

**MILLVILLE BOARD OF EDUCATION
AGENDA**

JUNE 19, 2017

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
JUNE 19, 2017

AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Report of the President
5. Report of Committees:
 - a. Finance Brianna Wilson
 - b. Community Relations Committee Robert McQuade
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Connie Johnson
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Bruce Cooper
 - g. Shared Services Committee Connie Johnson
 - h. Legal Committee Arnold Robinson, Esq.
6. Public Review of the Agenda
7. Report of the Superintendent
An asterisk denotes all board members vote on items.
8. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
9. Unfinished Business
10. New Business
11. Payment of Bills and Cafeteria Bills (list of bills available for inspection in the Board Secretary's office).
12. Hearing of the Delegation
13. Adjournment

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- *2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- *3 It is recommended the Board of Education approve the listed election related items according to N.J.S.A. Title 19:
 - a) Officially establish Tuesday, November 7, 2017, as the date for annual school election for three (3) seats of three (3) years on the Board of Education.
 - b) Authorize the secretary of the Board of Education to have re-election and nominating petitions for the annual school election available from 9:00 a.m. to 4:00 p.m. daily in the board secretary's office at 110 N. Third Street until Monday, July 31, 2017.
 - c) Establish Monday, July 31, 2017 at 4:00 p.m. as the deadline for the return of petitions to the County Clerk's Office at 60 W. Broad Street, Bridgeton, NJ.
- *4 It is recommended the Board of Education approve the three year labor contract with the Food Service Association beginning July 1, 2017.

2017-2018	2.9%
2018-2019	2.9%
2019-2020	2.9%
- *5 It is recommended the Board of Education approve placing a question on the November ballot for the school district to be able to opt out of the NJ Civil Service System.
- *6 It is recommended the Board of Education approve the submission of the IDEA 2018 grant application for the following funds:

IDEA Basic	\$1,413,696
IDEA Preschool	\$29,578

SUPERINTENDENT'S REPORT

June 19, 2017

General – cont'd

- *7 It is recommended the Board of Education approve submission of the Security Drill Statement of Assurance to the County Office of Education pursuant to 18A:41-1.
- *8 It is recommended the Board of Education approve the **revised** Summer Programs position of High School English Curriculum Writing to eight positions for **two days, not to exceed 12 hours** per position at the MEA hourly rate of \$31. – Title I funding
- *9 It is recommended the Board of Education approve sending up to 25 staff to the USDOE 21st CCLC National Conference in Philadelphia July 25 and 26, 2017 at a cost of \$1,000. – 21st Century CCLC Grant funding

1-9 ALL

- 10 It is recommended the Board of Education approve creating a Summer Programs position for One-to-One Paraprofessional for Student #33293. The position will be for seven weeks, five days per week, up to 10 hours per day. – IDEA 2018 and Latch Key funding
- 11 It is recommended the Board of Education approve creating a Summer Programs position for One-to-One Paraprofessional for Student #37708 at Child Family Center. The position will be for four weeks, five days per week, 3.5 hours per day. – IDEA 2018 funding
- 12 It is recommended the Board of Education approve creating a temporary position for Speech Language Pathologist at Child Family Center effective September 1, 2017. – District funding

Retirements and Resignations

- 13 It is recommended the Board of Education approve the retirement of Janet DeClementi from the position of Teacher of Grades 6-8 (pc#677) at Lakeside effective January 1, 2018.
- 14 It is recommended the Board of Education approve the resignation of Jessica Moratelli from the position of Teacher of Math (pc#930) at Lakeside effective August 31, 2017.

10-14 MILLVILLE

SUPERINTENDENT'S REPORT

June 19, 2017

Retirements and Resignations – Cont'd

- *15 It is recommended the Board of Education approve the resignation of Kaitlyn Pecan from the position of Teacher of Special Education (pc#315) at Millville Senior High School effective July 1, 2017.
- *16 It is recommended the Board of Education approve the retirement of Kathleen Morris from the position of Teacher of Special Education (pc#33) at Memorial High School effective June 30, 2017.

Leave of Absence

- *17 It is recommended the Board of Education approve the unpaid, medical leave of absence for employee #4830 from May 18 to November 18, 2017 or 60 days utilizing the NJ Family Leave Act.

