The Open Public Meeting of the Millville Board of Education was held in the Culver Center, located at 110 North Third Street, Millville, NJ, on Monday, November 7, 2016, at 7:00 pm.

The following were present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Presence</th>
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<tbody>
<tr>
<td>Mr. Beatty</td>
<td>Present</td>
</tr>
<tr>
<td>Miss Bucci</td>
<td>Present</td>
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<tr>
<td>Mrs. Carty</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Donato</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Flickinger</td>
<td>Present</td>
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<tr>
<td>Mrs. Johnson</td>
<td>Present</td>
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<tr>
<td>Mr. McQuade</td>
<td>Present</td>
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<tr>
<td>Mr. Pepitone</td>
<td>Absent</td>
</tr>
<tr>
<td>Mrs. Perrelli</td>
<td>Absent</td>
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<tr>
<td>Mrs. Santiago</td>
<td>Present</td>
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</tbody>
</table>

The following were also present:

- Dr. David Gentile, Superintendent
- Mr. Bryce Kell, Board Secretary
- Dr. Pamela Moore, Assistant Superintendent Curriculum
- Mrs. Donna Meyers, Assistant Superintendent Personnel
- Mr. Arnold Robinson, Solicitor

**President’s Statement**

The Open Public Meeting was called to order at 7:00 pm by President Flickinger, and he read a statement as to the time and place of the meeting, as set forth in the “Open Public Meeting Act”, (copy attached). He then conducted the Pledge of Allegiance.

**Minutes**

The minutes of the Open Public Meeting of October 17, 2016, and the minutes of the closed session meeting of October 17, 2016 to discuss a personnel matter were reviewed. Mrs. Johnson made a motion that the Board approve the minutes as reviewed. The motion was seconded by Mrs. Santiago and carried by a unanimous voice vote by all board members.

**Committee Meetings**

**Facilities Committee**

Mr. Beatty reported on Item #7 and #8, the comprehensive maintenance plan and the M1. He noted that the amount is flat funded from last year. He also reported that the SDA held the pre-bid conference in the little theater which was well attended.
Policy Committee

Mrs. Wilson reported on the meeting held tonight. She reviewed three different policies on graduation requirements, health, and non-residents. She also reported that the committee decided to utilize NJ School Board Association’s offer to review all of our policies.

Superintendent’s Report

General – As Recommended by the Superintendent

Mrs. Santiago made a motion that the Board approve the following:

*1 Approve the list of out-of-district workshops as indicated in the backup.

*2 Approve the list of field trips as indicated in the backup.

*3 Approve the submission of the QSAC Statement of Assurances for the 2016-17 school year to the Department of Education.

*4 Approve the District Improvement Plan (DIP) to address missed indicators in the 2015-16 NJQSAC District Performance Review and the submission of the DIP to NJDOE.

*5 Approve the Nursing Services Plan for the 2016-2017 school year.

*6 Approve the Comprehensive Maintenance Plan for the 2017-2018 school year.

*7 Approve the anticipated maintenance budget (M-1) for the 2017-2018 school year.

*8 Accept the Aetna increase of 7.3% for the 2017 calendar year. The estimated premiums are $15,855,432.

*9 Approve Memorandum of Agreement between Education and Law Enforcement Officials.

*10 Approve the following policy for first reading:

Regulation 6146.05 Option 2 – Graduation Requirements

*11 Approve the reports for bus evacuation drills which were held in October, 2016 in accordance with N.J.A.C. 6A:27-11.2(d).
*12 Approve eliminating the Night Lead bonus stipend with Council 18 effective November 1, 2016.

*13 Approve the revised job description for K-12 Supervisor of Guidance (pc#10231).

*14 Approve the following wage increases effective December 1, 2016:

- Increase maintenance substitute stipend from $9.00 to $12.00
- Increase nurse substitute stipend from $150/day to $200/day
- Increase classroom aide substitute from $59/day to $63/day (this will meet minimum wage increase from $8.38 to $8.44)
- Increase secretary substitute from $59/day to $63/day (this will meet minimum wage increase from $8.38 to $8.44)

*15 Approve Dr. Lorenzo Puertas and Psych-Educational Services to provide bilingual psychological, learning and social evaluations for the district for the 2016-17 school year. Cost per evaluation: $500.00 – District funding

*16 Approve creating a position for Veteran Interview Project Instructor at Memorial/Senior. The position will be paid at the MEA hourly rate of $31 for up to 24 sessions by December 31, 2016, not to exceed $747. – Veteran Interview Donation funding

*17 Approve creating a ten hour club, Film and Photography Club, at MSHS. – District funding

*18 Approve the agreement with Western Kentucky University (College of Health and Human Services, Communication Science & Disorders Department and the Kentucky Medical Services Academy) to accept the placement of enrolled students for externship experiences in our district. The agreement will be in effect from August 8, 2016 through December 31, 2019 at no cost to the district.

