

MILLVILLE
BOARD OF EDUCATION
AGENDA
MARCH 20, 2017

MILLVILLE BOARD OF EDUCATION
MILLVILLE, NEW JERSEY
MARCH 20, 2017
AGENDA

1. Call to Order
2. Roll Call and Establishment of Quorum
3. Flag Salute
4. Approval of Minutes of Previous Meeting
5. Report of the President
6. Report of Committees:
 - a. Finance Committee Brianna Wilson
 - b. Community Relations Committee Robert McQuade
 - c. Facilities Committee Mike Beatty
 - d. Professional Review Committee Connie Johnson
 - e. Policy Committee Mike Whilden
 - f. Curriculum Committee Bruce Cooper
 - g. Shared Services Committee Joe Pepitone
 - h. Legal Committee Arnold Robinson, Esq.
7. Public Review of the Agenda
8. Report of the Superintendent
(An asterisk denotes all board members vote on items.)
Student of the Month – Olivia Weldon
9. Report of the Secretary and Budget Control
10. Communications (Letters and other communications have been distributed to all Board Members. Where appropriate, they are available for review by the public in the Board Secretary's office.)
11. Unfinished Business
12. New Business
13. Payment of Bills and Cafeteria Bills (List of bills available for inspection in the Board Secretary's office)
14. Hearing of the Delegation
15. Adjournment

General – As Recommended by the Superintendent

- *1 It is recommended the Board of Education approve the list of out-of-district workshops as indicated in the backup.
- *2 It is recommended the Board of Education approve the list of field trips as indicated in the backup.
- *3 It is recommended the Board of Education approve the date for a public hearing on the budget at a special board meeting scheduled for Monday, May 8, 2017 at 6:30 p.m. and authorize the secretary of the board to publish a notice of the public hearing and advertise the budget as required by law.
- *4 It is recommended the Board of Education approve the submission of the 2017-2018 budget to the Department of Education for their review. The budget total is \$103,262,365 with the local tax levy of \$12,007,842.
- *5 It is recommended the Board of Education approve the Corrective Action Plan to address finding #36 from the NCLB Consolidated Monitoring Report and the submission of the Corrective Action Plan to the Office of Fiscal Accountability and Compliance.
- *6 It is recommended the Board of Education approve the partnership with Gateway Community Action to provide dental services through its mobile Tooth Mobile to the students of Millville Public Schools.
- *7 It is recommended the Board of Education accept IDEA carryover funds from FY 2016 as approved by NJDOE in Amendment 1 to the IDEA 2017 grant application as follows:
 - IDEA Basic \$1,444,677 plus carryover in the amount of \$62,654. Total funds \$1,507,331
 - IDEA Preschool \$30,072 plus carryover in the amount of \$146. Total funds \$30,218
- *8 It is recommended the Board of Education approve creating two positions for Computer Technician for Technology Showcase. Each position will be paid at the MEA hourly rate for up to 3.5 hours on May 11, 2017. – Title I Parent Involvement funding

SUPERINTENDENT'S REPORT

March 20, 2017

General – cont'd

- *9 It is recommended the Board of Education approve the shared services agreement with the City of Millville for Information Technology Services. The term will be January 1, 2017 to June 30, 2017, and the cost to the City will be \$19,000.

- *10 It is recommended the Board of Education approve 10 hours of teacher observations for Alyssa Simpkins enrolled in Introduction to Special Education at Eastern University under the direction of Michelle Giercyk at Millville Senior High School in March at no cost to the district.

- *11 It is recommended the Board of Education approve the following policy revisions for first reading:
 - 3542.1 Wellness & Nutrition
 - 4117.27 Arrest Reporting Requirements for Certificated Staff Members
 - 4217.27 Arrest Reporting Requirements for Staff Members
 - 6171.4 Special Education

- *12 It is recommended the Board of Education approve the Millville Basketball Camp sponsored by the Millville Continuing Education Program. The camp will be offered June 20 through June 22, 2017 for grades 1 through 8. All proceeds go to the Millville High School basketball program.

