

MILLVILLE
BOARD OF EDUCATION
AGENDA
FEBRUARY 6, 2017

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MILLVILLE, NEW JERSEY
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AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
 - a. Finance Committee Brianna Wilson
 - b. Community Relations Committee Robert McQuade
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Connie Johnson
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Bruce Cooper
 - g. Shared Services Committee Joe Pepitone
 - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent
(An asterisk denotes all board members vote on items.)
Presentation(s)
 - 1) GEOY Recognition**
 - 2) update on district goals**
9. Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Hearing of the Delegation
14. Adjournment

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- *2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- *3 It is recommended the Board of Education accept the DOE audit findings for the 2014 ASSA Submission, the District Report of Transported Resident Students as of October 15, 2014, and the FY 2014-15 Extraordinary Special Education Aid. It is also recommended the Board of Education approve the associated Corrective Action Plans.
- *4 It is recommended the Board of Education approve Resolution No. 1176 for the Appropriation of Capital Reserve Funds, not to exceed \$180,000, to replace the visitor side bleachers at Wheaton Field.
- *5 It is recommended the Board of Education approve accepting Julius Kuehne, an exchange student from Germany, to attend Millville High School during the 2017-2018 school year. The placement is through the Youth for Understanding International Exchange Program.
- *6 It is recommended the Board of Education approve Rosemarie Cuevas and Angelica Lawler from the Southwest Council to guest teach in the Intellectual Disabilities classes at Memorial. They are available to start in February and would like to come in once to twice per month through the remainder of the school year. The guests will provide drug and alcohol prevention services at no cost to the district.
- *7 It is recommended the Board of Education approve the overnight field trip to Lawrenceville, NJ on March 16 and 17, 2017 for 12 high school students and two chaperones to attend NJ Model Congress.
- *8 It is recommended the Board of Education approve the list of items for on-line auctions through GovDeals, Inc., a government approved on-line auction process, for property not needed for school purposes for the year 2017-2018 as indicated in the backup.

SUPERINTENDENT'S REPORT

February 6, 2017

General – cont'd

- *9 It is recommended the Board of Education approve creating a Co-Curricular Schedule B position for Assistant Golf Coach for the 2017 Spring Season. – District funding
- *10 It is recommended the Board of Education approve travel for Alicia Discepola, Nicole Wettstein, Lauren Daigle, and Dave Vorndran to the Infinite Campus conference, InterChange NYC 2017, from March 13 – 15, 2017 in New York City, NY. The total cost should not exceed \$2,725. – District funding
- *11 It is recommended the Board of Education approve establishing a new club, MSHS Dance Club, under the volunteer supervision of faculty sponsor Laura Craig.

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- 12 It is recommended the Board of Education approve the application to the Millville Municipal Alliance for \$3,000 to sponsor camp for four weeks in the summer of life skills experiences for 4th and 5th grade students.

Leave of Absence

- 13 It is recommended the Board of Education approve the extension of the paid medical leave of absence for employee #2896 to March 13, 2017.
- 14 It is recommended the Board of Education approve the paid medical leave of absence for employee #4926 from January 17 to February 24, 2017.
- 15 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #4718 from January 4 to March 1, 2017 utilizing the NJ Family Leave Act.

Salary Adjustment

- 16 It is recommended the Board of Education approve the salary adjustment for Phoebe Opanowicz, an hourly security aide at Holly Heights, to \$10.00 per hour effective February 1, 2017.

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SUPERINTENDENT'S REPORT

February 6, 2017

Retirement

- *17 It is recommended the Board of Education approve the retirement of Ruthann Reeves from the position of Cafeteria worker (pc#408) at Memorial effective January 17, 2017.
- *18 It is recommended the Board of Education approve the retirement of Ramon Jacobs from the position of K-12 Supervisor, Math and Science (pc#271) for the district effective July 1, 2017.

Resignation

- *19 It is recommended the Board of Education approve the resignation of Lamont Robinson from the position of Teacher of Special Education (pc#10242) at Millville High School and Thunderbolt Academy effective March 3, 2017.
- *20 It is recommended the Board of Education approve the resignation of Ann Bien from the position of Teacher of Art (pc#482) at Memorial effective June 23, 2017.

Appointments

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- *21 It is recommended the Board of Education approve the appointment of Michael LaTorre to drive the bus to transport the golf team to and from practices and matches for the Spring 2017 season. He will be paid at the hourly rate of \$15. – District funding
- *22 It is recommended the Board of Education approve the appointment of Alice Sparks to the position of Home Instructor for 2016-2017 effective February 7, 2017. She will be paid at the MEA hourly rate of \$31. – District funding

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- 23 It is recommended the Board of Education approve the appointment of Jasmine Garcia to the position of School Age Child Care Adult Aide AM/PM at Rieck Avenue with a proposed start date of February 7, 2017. She will be paid at the MEA hourly rate of \$9.50 for up to five hours per day. – Latch Key funding

SUPERINTENDENT'S REPORT

February 6, 2017

Appointments – cont'd

- 24 It is recommended the Board of Education approve the appointment of Monica Green to the position of Part-time Cafeteria Aide (pc#840) at Bacon School with a proposed start date of February 7, 2017. She will be paid at the MEA hourly rate of \$11.18 for 3 ½ hours per day. - District funding
- 25 It is recommended the Board of Education approve the appointment of the following staff to the position of Part-time Cafeteria Substitute effective February 7, 2017:

Donna Hahn

Sandra Lopez

Staff will be paid at the MEA hourly rate of \$9.00. – District funding

Co-Curricular Appointments

- 26 It is recommended the Board of Education approve the appointment of staff to Spring Co-Curricular positions at Lakeside as indicated in the backup.

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- *27 It is recommended the Board of Education approve the appointment of staff to Spring Co-Curricular positions at Millville High School as indicated in the backup.

Bids

- *28 It is recommended the Board of Education approve the following bid award recommendation:

Bid #13-35

Renew current contact for Milk Products at no increase for 2017-2018 school year to:

Cream-O-Land Dairy
529 Cedar Lane
Florence, NJ 08518

Budgetary Transfers – As Recommended by the Superintendent

- *29 It is recommended the Board of Education approve the budgetary transfers for the month ending December 31, 2016.

Board of Education's Monthly Certification - As Recommended by the Superintendent

- *30 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of December 31, 2016 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Secretary's Monthly Certification – As Recommended by the Superintendent

- *31 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for December 31, 2016.

Balance Sheet Reports – As Recommended by the Superintendent

- *32 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending December 31, 2016.