15-17 ALL

- 18 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #4208 from May 26, 2017 to May 26, 2018 of 60 days utilizing the NJ Family Leave Act.
- 19 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #1900 from May 17 to November 17, 2017 utilizing the NJ Family Leave Act.
- 20 It is recommended the Board of Education approve the unpaid medical leave of absence for employee #144 from September 1 to October 16, 2017 utilizing the NJ Family Leave Act.

18-20 MILLVILLE

Appointments

- The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.
- *21 It is recommended the Board of Education approve the appointment Elizabeth Emberger to the Summer Programs position of Student Summer Employees Maintenance and Grounds effective June 19, 2017. She will be paid for up to 10 weeks, four or five days per week, 8-10 hours per day at the hourly rate of \$8.50 or \$9.00 depending on duties. – District funding

SUPERINTENDENT'S REPORT
Appointments – cont'd

June 19, 2017

*22 It is recommended the Board of Education approve the appointment of Casey Wilson to the position of Home Instructor for 2016-17. She will be paid at the MEA hourly rate of \$31. – District funding

*23 It is recommended the Board of Education approve the appointment of Kimberly Reis to the Summer Programs position of Physical Therapist for Extended School Year. She will be paid at her hourly rate for four weeks, 2 days per week, 3.5 hours per day as indicated in the backup. – District funding

*24 It is recommended the Board of Education approve the appointment of the following staff to the Summer Programs position of Speech Language Pathologist for Extended School Year:

Megan Fawley Kelley McAvoy
Substitute: Kaitlyn Burns

Staff will be paid at their hourly rate for four weeks, 5 days per week, 3.5 hours per day at Lakeside and 3 hours per day at child Family Center as indicated in the backup. – District funding

*25 It is recommended the Board of Education approve the appointment of the following staff to the shared Summer Programs position of Veteran Interview Project Instructor:

Mike Jones Daniel Lalli

Staff will be paid at the MEA hourly rate of \$31 for six weeks, two days per week, 2.5 hours per day, not to exceed 31 hours total. – NJ Council for the Humanities funding

*26 It is recommended the Board of Education approve the appointment of the following staff to the Summer Programs position of Summer Nurses for Processing Sports Physical:

Kelly Hughey – Senior High School, 24 hours
Lee Seybold – Memorial, 12 hours and Senior, 12 hours

Staff will be paid at the MEA hourly rate of \$31. – District funding

SUPERINTENDENT'S REPORT
Appointments – cont'd

June 19, 2017

- *27 It is recommended the Board of Education approve the appointment of the following staff to the Summer Programs position of Summer Curriculum Writing – CTE Courses:

John Parkin (up to 27 hrs)	Rick VanArsdale (up to 27 hrs)
Jamie Burrows (up to 9 hrs)	Melanie Errickson (up to 9 hrs)
Rich Andres (up to 9 hrs)	Devon Sharp (up to 9 hrs)

Staff will be paid at the MEA hourly rate of \$31, not to exceed 108 hours total. – Perkins Grant 2018 funding

- *28 It is recommended the Board of Education approve the **revised** appointment of Aisling Smith-Renshaw to the Summer programs position of Nurse for K-12 ESY and Club 21. She will be paid at the MEA hourly rate of \$31 for **seven** weeks, five days per week, **up to 6.25 hours per day**. – District, IDEA funding, and **Latch Key** funding

- *29 It is recommended the Board of Education approve the **revised** appointment of the following staff to the Summer Programs position of High School English Curriculum Writing:

9 th grade:	Erin Maines	Katherine Rossbach
10 th grade:	Janet Todd	Katherine Fouhy
11 th grade:	Danielle Carroll	Lisa Maldonado
12 th grade:	Dana Siniavsky	Tara Cotton

Each position will be for **two days, not to exceed 12 hours per position**. – Title I funding

- *30 It is recommended the Board of Education approve the appointment of Aisling Smith-Renshaw to the position of Health Services Coordinator for the District effective September 1, 2017. She will be paid an annual stipend of \$4,000. – District funding