- *13 It is recommended the Board of Education approve creating an additional 10 hour club, Clay Club, at Millville Senior High School. The position will be paid at the hourly rate of \$31. – District funding

- *14 It is recommended the Board of Education approve hosting the Coaches vs. Cancer Baseball Tournament to be held at Millville Senior High School on April 29 and 30, 2017. Proceeds will be donated to the American Cancer Society.

1-14 ALL

- 15 It is recommended the Board of Education approve creating seven positions for School Booth Staff – CFC Parent Conferences at Child Family Center in April. Each position will be paid at the MEA hourly rate for two days, two hours per day. – Title I funding

SUPERINTENDENT'S REPORT

March 20, 2017

General – cont'd

- 16 It is recommended the Board of Education accept funds in the amount of \$700 from the Community Foundation of New Jersey's Field Trip New Jersey grant initiative. The funding will bus AVID Program students on a college tour of the College of New Jersey to expose them to the exciting opportunities and be inspired to pursue college. The field trip will occur on April 11, 2017.
- 17 It is recommended the Board of Education approve creating an additional 10 hour Art Club at Lakeside. The position will be paid at the MEA hourly rate of \$31. – Family Friendly Grant funding
- 18 It is recommended the Board of Education approve creating a position for Spring Track Helper – Hourly at Lakeside effective April 1, 2017. Position will be paid at the MEA hourly rate of \$31 for up to 10 weeks, two days per week, up to two hours per day. – District funding
- 19 It is recommended the Board of Education approve 60 clinical hours in community nursing for Joanna Hackett enrolled at Thomas Edison State University in the Bachelor of Nursing program. She will be under the supervision of Karen Chamenko at the Child Family Center at no cost to the district.

Resignations

- 20 It is recommended the Board of Education approve the resignation of Sacha Jimenez from the position of Part-time Cafeteria Aide (pc#172) at Wood School effective March 2, 2017.
- 21 It is recommended the Board of Education approve the resignation of Luis Garcia from the position of Cafeteria Worker (pc#765) at Bacon School effective March 8, 2017.
- 22 It is recommended the Board of Education approve the resignation of Megan Devich from the position of Part-time Classroom Aide (pc#845) at Bacon School effective March 1, 2017.
- 23 It is recommended the Board of Education approve the resignation of Sandra Gappa from the position of Part-time Classroom Aide (pc#245) at Wood School effective March 9, 2017.

SUPERINTENDENT'S REPORT
Resignations- cont'd

March 20, 2017

- 24 It is recommended the Board of Education approve the resignation of Desiree Preston from the position of School Age Child Care Aide at Holly Heights and Rieck Avenue effective February 24, 2017.

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- *25 It is recommended the Board of Education approve the resignation of Dan Fimiani from the Co-Curricular Schedule B position of Assistant Coach Baseball effective March 4, 2017.

Retirements

- *26 It is recommended the Board of Education approve the retirement of Timothy Jacobsen from the position of Teacher of Science (pc#578) at MSHS effective July 1, 2017.
- *27 It is recommended the Board of Education approve the retirement of Lois Lore from the position of Food Service Manager (pc#107) at Memorial effective July 1, 2017.
- *28 It is recommended the Board of Education approve the retirement of Nancy Kittle from the position of 12 Month A Secretary (pc#26) at Millville Senior High School effective July 1, 2017.
- *29 It is recommended the Board of Education approve the retirement of Janet Jeffcoat from the position of 12 Month B Secretary (pc#37) at Millville Senior High School effective August 1, 2017.

