUST 8, 2016**



## **SUPERINTENDENT'S REPORT**

**August 8, 2016**

### **General – As Recommended by the Superintendent**

- \*1 It is recommended the Board of Education approve the two year dental contract renewal with Horizon Dental at no increase to the district. The contract will run from July 1, 2016 to June 30, 2018.
- \*2 It is recommended the Board of Education approve the one year prescription contract renewal with Benecard with a 14.8% increase in premiums. The contract will run from July 1, 2016 – June 30, 2017.
- \*3 It is recommended the Board of Education approve the District's written Indoor Air Quality Plan and Integrated Pest Management Plan for the 2016-2017 school year as indicated in the backup.
- \*4 It is recommended the Board of Education approve the Public Donor Agreement with Inspira Health Network for School Based Youth Services Program for 2016-2017 as indicated in the backup.
- \*5 It is recommended the Board of Education approve the AVID Implementation Agreement which runs from July 1, 2016 through June 30, 2017 at a cost of \$3,695 per school (Lakeside Middle, Memorial High) and \$4,230 for Millville Senior High for a total cost for Millville Schools of \$11,620. – District funding
- \*6 It is recommended the Board of Education approve the donation of four (4) old weight benches to the City of Millville Fire Department.
- \*7 It is recommended the Board of Education approve the Millville High School Overnight Football Camp to be held August 10 to August 13, 2016 at Millville Senior High School at no cost to the district.
- \*8 It is recommended the Board of Education approve creating three positions (1 at Memorial, 2 at MSHS) for TSA Advisor for the 2016-2017 school year. The positions will be paid at the MEA hourly rate of \$31, not to exceed 40 hours per position. – FY17 Perkins Grant funding
- \*9 It is recommended the Board of Education approve the **revised** out of state travel for Katie Baralus, School Psychologist, to attend Nurtured Heart Training Intensive, July 24-29, 2016 in Fargo, ND. Registration plus travel expenses shall not exceed **\$4,200**. – District funding

1-9 ALL

**SUPERINTENDENT'S REPORT**  
**General-Cont'd**

**August 8, 2016**

- 10 It is recommended the Board of Education approve a 90 hour School-Based Internship Project through the NJ EXCEL (Expedited Certification in Educational Leadership) Program for Kristin Tallant at Rieck Avenue School under the mentorship of Dr. Brian Robinson during the 2016-2017 school year at no cost to the district.
- 11 It is recommended the Board of Education approve creating positions for School Age Child Care Supervisors for the 2016-2017 school year. Staff will be paid at the hourly rate of \$10.73. – Latch Key funding
- 12 It is recommended the Board of Education approve creating positions for School Age Child Care Aides for the 2016-2017 school year. Staff will be paid at the hourly rate of \$9.50/adults or \$8.50/students. – Latch Key funding
- 13 It is recommended the Board of Education approve creating the following 2016-2017 Co-Curricular positions at Holly Heights:  

Dare-to-be Fit Winter  
Dare-to-be Fit Spring

Staff will be paid per the MEA Schedule B guide. – District funding
- 14 It is recommended the Board of Education approve creating two positions for Training for New Autism Teacher at Silver Run. Staff will be paid at the MEA hourly rate of \$31, not to exceed 15 hours per teacher. – IDEA Basic funding
- 15 It is recommended the Board of Education approve creating two positions for Training for New Behavior Disorders Teacher at Silver Run. Staff will be paid at the MEA hourly rate of \$31, not to exceed 10 hours per teacher. – IDEA Basic funding
- 16 It is recommended the Board of Education approve creating positions for Intellectual Disabilities Program Planning at Lakeside. Staff will be paid at the MEA hourly rate of \$31, not to exceed 10 hours per person for three teachers and one case manager. – IDEA Basic funding

## **SUPERINTENDENT'S REPORT**

**August 8, 2016**

### **General-cont'd**

- 17 It is recommended the Board of Education approve leaving cafeteria PC#1171 unfilled and adding one extra hour to cafeteria positions 731, 1160, and 1159. Total working hours will be 4.5 hours each. – ECP funding

### **Resignations**

- 18 It is recommended the Board of Education approve the resignation of Kristie Renzi from the position of Teacher (pc#498) at Silver Run effective August 8, 2016.
- 19 It is recommended the Board of Education approve the resignation of Liane Drastal from the position of Part-time Aide (pc#10026) at Silver Run effective August 8, 2016.
- 20 It is recommended the Board of Education approve the resignation of Ashley Souders from the position of Part-time Aide (pc#656) at Bacon effective August 8, 2016.
- 21 It is recommended the Board of Education approve the resignation of Shannon Anderson from the position of Full-time Paraprofessional (p#1222) at Lakeside effective August 30, 2016.

### 10-21 MILLVILLE

- \*22 It is recommended the Board of Education approve the resignation of Amy Benfer from the position of Teacher of Math (pc#831) at Memorial effective September 2, 2016.
- \*23 It is recommended the Board of Education approve the resignation of Sandro Lopez from the position of Custodian (pc#1113) at Memorial effective August 12, 2016.