- *31 It is recommended the Board of Education approve the appointment of Rebecca Raube to the position of Teacher of Science – Chemistry (pc# 578) at Memorial with a proposed start date of September 1, 2017. She will be paid at the 6th step of the MEA salary guide, \$51,574. – District funding

SUPERINTENDENT'S REPORT

June 19, 2017

Appointments – cont'd

- 32 It is recommended the Board of Education approve the appointment of Kathleen Russo to the position of 12Month/B Secretary (pc#982) at Child Family Center with a proposed start date of July 1, 2017. She will be paid at the 5th step of the MEA 12B Secretarial Guide, \$30,378 + \$200 (credits) = \$30,578. – ECP funding
- 33 It is recommended the Board of Education approve the appointment of Bonnie Chester to the Summer Programs position of One-to-One Paraprofessional for Student #33293. She will be paid at the MEA hourly rate of \$14 for seven weeks, five days per week, up to 10 hours per day. – IDEA 2018 and Latch Key funding
- 34 It is recommended the Board of Education approve the **revised** appointment of staff to the Summer programs position of Parapros for Grade K-8 Extended School Year Program effective July 5, 2017 as indicated in the **revised** backup. Staff will be paid at the MEA hourly rate of \$14 for four weeks, five days per week, **4 hours per day. Lead parapros, Shirley Ney, will receive a stipend of \$1,125.** – IDEA funding
- 35 It is recommended the Board of Education approve the **revised** appointment of staff to the Summer programs position of Teachers for Grade K-8 Extended School Year Program effective July 5, 2017. Staff will be paid at the MEA hourly rate of \$14 for four weeks, five days per week, **4 hours per day.** – IDEA funding
- 36 It is recommended the Board of Education approve the appointment of Denise Wright to the position of Wrap Supervisor Substitute effective July 1, 2017 through June 30, 2018. Staff will be paid at the hourly rate of \$10.73 during the school year and \$18.50 during the summer. – Wrap funding
- 37 It is recommended the Board of Education approve the appointment of the following staff to the position of Summer Wrap Around Instructional Aide Substitutes at Child Family Center effective June 19 to August 25, 2017:

Lori Buckley Melissa Lelli Mary Strzemreczny

Staff will be paid at the hourly rate of \$9.50. – ECP Wrap funding

SUPERINTENDENT'S REPORT

June 19, 2017

Appointments – cont'd

- 38 It is recommended the Board of Education approve the appointment of the following staff to the position of Summer Wrap Around Teaching Aides and Substitutes at Child Family Center effective June 19 to August 25, 2017:

Sue Taney

Substitutes: Laurie Nardone Mary Strzemreczny

Staff will be paid at the hourly rate of \$14 for 10 weeks, five days per week, eight hours per day. – ECP Wrap funding

- 39 It is recommended the Board of Education approve the **revised** appointment of staff to the position of Summer Wrap Around Nurse – Shared at Child Family Center effective June 19 to August 25, 2017:

Lee Seybold: 7:00am - 9:00am

Paula Frie: 9:00am - 4:00pm

Aisling Smith-Renshaw: 4:00pm - 5:30pm

Staff will be paid at the MEA hourly rate of \$31 for 10 weeks, five days per week. – ECP Wrap funding

- 40 It is recommended the Board of Education approve the appointment of Megan Scherbekow to the Summer Programs position of One-to-One Paraprofessional for Student #37708 at Child Family Center. She will be paid at the MEA hourly rate of \$14 for four weeks, five days per week, 3.5 hours per day. – IDEA 2018 funding

- 41 It is recommended the Board of Education approve the appointment of staff to the position of Club 21 Elementary Site Coordinator/Teachers effective July 1, 2017 through June 30, 2018 as indicated in the backup. Staff will be paid at the MEA hourly rate of \$31 for five weeks, one to seven hours per day during the school year. Site Coordinators will also be paid for up to 31 hours of Summer PD and Teachers will also be paid for up to 20 hours of Summer PD. – 21st Century grant funding