Leave of Absence

- *30 It is recommended the Board of Education approve the paid medical leave of absence for employee #1290 from March 6 to April 24, 2017 utilizing the Family Medical Leave Act.
- *31 It is recommended the Board of Education approve the paid medical leave of absence for employee #6555 from March 3, to March 15, 2017.
- *32 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #5002 from July 11, 2017 to March 1, 2018 utilizing the NJ Family Leave Act.

SUPERINTENDENT'S REPORT
Leave of Absence – cont'd

March 20, 2017

- *33 It is recommended the Board of Education approve the extension of the paid medical leave of absence for employee #311 to May 1, 2017.

25-33 ALL

- 34 It is recommended the Board of Education approve the paid medical leave of absence for employee #187 from March 6 to April 3, 2017.
- 35 It is recommended the Board of Education approve the extension of a partially paid medical leave of absence for employee #765 to March 20, 2017.
- 36 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #5012 from February 9 to March 27, 2017.
- 37 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #4817 from April 24 to June 5, 2017 utilizing the NJ Family Leave Act.
- 38 It is recommended the Board of Education approve the partially paid medical leave of absence for employee #702 from April 28 to June 12, 2017 utilizing the NJ Family Leave Act.
- 39 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #5564 from March 3, 2017 for up to 60 days utilizing the Family Medical Leave Act.
- 40 It is recommended the Board of Education approve the unpaid, intermittent medical leave of absence for employee #540 from February 21, 2017 for up to 60 days utilizing the NJ Family Leave Act.
- 41 It is recommended the Board of Education approve the paid, intermittent medical leave of absence for employee #109 from March 1 to June 30, 2017.

Appointments

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

42 It is recommended the Board of Education approve the appointment of Kaitlin Burns to the temporary position of Part-time Speech Language Pathologist (pc#10245) at Child Family Center with a proposed start date of March 13, 2017. She will be paid \$37 per hour, not to exceed 25 hours per week. – District funding

43 It is recommended the Board of Education approve the appointment of the following staff to the position of Wrap Around Instructional Aides and Substitutes at Child Family Center effective March 21, 2017:

Lazayna Gerald – Student Substitute
Rhonda Pettit – Adult Substitute
Tianna Holden – Student Substitute
Chelsea Smith – Adult Substitute

Staff will be paid at the hourly rate of \$9.50 for adults and \$8.50 for students. – Wrap funding

44 It is recommended the Board of Education approve the appointment of the following staff to the positions of School Booth Staff (7) – CFC Evening Parent Conferences at Child Family Center on April 5 and 6, 2017:

Danette Gaughan	Daphne Bruno	Jenn Finch
Deb Zavorski	Sandi Gery	Carol Davis
Barb Lore/Carolyn Munzenmayer (shared position)		

Each position will be paid at the MEA hourly rate of \$31 for two days, two hours per day. – Title 1 funding

45 It is recommended the Board of Education approve the appointment of Jessica Heim to the position of Family Friendly Lakeside Club Advisor – Additional 10 hour Art Club. She will be paid at the hourly rate of \$31. – Family Friendly Grant funding

SUPERINTENDENT'S REPORT

March 20, 2017

Appointments – cont'd

- 46 It is recommended the Board of Education approve the appointment of the following staff to the position of 21st Century Elementary Site Coordinator/Teacher effective March 21, 2017:

Timothy Bermudez Dawn Bevilacqua

Staff will be paid at the MEA hourly rate of \$31 for up to seven hours per day. – 21st Century Grant funding

- 47 It is recommended the Board of Education approve the appointment of Matthew Ercolani to the temporary position of Elementary Music Teacher – Shared at Wood/Thunderbolt Academy for the 2016-17 school year with a proposed start date of March 21, 2017. He will be paid at the 1st step of the MEA salary guide, \$49,873 (pro-rated). – District funding

- 48 It is recommended the Board of Education approve the appointment of the following staff to the position of Bacon Title I Clubs Before-After School effective March 21, 2017 for up to 10 weeks:

K-2 Enrichment (6 hours per week shared):

