The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, May 8, 2017, at 7:00 pm.

The following were present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Beatty</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. Carty</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Cooper</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. Johnson</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. McQuade</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Pepitone</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. Perrelli</td>
<td>Present</td>
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<tr>
<td>Mrs. Santiago</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Whilden</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. Wilson</td>
<td>Present</td>
</tr>
</tbody>
</table>

The following were also present:

- Dr. David Gentile, Superintendent
- Mr. Bryce Kell, Board Secretary
- Mrs. Donna Meyers, Assistant Superintendent Personnel
- Dr. Pamela Moore, Assistant Superintendent Curriculum
- Mr. Arnold Robinson, Solicitor

**President’s Statement**

The Open Public Meeting was called to order at 7:00 pm by President Santiago, and she read a statement as to the time and place of the meeting, as set forth in the “Open Public Meeting Act”, (copy attached). She then conducted the Pledge of Allegiance.

Mrs. Santiago thanked everyone involved for their efforts in creating the budget. She commented that we need to let Trenton know our concerns.

**Minutes**

The minutes of the Open Public Meeting of April 10, 2017, were reviewed. Mr. Whilden made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

**Committee Reports**

**Facilities Committee**

Mr. Beatty asked for support on Item #6 which is the revised schematics for the high school renovations. He also reported that the visitors’ side bleachers are in progress and will be completed by the end of May.
Professional Review Committee

Mrs. Johnson reported on the meeting held Wednesday where negotiations were discussed, and also the number of layoffs needed for next year’s budget.

Superintendent’s Report

Dr. Moore introduced Kim Hallenbeck who gave a presentation on the AVID program, including what they are doing and the community involvement.

Mr. Whilden made a motion that the Board approve the following:

General – As Recommended by the Superintendent

*1 Approve the list of out-of-district workshops as indicated in the backup.
*2 Approve the list of field trips as indicated in the backup.
*3 Approve the District’s summer 4 day work week program from June 19, 2017 through August 25, 2017 as indicated in the backup.
*4 Approve the 2017-2018 Hourly/Daily Rates as indicated in the backup.
*5 Approve the job description for Professional Development Specialist.
*6 Approve Resolution No. 1182 authorizing the District to submit the revised schematic designs for the renovations to Millville Senior High School to the NJ Department of Education.
*7 Approve sending a maximum of 8 participants representing Lakeside, Memorial, and Millville Senior High School to the National AVID Summer Institute, July 17 – July 19, 2017 in Philadelphia, PA to meet the needs of our expanding AVID program. The cost is not to exceed $6,469.40 which will be paid from building and district professional development funds.
*8 Approve the contract with Plymouth Rock Energy to provide all natural gas for 24 months beginning November 1, 2017 through November 1, 2019 at a fixed rate of $0.5173/therm.
*9 Approve Resolution 1180 indicating the monthly allocation of monies for the 2017-18 school budget from the City of Millville.
*10 Approve a proposal for continued policy consultation services with Business &
Communications Strategies, LLC. The retainer for the 2017-18 school year is $500. –
District funding

*11 Approve the reports for bus evacuation drills which were held in April 2017 in
accordance with N.J.A.C. 6A:27-11.2(d).

*12 Approve the grant application to the Voya Financial Corporation for their *Unsung Heroes
Program* that provides grants for innovative educational projects. The application is in
the amount of $2,000 to continue the Veteran Interview Project. The grant term will be
determined by the funder.

*13 Approve an Affiliation Site Agreement with the University of Scranton for the placement
of practicum students enrolled at the University for a period of three years.

*14 Approve a District Supervised Field Experience for Ashleigh Udalovas enrolled in
Montclair State University’s Master of Arts in Educational Leadership Program from
May 15, 2017 through August 2, 2017 under the supervision of Dr. Pamela Moore at no
cost to the district.

*15 Approve a Summer Externship for Learning Disability Teacher-Consultant (LDT-C)
Susan Redfield enrolled at Rowan University from June 28, 2016 through August 10,
2017 under the supervision of Denni Foster, Millville LDT-C at no cost to the district.

*16 Approve a summer shadowing experience for Brooke Muhlbaier who is enrolled at Penn
State Brandywine Campus in the Physical Therapy Program. She will be under the
supervision of Kim Reis at no cost to the district.

