

**MILLVILLE  
BOARD OF EDUCATION**

**AGENDA**

**JANUARY 9, 2017**



## **SUPERINTENDENT'S REPORT**

**January 9, 2017**

### **General – As Recommended by the Superintendent**

- \*1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- \*2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- \*3 It is recommended the Board of Education acknowledge Carol Perrelli as sending district representative from Commercial Township.
- \*4 It is recommended the Board of Education accept the additional \$23,398.80 in additional ARRA funds from the State of New Jersey as a result of the State audit by the Federal government.
- \*5 It is recommended the Board of Education approve the Overnight Field Trip for eight students and one chaperone to Long Branch, NJ on February 3 to February 5, 2017 to attend workshops and activities designed to provide students with leadership skills. Costs for the trip will be paid by the Millville Municipal Alliance and the Millville Elks.
- \*6 It is recommended the Board of Education approve Amber Pierce, Family Partner Worker from Holly City Success Center, to present a series of life-skills lessons to students in the Intellectual Disabilities program at Memorial High School. Instruction will be delivered twice weekly in one-hour sessions from February 7 to March 16, 2017 at no cost to the district.
- \*7 It is recommended the Board of Education approve Gaia DiGiacomo, Registered Dietician from Shop Rite, to present a series of lessons on students' health, wellness, and nutrition in the Intellectual Disabilities program at Memorial High School. Instruction will be given twice per month in one-hour sessions from January 10, 2017 to the end of the school year at no cost to the district.
- \*8 It is recommended the Board of Education approve Denise Jackson from TD Bank, to present a series of lessons on banking and financial life skills in the Intellectual Disabilities program at Memorial High School. Instruction will be given once per month in one-hour sessions from February 2017 to the end of the school year at no cost to the district.

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## **SUPERINTENDENT'S REPORT**

**January 9, 2017**

### **General – cont'd**

- 9 It is recommended the Board of Education approve acceptance of additional funds in the amount of \$9,134 from the Cumberland Empowerment Zone Corporation to supplement additional certified teaching staff, and fulfill all activities as listed in the attached Project Activity Plan with the 21<sup>st</sup> CCLC Middle School program special education students. The funds must be expended by August 31, 2017.

### **Resignation**

- 10 It is recommended the Board of Education approve the resignation of Brooke Mounts from the position of School Age Child Care Aide effective December 23, 2016.

### **Leave of Absence**

- 11 It is recommended the Board of Education approve the intermittent, paid medical leave of absence for employee #1966 effective December 12, 2016.
- 12 It is recommended the Board of Education approve the paid medical leave of absence for employee #2305 from January 5 to February 17, 2017.
- 13 It is recommended the Board of Education approve the extension of the paid medical leave of absence for employee #4733 to February 1, 2017.
- 14 It is recommended the Board of Education approve the paid medical leave of absence for employee #5414 from December 12, 2016 to January 3, 2017.
- 15 It is recommended the Board of Education approve the paid medical leave of absence for employee #311 from December 13, 2016 to March 13, 2017.

**Appointments**

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

- 16 It is recommended the Board of Education approve the appointment of Lori Sutter to the position of Teacher of RTI (pc#912) at Holly Heights with a proposed start date of January 3, 2017. She will be paid at the 8<sup>th</sup> step of the MEA salary guide, \$52,373 (pro-rated). – District funding
- 17 It is recommended the Board of Education approve the appointment of Roseann Tirado to the position of Cafeteria Aide (pc#989) at Wood School effective January 10, 2017. She will be paid at the MEA hourly rate of \$11.18 for 2.5 hours per day. – District funding
- 18 It is recommended the Board of Education approve the appointment of Kristy Smith to the position of Part-time Cafeteria Worker (pc#316) at Wood School effective January 10, 2017. She will be paid at the MEA hourly rate of \$13.32 for three hours per day. – District funding
- 19 It is recommended the Board of Education approve the appointment of Valerie Grennon to the position of 21<sup>st</sup> Century Middle School Site Coordinator Substitute effective January 10, 2017. She will be paid at the MEA hourly rate of \$31. – 21<sup>st</sup> CCLC – CEZ funding
- 20 It is recommended the Board of Education approve the appointment of Kelsea Turner to the position of Part-time Cafeteria Substitute effective January 10, 2017. She will be paid at the hourly rate of \$9. – District funding

**9-20 MILLVILLE**

- \*21 It is recommended the Board of Education approve the appointment of Darlene Petrella to the position of Home Instructor for 2016-17. She will be paid at the MEA hourly rate of \$31. – District funding

**SUPERINTENDENT'S REPORT**  
**Appointments – cont'd**

**January 9, 2017**

- \*22 It is recommended the Board of Education approve the appointment of the following staff to the position of Paraprofessionals for Child Care at Parent Meetings (two positions) for the District:

Charlotte Phillips

Christine Armington

Staff will be paid at the MEA hourly rate of \$9.50 for two hours per meeting, not to exceed \$960 total expenditure. – IDEA Basic funding

- \*23 It is recommended the Board of Education approve the appointment of Taylor Hitchner to the position of Building Maintenance Worker/Maintenance Repairer (pc#1131) for the District with a proposed start date of February 1, 2017. He will be paid at the 10<sup>th</sup> step of the BMW/Council 18 contract, \$34,585 +6,800 (maintenance repair stipend) = \$41,385 (pro-rated). - District funding

- \*24 It is recommended the Board of Education approve the appointment of Annelise Buono to the position of Teacher of Mathematics (pc#135) at Millville Senior High School with a proposed start date of January 10, 2017. She will be paid at the 1<sup>st</sup> step of the MEA salary guide, \$49,873 (pro-rated). – District funding

**Budgetary Transfers – As Recommended by the Superintendent**

- \*25 It is recommended the Board of Education approve the budgetary transfers for the month ending November 30, 2016.

**Board of Education's Monthly Certification - As Recommended by the Superintendent**

- \*26 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of November 30, 2016 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**SUPERINTENDENT'S REPORT**

**January 9, 2017**

**Secretary's Monthly Certification – As Recommended by the Superintendent**

- \*27 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for November 30, 2016.

**Balance Sheet Reports – As Recommended by the Superintendent**

- \*28 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending November 30, 2016.

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