SUPERINTENDENT'S REPORT
Appointments – cont'd

June 19, 2017

42 It is recommended the Board of Education approve the appointment of staff to the Summer Programs position of Club 21 Elementary Aides effective July 1, 2017 as indicated in the backup. Staff will be paid at the MEA hourly rate of \$9.50 for five weeks, one to seven hours per day during the school year. Staff will also be paid at the hourly rate of \$14 for up to 20 hours of Summer PD. – 21st Century grant funding

43 It is recommended the Board of Education approve the appointment of the following staff to the Summer Programs position of 21st Century Middle School Site Coordinator/Teachers effective June 26, 2017:

Donna Hoffman – Teacher & substitute coordinator
Rebecca Henry – Teacher
Rita Pettit – Teacher
Lawrence Hickman – Teacher

Staff will be paid at the MEA hourly rate of \$31 for four weeks plus one day, up to six hours per day. – CEZ 21st CCLC grant funding

44 It is recommended the Board of Education approve the appointment of the following staff to the Summer Programs position of 21st Century Middle School Summer Camp Aides effective June 26, 2017:

Rebecca Thompson Kaitlyn Neiswender
Jennifer Campbell-Wade Alyssa Gaddy

Staff will be paid at the MEA hourly rate of \$14 for four weeks plus one day, up to six hours per day. – CEZ 21st CCLC grant funding

45 It is recommended the Board of Education approve the appointment of the following staff to the Summer Programs position of School Age Child Care Summer Camp Supervisors effective June 26, 2017:

Nicole Lupton Robert Williams

Staff will be paid at the hourly rate of \$18.50 for seven weeks, five days per week, six hours per day. – Latch Key funding

SUPERINTENDENT’S REPORT

June 19, 2017

Appointments – cont’d

- 46 It is recommended the Board of Education approve the appointment of the following staff to the Summer Programs position of School Age Child Care Camp Counselors effective June 26, 2017 as indicated in the backup. Staff will be paid at the hourly rate of \$14 for adults and \$8.50 for students for seven weeks, five days per week, 5 – 10 hours per day. – Latch Key funding

- 47 It is recommended the Board of Education approve the appointment of Dianna Dennis to the Summer Programs position of School Age Child Care Camp Nurse effective June 26, 2017. She will be paid at the MEA hourly rate of \$31 for seven weeks, one day per week, six hours per day. – Latch Key funding

- 48 It is recommended the Board of Education approve the appointment of Audrey Wolfe to the position of Licensed Counseling Social Worker (pc#TBD) at Lakeside with a proposed start date of September 1, 2017. She will be paid at the 8th step (MA) of the MEA contract, \$54,274. – IDEA funding

- 49 It is recommended the Board of Education approve the appointment of Danette Gaughan to the position of Paraprofessional – Kindergarten (pc#TBD) at Silver Run with a proposed start date of September 1, 2017. She will be paid at the 14th step of the MEA salary guide, \$31,737 + \$500 (longevity) + \$200 (credits) = \$32,437. – District funding

Transportation

- 50 It is recommended the Board of Education approve the following quote for a wheelchair bus and aide for 21st Century – Summer Program at Lakeside Middle School:

Quote: Century #5

Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08302

\$158.00 per diem x 19 days = \$3,002.00 Wheelchair Bus
\$ 60.00 per diem x 19 days = \$1,140 Aide
TOTAL \$4,142.00

Mileage increase/decrease is \$1.30 per mile

SUPERINTENDENT'S REPORT
Special Education

June 19, 2017

- 51 It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2016-17 school year as indicated in the backup.

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Bids

- *52 It is recommended the Board of Education approve the following bid award recommendation:

Bid #17-36 Elevator & Wheelchair Lift Service & Maintenance

South Jersey Elevator, LLC	\$616/month
652 West Ave.	\$159/hour for service
Ocean City, NJ 08226	

- *53 It is recommended the Board of Education approve the following bid award recommendation:

Bid #17-35 Electric Repair & Maintenance

Ronald Janney Electrical Contractor, Inc.	\$109/hr
143 Cumberland Ave.	\$163.50/hr O/T
Estell Manor, NJ 08319	

- *54 It is recommended the Board of Education approve the following bid award recommendation:

Bid #17-28 Paving at Memorial High School

Easmunt Paving, Inc.	\$87,740
2103 E. Main St.	
Millville, NJ 08332	

52-54 ALL