*17 Approve creating 33 positions for Learning and Technology Showcase Presenters for a
Community/Parent Event scheduled for May 11, 2017 at Holly Heights. Staff will be
paid at the MEA hourly rate of $31 for three hours each. – Title 1 funding

*18 Approve creating three positions for Professional Development Specialist for the district
effective September 1, 2017. Staff will be paid per the MEA contract.

*19 Approve creating 11 positions for Grade 8-9 Transition – Parent Training for a program
scheduled for May 25, 2017 at Lakeside Middle School. Staff will be paid at the MEA
hourly rate of $31, not to exceed two hours each. – IDEA Basic funding

The motion was seconded by Mrs. Carty and carried by a unanimous roll call vote by all board
members.
Mr. Whilden made a motion that the Board approve the following:

20 Approve creating 12 positions for Grade 5-6 Transition – Parent Training for a program scheduled for May 16, 2017 at Lakeside Middle School. Staff will be paid at the MEA hourly rate of $31, not to exceed two hours each. – IDEA Basic funding

21 Approve creating positions for 21st Century Middle School Site Coordinator/Teachers effective July 1, 2017 through June 30, 2018. Staff will be paid at the MEA hourly rate of $31 for up to five days per week, one to seven hours per day during the 2017-18 school year and up to 20 hours per teacher for summer professional development and up to 31 hours per coordinator for summer professional development. – 21st CCLC Grant funding

22 Approve creating positions for 21st Century Middle School Program Aides effective July 1, 2017 through June 30, 2018. Staff will be paid at the MEA hourly rate of (9.50 for up to five days per week, three to seven hours per day during the 2017-18 school year and at the MEA hourly rate of $14 for up to 20 hours per staff member for summer professional development. – 21st CCLC Grant funding

23 Approve creating a position for 21st Century Elementary Grant Data Input effective July 1, 2017 through June 30, 2018. The position will be paid for 52 weeks, five days per week, one to two hours per day. – 21st Century Grant funding

24 Approve creating a position for 21st Century Elementary Project Director – Summer. The position will be for six weeks, five days per week, seven hours per day. – 21st Century grant funding

25 Approve creating six positions for Master Teacher/PIRT Summer Work-School Year Preparation at Child Family Center. Staff will be paid at the MEA hourly rate of $31 for three days, up to six hours per day not to exceed 108 total hours. – ECP funding

26 Approve creating two positions for Licensed Counseling Social Worker at Lakeside effective September 1, 2017. Staff will be paid per the MEA contract.

27 Approve an Administrative Internship placement for Matthew Slater enrolled in the University of Scranton under the supervision of Arlene Jenkins at Mount Pleasant Elementary School at no cost to the district.

**Resignations and Retirements**

28 Approve the resignation of Ednelly Martinez from the position of Wrap Supervisor at Child Family Center effective June 30, 2017.
29 Approve the resignation of Marion Oille from the position of Latch Key Worker effective April 1, 2017.

30 Approve the retirement of Cheryl Calvert from the position of Teacher Grades 1-5 (pc#64) at Rieck Avenue effective July 1, 2017.

31 Approve the retirement of Ann Ricci-Wilson from the position of Teacher of Physical Education (pc#928) at Silver Run effective June 30, 2017.

32 Approve the retirement of Michele Emery from the position of Teacher of ESL at Lakeside effective July 1, 2017.

The motion was seconded by Mr. Whilden and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

*33 Approve the retirement of Jean Bobroski from the position of School Nurse (pc#359) at Millville Senior High effective July 1, 2017.

*34 Approve the retirement of Peter Romanik from the position of Department Chair Math & Science (pc#461) at MSHS effective July 1, 2017.

*35 Approve the resignation of Chadash Erwin from the position of Teacher of Special Education (pc#10047) at Millville Senior High School effective June 30, 2017.

**Leave of Absence**

*36 Approve the extension of a partially paid medical leave of absence for employee #1802 to July 5, 2017 utilizing the Family Medical Leave Act.

*37 Approve the partially paid medical leave of absence for employee #1013 from March 15 to April 28, 2017.

*38 Approve the paid medical leave of absence for employee #1151 from April 24 to June 8, 2017.

*39 Approve the extension of the paid medical leave of absence for employee #1290 to May 15, 2017.