### **Leave of Absence**

- \*24 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #6491 from September 17 to December 12, 2016.
- \*25 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #3340 from October 11, 2016 to January 3, 2017 utilizing the NJ Family Leave Act.

22-25 ALL

**SUPERINTENDENT'S REPORT**  
**Leave of Absence – cont'd**

**August 8, 2016**

- 26 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #4122 from September 6 to October 11, 2016 utilizing the NJ Family Leave Act.

**Appointments**

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- 27 It is recommended the Board of Education approve the appointment of the following staff to the position of De-Escalation/Safety Hold Training for Autism and BD staff to be held on August 9 and August 11, 2016:

Dawn Dolan	Melody Raudenbush	Stephanie Trull
Danielle Tombleson	Lee Cox	Joanne Murphine
Colleen Leaf	Christine Armington	Charlotte Phillips
Emily Barlas	Claudia Erwin	Judy Finch
Alberto Jimenez	Rhonda Bennett	Nicole Interlante
Alyssa Robbins	Ashley Schwegel	Jennifer Todd
Larry Perry	Linda Jost	Nancy Lokey
Dennis Thomas	Kristin Phelan	Tammy Elliott
Bonnie Chester	Andrea Pfeiffer	Caitlin Kneble
Dina Joy		

Staff will be paid at the MEA hourly rate of \$31 for teachers and \$14 for aides, not to exceed five hours per person. – IDEA Basic funding

- 28 It is recommended the Board of Education approve the appointment of the following staff to the position of Training for New Behavior Disorders Teachers at Silver Run:

Julia Araujo	Danielle Tombleson
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Staff will be paid at the MEA hourly rate of \$31, not to exceed 10 hours per teacher. – IDEA Basic funding

**SUPERINTENDENT'S REPORT**  
**Appointments – cont'd**

**August 8, 2016**

- 29 It is recommended the Board of Education approve the appointment of the following staff to the position of Training for New Autism Teacher at Silver Run:

Colleen Leaf                      Emily Barlas

Staff will be paid at the MEA hourly rate of \$31, not to exceed 15 hours per teacher. – IDEA Basic funding

- 30 It is recommended the Board of Education approve the appointment of the following staff to the position of Intellectual Disabilities Program Planning at Lakeside:

Amanda Wichnick              Courtney Fry                      Brenda Hoffman  
Katelyn Tobiasen

Staff will be paid at the MEA hourly rate of \$31, not to exceed 10 hours per person. – IDEA Basic funding

- 31 It is recommended the Board of Education approve the appointment of the following staff to the shared position of Summer Wrap Instructional Aides & Subs at Child Family Center:

Substitutes:                      Debbie Zavorski                      Alyssa Gaddy

Staff will be paid at the hourly rate of \$9.50. – Wrap funding

- 32 It is recommended the Board of Education approve the appointment of the following staff to the position of 21<sup>st</sup> Century Middle School Aides and Teachers effective July 1, 2016 to June 2017:

Aides

Joyce Hardy                      Derek Clarke                      Scott Ehlin  
Rebecca Thompson              Kaitlyn Neiswender

Teacher and Aide:              Valerie Grennon

Staff will be paid at the MEA hourly rate of \$31 for teachers, \$9.50 school year aides, and \$14 for summer aides for up to five days per week, three to seven hours per day. – 21<sup>st</sup> Century grant funding

## SUPERINTENDENT'S REPORT

August 8, 2016

### **Appointments – cont'd**

- 33 It is recommended the Board of Education approve the appointment of Stephanie Hiles to the position of Custodial Building Maintenance Worker – Night Shift (pc#631) at Lakeside with a proposed start date of August 9, 2016. She will be paid at the 2<sup>nd</sup> step of the Council 18/BMW contract, \$27,860 (pro-rated). District funding
- 34 It is recommended the Board of Education approve the appointment of Matthew Bonham to the position of Custodial Building Maintenance Worker – Night Shift (pc#660) at Wood School with a proposed start date of August 9, 2016. He will be paid at the 2<sup>nd</sup> step of the Council 18/BMW contract, \$27,860 (pro-rated). – District funding
- 35 It is recommended the Board of Education approve the appointment of Janine Chong to the position of Learning Disabilities Teacher Consultant (pc#857) for the District. She will be paid at the 15<sup>th</sup> step of the MEA salary guide (MA), \$77,933. – District funding
- 36 It is recommended the Board of Education approve the appointment of Danielle Tombleson to the position of Special Education Teacher – Behavior Disorders (pc#1177) at Silver Run with a proposed start date of September 1, 2016. She will be paid at the 2<sup>nd</sup> step of the MEA salary guide, \$49,873. – District funding
- 37 It is recommended the Board of Education approve the appointment of Emily Barlas to the position of Special Education Teacher – Autism (pc#10087) at Silver Run with a proposed start date of September 1, 2016. She will be paid at the 2<sup>nd</sup> step of the MEA salary guide, \$49,873. – District funding

