The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, February 6, 2017, at 7:00 pm.

The following were present:

- Mr. Beatty Present
- Mrs. Carty Present
- Mr. Cooper Present
- Mrs. Johnson Present
- Mr. McQuade Present
- Mr. Pepitone Present
- Mrs. Perrelli Present
- Mr. Whilden Present
- Mrs. Wilson Present
- Mrs. Santiago Present

The following were also present:

- Dr. David Gentile, Superintendent
- Mr. Bryce Kell, Board Secretary
- Mrs. Donna Meyers, Assistant Superintendent Personnel
- Dr. Pamela Moore, Assistant Superintendent Curriculum
- Mr. Arnold Robinson, Solicitor

**President's Statement**

The Open Public Meeting was called to order at 7:00 pm by President Santiago, and she read a statement as to the time and place of the meeting, as set forth in the “Open Public Meeting Act”, (copy attached). She then conducted the Pledge of Allegiance.

**Minutes**

The minutes of the Board Reorganization Meeting of January 4, 2017; the Open Public Meeting of January 9, 2017, and the Open Public Meeting of January 23, 2017 were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

**Committee Reports**

**Finance and Facilities Committee**

Mrs. Wilson reported on the meeting held last week where several topics were discussed, including the agreement with Salmon Ventures to be a lobbyist for schools in South Jersey. A 2% tax increase was agreed to, and the visitor side bleachers will be replaced this year.

Mrs. Wilson also gave an update on the high school project.
Professional Review Committee

Mrs. Johnson asked for support on several positions, including an assistant golf coach.

Superintendent’s Report

Dr. Gentile, Dr. Moore and Mrs. Meyers presented the educator of the year awards (list attached).

Mr. Whilden made a motion that the Board approve the following:

General – As Recommended by the Superintendent

*1 Approve the list of out-of-district workshops as indicated in the backup.

*2 Approve the list of field trips as indicated in the backup.

*3 Accept the DOE audit findings for the 2014 ASSA Submission, the District Report of Transferred Resident Students as of October 15, 2014, and the FY 2014-15 Extraordinary Special Education Aid. It is also recommended the Board of Education approve the associated Corrective Action Plans.

Dr. Gentile read the item and the Board discussed the audit findings and recommendations as required in N.J.A.C. 6A:23A-5.6.

*4 Approve Resolution No. 1176 for the Appropriation of Capital Reserve Funds, not to exceed $180,000, to replace the visitor side bleachers at Wheaton Field.

*5 Approve accepting Julius Kuehne, an exchange student from Germany, to attend Millville High School during the 2017-2018 school year. The placement is through the Youth for Understanding International Exchange Program.

*6 Approve Rosemarie Cuevas and Angelica Lawler from the Southwest Council to guest teach in the Intellectual Disabilities classes at Memorial. They are available to start in February and would like to come in once to twice per month through the remainder of the school year. The guests will provide drug and alcohol prevention services at no cost to the district.

*7 Approve the overnight field trip to Lawrenceville, NJ on March 16 and 17, 2017 for 12 high school students and two chaperones to attend NJ Model Congress.

*8 Approve the list of items for on-line auctions through GovDeals, Inc., a government approved on-line auction process, for property not needed for school purposes for the year 2017-2018 as indicated in the backup.
*9 Approve creating a Co-Curricular Schedule B position for Assistant Golf Coach for the 2017 Spring Season. – District funding

*10 Approve travel for Alicia Discepola, Nicole Wettstein, Lauren Daigle, and Dave Vornrdran to the Infinite Campus conference, InterChange NYC 2017, from March 13 – 15, 2017 in New York City, NY. The total cost should not exceed $2,725. – District funding

*11 Approve establishing a new club, MSHS Dance Club, under the volunteer supervision of faculty sponsor Laura Craig.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

12 Approve the application to the Millville Municipal Alliance for $3,000 to sponsor camp for four weeks in the summer of life skills experiences for 4th and 5th grade students.

**Leave of Absence**

13 Approve the extension of the paid medical leave of absence for employee #2896 to March 13, 2017.

14 Approve the paid medical leave of absence for employee #4926 from January 17 to February 24, 2017.

15 Approve the partially paid medical leave of absence for employee #4718 from January 4 to March 1, 2017 utilizing the NJ Family Leave Act.