The motion was seconded by Mrs. Wilson and carried by a unanimous roll call vote by all board members.
Mr. Whilden made a motion that the Board approve the following:

40 Approve the paid medical leave of absence for employee #2489 from May 3 to June 28, 2017.

41 Approve the extension of the partially paid medical leave of absence for employee #1932 to June 30, 2017 utilizing the Family Medical Leave Act.

42 Approve the unpaid, intermittent medical leave of absence for employee #5806 from March 2, 2017 for up to 60 days.

Special Education

43 Approve the addendum list of special education students for out-of-district placements for the 2016-17 school year as indicated in the backup.

Appointments

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.

44 Approve the appointment of Lee Seybold to work as the AM & PM Latch Key nurse for a student at Rieck Avenue School at the hourly rate of $31. – Latch Key funding

45 Approve the appointment of the following staff to the position of Wrap Around Instructional Aide and Substitutes at Child Family Center effective May 9, 2017:

- Alyssa Bennett – Adult Substitute
- Kristine Martin – Adult Substitute

Staff will be paid at the hourly rate of $9.50. – Wrap funding

46 Approve the appointment of the following staff to the positions of Grade 5-6 Transition – Parent Training on May 16, 2017:

- Carol Ciccio
- Jason Pereira
- Lida Stroup
- Denni Foster
- Patrecia Schwailik
- Amanda Wichnick
- Jennifer Todd
- Charlotte Richardson
- Jeffrey Young
- Stacy McCafferty
- Martin Kavanagh, Jr.

Staff will be paid at the MEA hourly rate of $31 not to exceed two hours each. – IDEA Basic funding
47 Approve the appointment of Nancy Quay to the position of 21st Century Elementary Project Director – Summer effective June 21, 2017. She will be paid at her per diem rate for six weeks, five days per week, up to seven hours per day. – 21st Century Grant funding

48 Approve the appointment of the following staff to the shared position of 21st Century Elementary Grant Data Input effective July 1, 2017 through June 30, 2018:

Lisa Discepola Vicky Charlesworth

Staff will be paid at their per diem rate. – 21st Century Grant funding

49 Approve the appointment of Jessica Heim to the Summer Program position of Lakeside Art Club effective July 10, 2017. She will be paid at the MEA hourly rate of $31 for six weeks, four days per week, up to three hours per day. – District funding

The motion was seconded by Mrs. Carty and carried by a unanimous roll call vote by all board members.

Mr. Whilden made a motion that the Board approve the following:

*50 Approve the appointment of the following staff to the position of Learning and Technology Showcase effective May 11, 2017 at Holly Heights:

Ashley Bartholomew Lisa Baskow Rebecca Benson
Gerald Bruman Jamie Burrows Robin Carman
Derek Clarke Lauren Daigle Amanda DeVita
Alicia Discepola Justin Dodge Samantha Elwell
Melanie Errickson Meg Finney Courtney Fry
Sarah Fryling Edward Gant Stacey Gant
Cheryl Ismail Shawn Jenkins Christina Kelley
Wallace Maines James McCarthy Jennifer Morrow
Larry Perry Danielle Procopio Aaron Righter
Robin Elliott John Russo Jennifer Salvati
Matthew Slater Lisa Stahlberger Robert Williams

Staff will be paid at the MEA hourly rate of $31 for up to three hours each. – Title 1 funding

*51 Approve the appointment of Bob Trivellini to the Summer Program position of Grant Coordinator Summer Work effective July 1, 2017. He will be paid at his per diem rate not to exceed six days during July and August, 2017. – District funding
*52 Approve the appointment of the following staff to the Summer Program position of Summer Weight Training:

Christian Varga          Dennis Thomas

Staff will be paid at the 4th step of the MEA Schedule B contract, $3,607. – District funding

*53 Approve the appointment of the following staff to the positions of Grade 8-9 Transition – Parent Training on May 25, 2017:

Jamie Abdill          Brenda Hoffman          Dara Nathan
Valerie Archetto          Scott Bonham          Graham Cowell
David Heck          Courtney Fry          Peter Arsenault
Katherine Pokorny          Christa Kruger

Staff will be paid at the MEA hourly rate of $31 not to exceed two hours each. – IDEA Basic funding

*54 Approve the appointment of Leigh Ann Upshaw to the position of School Social Worker (pc#468) for the District with a proposed start date of May 9, 2017. She will be paid at the 6th step of the MEA salary guide, $52,073 (pro-rated). – District funding