Barbara Lore Carolyn Munzenmayer

3 – 5 STEM (4 hours per week shared):

Amanda DeVita Sarah Fryling

K-2 Homework/Tutoring (4 hours per week):

Kimberly Taylor

Staff will be paid at the MEA hourly rate of \$31. – Title I/Priority & Focus funding

34-48 MILLVILLE

- *49 It is recommended the Board of Education approve the appointment of Alyssa Clayton to the position of Advisor – 10 Hour Clay Club at Millville Senior High School. She will be paid at the MEA hourly rate of \$31. – District funding

- *50 It is recommended the Board of Education approve the temporary appointment of Martin Kavanagh, Sr. as substitute School Social Worker from April 24 to June 15, 2017. He will be paid at the MEA hourly rate of \$31, not to exceed five hours per day. – District funding

SUPERINTENDENT'S REPORT

March 20, 2017

Appointments – cont'd

- *51 It is recommended the Board of Education approve the appointment of the following staff to the position of Part-time Cafeteria Substitute effective March 21, 2017:

Erica Arce

Emma Garton

Staff will be paid at the hourly rate of \$9.00. – District funding

- *52 It is recommended the Board of Education approve the appointment of Dale Moore to the position of home instructor for 2016-17. He will be paid at the MEA hourly rate of \$31. – District funding

Co-Curricular Appointments

- *53 It is recommended the Board of Education approve the appointment of Val Forbes to the Co-Curricular Schedule B position of Assistant Coach Baseball. He will be paid at the 3rd step of the MEA guide, \$3,891. – District funding
- *54 It is recommended the Board of Education approve the following staff as Volunteer Coaches for Spring Sports for less than 20 hours per week at no cost to the district:

Kevin Holmes – Track

Robert Dixon – Softball

Special Education

- *55 It is recommended the Board of Education approve the addendum list of special education students for out-of-district placements for the 2016-17 school year as indicated in the backup.

Transportation

- *56 It is recommended the Board of Education approve the 2016-17 Joint Transportation Agreement between Monroe Township Public Schools and Millville Board of Education in the amount of \$50,082.23 for the transportation of student #32495 to Katzenbach-School for the Hearing. The term of this agreement is effective January 20 through June 2017 @\$459.49 per diem. – District funding

SUPERINTENDENT'S REPORT

March 20, 2017

Bids

- *57 It is recommended the Board of Education approve the following Bid Award:

Bid #17-11 Drinking Water Sampling and Analysis for Lead

Indoor Environmental Concepts, LLC \$18,740.00
286 Sunset Road
Barrington, NJ 08007

- *58 It is recommended the Board of Education approve the following Bid Award:

Bid #17-03 Construction of Angle Frame Bleachers

Nickerson Corporation \$244,999.00
11 Moffitt Boulevard
Bay Shore, NY 11706

Note: There may be a potential deduction of \$17,000 for demolition of existing bleachers.

- *59 It is recommended the Board of Education approve the following Bid Award:

Bid #17-15 Student Transportation Services – To and From Special Education/Homeless School

Sheppard Bus Service	Route: \$180 X 180 = \$32,400
35 Rockville Road	Aide: \$40 X 180 = \$7,200
Bridgeton, NJ 08302	Total: \$39,600

Budgetary Transfers – As Recommended by the Superintendent

- *60 It is recommended the Board of Education approve the budgetary transfers for the month ending January 31, 2017.

Board of Education's Monthly Certification - As Recommended by the Superintendent

- *61 It is recommended the Board of Education officially certify pursuant to NJAC 6:20-2:13(e) that as of January 31, 2017 and after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Secretary's Monthly Certification – As Recommended by the Superintendent

- *62 It is recommended the Board of Education approve the Board Secretary's monthly certification of budgetary line item status for January 31, 2017

Balance Sheet Reports – As Recommended by the Superintendent

- *63 It is recommended the Board of Education officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending January 31, 2017.