**Salary Adjustment**

16 Approve the salary adjustment for Phoebe Opanowicz, an hourly security aide at Holly Heights, to $10.00 per hour effective February 1, 2017.

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

**Retirement**

*17 Approve the retirement of Ruthann Reeves from the position of Cafeteria worker (pc#408) at Memorial effective January 17, 2017.
*18 Approve the retirement of Ramon Jacobs from the position of K-12 Supervisor, Math and Science (pc#271) for the district effective July 1, 2017.

**Resignation**

*19 Approve the resignation of Lamont Robinson from the position of Teacher of Special Education (pc#10242) at Millville High School and Thunderbolt Academy effective March 3, 2017.

*20 Approve the resignation of Ann Bien from the position of Teacher of Art (pc#482) at Memorial effective June 23, 2017.

**Appointments**

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

*21 Approve the appointment of Michael LaTorre to drive the bus to transport the golf team to and from practices and matches for the Spring 2017 season. He will be paid at the hourly rate of $15. – District funding

*22 Approve the appointment of Alice Sparks to the position of Home Instructor for 2016-2017 effective February 7, 2017. She will be paid at the MEA hourly rate of $31. – District funding

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

23 Approve the appointment of Jasmine Garcia to the position of School Age Child Care Adult Aide AM/PM at Rieck Avenue with a proposed start date of February 7, 2017. She will be paid at the MEA hourly rate of $9.50 for up to five hours per day. – Latch Key funding

24 Approve the appointment of Monica Green to the position of Part-time Cafeteria Aide (pc#840) at Bacon School with a proposed start date of February 7, 2017. She will be paid at the MEA hourly rate of $11.18 for 3 ½ hours per day. - District funding
25 Approve the appointment of the following staff to the position of Part-time Cafeteria Substitute effective February 7, 2017:

Donna Hahn       Sandra Lopez

Staff will be paid at the MEA hourly rate of $9.00. – District funding

Co-Curricular Appointments

26 Approve the appointment of staff to Spring Co-Curricular positions at Lakeside as indicated in the backup.

The motion was seconded by Mr. Cooper and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following

*27 Approve the appointment of staff to Spring Co-Curricular positions at Millville High School as indicated in the backup.

Bids

*28 Approve the following bid award recommendation:

Bid #13-35

Renew current contact for Milk Products at no increase for 2017-2018 school year to:

Cream-O-Land Dairy
529 Cedar Lane
Florence, NJ 08518

Budgetary Transfers – As Recommended by the Superintendent

*29 Approve the budgetary transfers for the month ending December 31, 2016.

Board of Education’s Monthly Certification - As Recommended by the Superintendent

*30 Officially certify pursuant to NJAC 6:20-2:13(e) that as of December 31, 2016 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
Secretary’s Monthly Certification – As Recommended by the Superintendent

*31 Approve the Board Secretary’s monthly certification of budgetary line item status for December 31, 2016.

Balance Sheet Reports – As Recommended by the Superintendent

*32 Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending December 31, 2016.

The motion was seconded by Mrs. Johnson and carried by a unanimous roll call vote by all board members.

Secretary’s Report

Mrs. Whilen made a motion that the Board approve the following:

The reports of the Secretary for December 2016 were ordered, received, and filed as submitted (see attached).

**Secretary’s Report – December 2016**

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<tr>
<td>Cash Balance</td>
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The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

Unfinished Business

Mr. Beatty asked for a summary of our Tech students by grade and subject.

Dr. Gentile gave the Board an update on his four goals, including attendance, student achievement, increase graduation rate by 2%, and the District’s culture and climate. Discussion ensued with the Board members regarding the goals.

Hearing of the Delegation

Kevin Asselta stated that the 2% tax increase will not close the budget gap, and he thanked the Board for recognizing the teachers. He also thinks that an incentive for attendance might help, and feels that Life Skills in the schools needs to be taught. He asked if there could be a link on our website for the logo change.
Adjournment

Mr. Whilden made a motion that the Board adjourn the meeting at 8:04 p.m. The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.

Bryce Kell, Board Secretary
February 6, 2017