*55 Approve the appointment of Kaitlyn Pecan to the position of Content Support Teacher for Thunderbolt Academy – Science effective March 22, 2017. She will be paid at the MEA hourly rate of $31 for 10 weeks, one day per week, 1.75 hours per day, not to exceed $496.00 total expenditure. – District funding

*56 Approve the appointment of William Branin to the position of Content Support Teacher for Thunderbolt Academy – Social Studies effective March 22, 2017. He will be paid at the MEA hourly rate of $31 for 10 weeks, one day per week, 1.75 hours per day, not to exceed $496.00 total expenditure. – District funding

*57 Approve the appointment of Kelly McLaughlin to the position of Secretary to the Principal (pc#26) at Millville Senior High School effective July 1, 2017. She will be paid at the 19th step of the MEA 12A Secretarial Guide, $50,918 + $150 (credits) + $400 (longevity) = $51,468.00. – District funding

*58 Approve the appointment of Pamela Bergman to the position of Home Instructor for 2016-17. She will be paid at the MEA hourly rate of $31. – District funding
Transfers

*59 Approve the transfer of Margaret Keefer from the position of Literacy and Instruction (pc#49) to the position of Professional Development Specialist (pc#10249) for the District effective September 1, 2017.

*60 Approve the transfer of Beth Benfer from the position of Literacy and Instruction (pc#898) to the position of Professional Development Specialist (pc#10247) for the District effective September 1, 2017.

*61 Approve the transfer of Justin Dodge from the position of Literacy and Instruction (pc#10172) to the position of Professional Development Specialist (pc#10248) for the District effective September 1, 2017.

Reappointments

*62 Approve the reappointment of Millville Support Supervisors staff for the 2017-2018 school year.

*63 Approve the reappointment of Information Technology staff for the 2017-2018 school year.

*64 Approve the reappointment of Administrative staff under tenure for the 2017-2018 school year.

*65 Approve the reappointment of Administrative staff acquiring tenure for the 2017-2018 school year.

*66 Approve the reappointment of Administrative staff not under tenure for the 2017-2018 school year.

*67 Approve the reappointment of Teaching staff under tenure for the 2017-2018 school year.

*68 Approve the reappointment of Teaching staff acquiring tenure for the 2017-2018 school year.

*69 Approve the reappointment of Teaching staff not under tenure for the 2017-2018 school year.

*70 Approve the reappointment of Civil Service Secretarial staff for the 2017-2018 school year.

*71 Approve the reappointment of Civil Service Maintenance staff for the 2017-2018 school year.
*72 Approve the reappointment of Cafeteria staff for the 2017-2018 school year.

*73 Approve the reappointment of Security staff for the 2017-2018 school year.

*74 Approve the reappointment of full time Paraprofessional staff for the 2017-2018 school year.

*75 Approve the reappointment of part time Classroom Aides for the 2017-2018 school year.

**Transportation**

*76 Approve transportation Quote #226M (Homeless) as follows:

Sheppard Bus Company  
35 Rockville Road  
Bridgeton, NJ 08302

$101.00 per diem/bus x 40 days = $4,040.00  
$1.01 Increase/Decrease per mile

One (1) passenger bus to transport students to and from locations in Seabrook, NJ to Silver Run and Rieck Avenue schools effective April 13, 2017 until the end of the school year. – District funding

*77 Approve the 2016-2017 Joint Transportation Agreement between Delsea Regional High School District and Millville Board of Education in the amount of $14,405.00 for the transportation of a grade 11 student to Archway School. The term of the agreement is November 1, 2016 through June 30, 2017. – District funding

**Bids**

*78 Approve the following bid award:

Bid #17-25 Replacement of Main Entrance Doors at Lakeside Middle School

South Jersey Glass & Door  
2732 S. West Blvd.  
Vineland, NJ 08361  
$24,990.00
*79 Approve the following bid award:

<table>
<thead>
<tr>
<th>Bid #17-01 Medical Supplies</th>
<th>$12,117.46</th>
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</thead>
<tbody>
<tr>
<td>Everything Medical</td>
<td>$3,993.92</td>
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<tr>
<td>MacGill Medical &amp; Nurse Supplies</td>
<td>$ 842.77</td>
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<tr>
<td>Medco Supply Service</td>
<td>$ 644.45</td>
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<tr>
<td>Moore Medical</td>
<td>$3,264.07</td>
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<tr>
<td>School Health</td>
<td>$ 416.33</td>
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<tr>
<td>School Nurse Supply</td>
<td>$ 379.99</td>
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<tr>
<td>Henry Schein, Inc.</td>
<td>$2,579.93</td>
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*80 Approve the following bid award:

<table>
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<tr>
<th>Bid #17-13 Custodial Supplies</th>
<th>$220,505.34</th>
</tr>
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<tbody>
<tr>
<td>Calico Industrial Supply, LLC</td>
<td>$ 1,098.54</td>
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<tr>
<td>Central Poly Corporation</td>
<td>$18,461.00</td>
</tr>
<tr>
<td>Colonial Electric Supply</td>
<td>$ 871.00</td>
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<tr>
<td>Fastenal Company</td>
<td>$ 417.37</td>
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<tr>
<td>Joseph Gartland, Inc.</td>
<td>$ 132.50</td>
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<tr>
<td>General Chemical &amp; Supply, Inc.</td>
<td>$13,320.73</td>
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<tr>
<td>Hillyard</td>
<td>$ 2,930.00</td>
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<tr>
<td>Indco, Inc.</td>
<td>$  57.54</td>
</tr>
<tr>
<td>Interboro Packaging Corp.</td>
<td>$ 2,508.00</td>
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<tr>
<td>Penn Jersey Paper</td>
<td>$12,905.98</td>
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<tr>
<td>South Jersey Paper</td>
<td>$18,250.68</td>
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<tr>
<td>Staples Advantage</td>
<td>$ 1,169.25</td>
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<tr>
<td>US Commodities (Co-Op)</td>
<td>$41,946.00</td>
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<tr>
<td>Supply Works</td>
<td>$106,373.35</td>
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<tr>
<td>Ypers, Inc.</td>
<td>$  63.40</td>
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</table>

Note: Total costs include supplies for the sending districts.

Budgetary Transfers – As Recommended by the Superintendent

*81 Approve the budgetary transfers for the month ending March 30, 2017.

Board of Education’s Monthly Certification – As Recommended by the Superintendent

*82 Officially certify pursuant to NJAC 6:20-2:13(e) that as of March 30, 2017 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major
account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Secretary’s Monthly Certification – As Recommended by the Superintendent

*83 Approve the Board Secretary’s monthly certification of budgetary line item status for March 30, 2017.

Balance Sheet Reports – As Recommended by the Superintendent

*84 Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending March 30, 2017.

The motion was seconded by Mr. Pepitone and carried by a unanimous roll call vote.

Secretary’s Report

Mr. Whilden made a motion that the Board approve the following:

The reports of the Secretary for March 2017 were ordered, received, and filed as submitted (see attached).

Secretary’s Report – March 2017

<table>
<thead>
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<th>Item</th>
<th>Amount</th>
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<tr>
<td>Receipts</td>
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<tr>
<td>Disbursements</td>
<td>$13,913,616.38</td>
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<tr>
<td>Cash Balance</td>
<td>$ 9,688,735.12</td>
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The motion was seconded by Mr. Pepitone and carried by a unanimous voice vote by all board members.

Unfinished Business

Dr. Gentile reported on the number of parents refusing to allow their children to take the PARCC test. The numbers went down from 146 to 74. He also advised the Board that he has sent the Board a current update of the district goals to them in an email.

Mr. Beatty reminded everyone of the Technology showcase being held his Thursday from 4:30 – 6:00. He also reminded everyone about the county meeting next Tuesday. Mr. Beatty also spoke about the changes and possible reduction in Federal Medicaid and 21st Century funding.
New Business

Dr. Gentile brought up the idea of feeding all of our qualifying students during the summer. We will be investigating the possibility of doing this.

He also stated that the Coaches for Cancer baseball tournament was held recently, and thanked everyone involved for their efforts.

Hearing of the Delegation

Mr. Carmen Digiacinto addressed the Board regarding his son’s removal from the baseball team last year.

Adjournment

Mr. Whilden made a motion that the Board adjourn the meeting at 8:06 p.m. The motion was seconded by Mr. Pepitone carried by a unanimous voice vote by all board members.

Bryce Kell, Board Secretary
May 8, 2017