### **26-37 MILLVILLE**

- \*38 It is recommended the Board of Education approve the **revised** appointment of Lee Seybold to the SUMMER PROGRAMS position of Summer Nurses for Processing Sports Physicals. She will be working an additional **24 hours** at MSHS for a total of **36 hours** at the MEA hourly rate of \$31. – District funding



**SUPERINTENDENT'S REPORT**  
**Appointments – Cont'd**

**August 8, 2016**

- \*39 It is recommended the Board of Education approve the appointment of the following staff to the position of Equity and Diversity Trainers for New Teacher Orientation:

Brenda Hoffman                      Margaret Keefer

Staff will be paid at the MEA hourly rate of \$31, not to exceed 12 total hours. – IDEA Basic funding

- \*40 It is recommended the Board of Education approve the appointment of the following staff to the position of Equity and Diversity Trainers for the 2016-2017 school year:

Dina Joy	Donna Makos	Casey Wilson
Nancy Gandy	Barbara Lore	Amy Fabianovicz
Maris Lynn	Nina Crain	Laura Kane
Wallace Maines	Jacqueline Cruz	Karen Simmons
Lisa Baran	John Newsome	Pamela Bergman
Jennifer Cuesta	Denni Foster	Kristie Chisholm
Brenda Hoffman	Amy Whilden	Tom DeCou
Margaret Keefer	Lamont Robinson	

Staff will be paid at the MEA hourly rate of \$31, not to exceed 400 total hours. – IDEA Basic funding

- \*41 It is recommended the Board of Education approve the appointment of Matthew McEnroe to the position of School Psychologist (pc#10077) for the District with a proposed start date of September 1, 2016. He will be paid per the MAA salary guide, \$68,368 + (\$650) = \$69,018. – District funding

- \*42 It is recommended the Board of Education approve the appointment of Lauren Taney to the position of Secretary – 12 Month B (pc#735) at Memorial with a proposed start date of August 9, 2016. She will be paid at the 2<sup>nd</sup> step of the MEA salary guide, \$29,218 + \$200 (credits) = \$29,418 (pro-rated). – District funding

- \*43 It is recommended the Board of Education approve the appointment of Harold Duffield Jr. to the position of Truancy/Residency Officer (pc#923) for the District with a proposed start date of August 24, 2016. He will be paid at the 6<sup>th</sup> step of the MEA salary guide, \$22,587. – District funding

**SUPERINTENDENT'S REPORT**  
**Appointments – Cont'd**

**August 8, 2016**

\*44 It is recommended the Board of Education approve the appointment of Austin Crowe to the position of Health Services Coordinator for the District with a proposed start date of August 9, 2016. He will be paid an annual stipend of \$4,000. – District funding

\*45 It is recommended the Board of Education approve the appointment of the following staff to the shared position of Stage Manager for outside groups using our facilities:

Jesse Jones

Tom Costa

Melvin Taub

Staff will be paid at the hourly rate of \$31. The district will be reimbursed by the renting organization.

\*46 It is recommended the Board of Education approve the appointment of Jaime Sutton to the position of Vice Principal – Secondary (pc#10230) at Millville Senior High School with a proposed start date of August 16, 2016. She will be paid per the MAA salary guide, \$88,184. – District funding

**38-46 ALL**

**Reappointments**

47 It is recommended the Board of Education approve the reappointment of the following staff to the position of Full-time Paraprofessional at Child Family Center for the 2016-2017 school year:

Kiersten Adams

Stefanie Branch

Jaime White

**Co-Curricular Appointments**

48 It is recommended the Board of Education approve the Co-Curricular/Schedule B Annual appointments at Child Family Center for 2016-2017 as indicated in the backup.

49 It is recommended the Board of Education approve the Co-Curricular/Schedule B Annual appointments at Mount Pleasant for 2016-2017 as indicated in the backup.

**SUPERINTENDENT'S REPORT**  
**Co-Curricular Appointments – Cont'd**

**August 8, 2016**

- 50 It is recommended the Board of Education approve the Co-Curricular/Schedule B Annual appointments at Rieck Avenue for 2016-2017 as indicated in the backup.

**47-50 MILLVILLE**

- \*51 It is recommended the Board of Education approve the Co-Curricular/Schedule B Athletic Annuals appointments for 2016-2017 as indicated in the backup.
- \*52 It is recommended the Board of Education approve the Co-Curricular/Schedule B Millville High School Fall Sports appointments for 2016-2017 as indicated in the backup.

**Bids**

- \*53 It is recommended the Board of Education approve the following bid award:

Bid #16-38 Charter To & From Transportation – Student Transportation Services

Sheppard Bus Service  
35 Rockville Road  
Bridgeton, NJ 08302

Total Bid \$540.00 less 12% deduction based on individual trip

$\$475.20 \times 200 \text{ days} = \$95,040.00$

**51-53 ALL**