*19 Approve creating one additional Co-Curricular/Schedule B position for Winter Track Coach to be effective November 28, 2016. – District funding

*20 Approve the acceptance of funds in the amount of $35,000 for the IDEA CCLC Supplemental Discretionary Grant to be used for inclusion of students with disabilities within the existing 21st CCLC afterschool programs in the district for the period September 1, 2016 through August 31, 2017.

The motion was seconded by Mrs. Johnson.

Mr. Beatty questioned Item #3, asking about the QSAC item regarding purchase orders not being issued prior to purchase.
Mr. Kell explained that there are times where we need to have something fixed and then issue a purchase order, which is why it was recorded as a #0.

Mrs. Wilson questioned Item #4, asking Dr. Gentile about the district improvement plan and why there are some discrepancies.

Dr. Gentile stated that the county and the district don't agree on some of the issues. We are still trying to get our issues resolved with the county.

Items 1 through 20 were approved with a unanimous roll call vote by all board members.

Mrs. Johnson made a motion that the Board approve the following:

21 Approve a clinical externship practicum for a Master of Science in Communication Disorders program student, Katelyn Dailey, enrolled at Western Kentucky University. She will be under the supervision of Debbie Hayes at Mount Pleasant/Wood at no cost to the district.

22 Approve a 25 hour fieldwork experience in Instructional Leadership and Supervision for Rebecca Henry enrolled at Rowan University. She will work under the supervision of Spike Cook at Lakeside at no cost to the district.

23 Accept the donation of 325 uniforms from the United States Taekwondo Foundation valued at $10 each.

24 Approve the following Fall/Winter Continuing Education programs as indicated in the backup:


2017 Girls Lacrosse Clinic – 10 lessons beginning January 23 through March 27 for grades 1 through 8.

**Leave of Absence**

25 Approve the revised partially paid medical leave of absence for employee #5366 from December 16, 2016 to February 27, 2017 utilizing the NJ Family Leave Act.

26 Approve the paid, intermittent medical leave of absence for employee #1702 effective October 20, 2016.
27 Approve the paid medical leave of absence for employee #4761 from October 17 to November 2, 2016.

28 Approve the paid, intermittent medical leave of absence for employee #74 from October 17, 2016 to June 30, 2017.

29 Approve the paid medical leave of absence for employee #228 from September 30 to October 18, 2016.

30 Approve the paid medical leave of absence for employee #2396 from October 24 to January 24, 2017.

31 Approve the unpaid, intermittent medical leave of absence for employee #1999 effective October 17, 2016 utilizing the NJ Family Leave Act.

*32 Approve the paid, intermittent medical leave of absence for employee #2463 from October 25, 2016 to June 30, 2017 utilizing the Family Medical Leave Act.

*33 Approve the extension of the paid medical leave of absence for employee #2838 to November 30, 2016.

Resignation

*34 Approve the resignation of Jennifer Russell from the position of Cafeteria Worker (pc#1141) at Memorial effective October 26, 2016.

Retirement

*35 Approve the retirement of Tracy Seitz from the position of Teacher of Special Education (pc#787) at MSHS effective February 1, 2017.

36 Approve the retirement of Viviana Doerr from the position of Teacher of Basic Skills/RTI (pc#912) at Holly Heights effective January 1, 2017.

37 Approve the retirement of Patti Valeri from the position of Teacher of Physical Education (pc#462) at Holly Heights effective July 1, 2017.

Appointments

The following appointments will become official upon approval from the Board of Education and receipt of all necessary certifications together with successful clearances from the employee physical exam, drug screening and criminal history check.
38 Approve the appointment of Melissa Sorantino to the position of Building Maintenance Worker – Night Shift (pc#1165) at Child Family Center with a proposed start date of November 8, 2016. She will be paid at the 1\textsuperscript{st} step of the Council 18/BMW salary guide, $27,110 (pro-rated). – District funding

39 Approve the appointment of Derek King to the position of Building Maintenance Worker – Night Shift (pc#1155) at Child Family Center with a proposed start date of November 8, 2016. He will be paid at the 3\textsuperscript{rd} step of the Council 18/BMW salary guide, $28,705 (pro-rated). – District funding

40 Approve the appointment of the following staff to the position of 21\textsuperscript{st} Century Site Coordinator/Teacher effective November 8, 2016:

Amy Miletta
Shawn Jenkins
Gerald Bruman
Anjanette Finch

Staff will be paid at the MEA hourly rate of $31 for up to five days per week, up to two hours per day. – 21\textsuperscript{st} Century grant funding

41 Approve the appointment of the following staff to the position of 21\textsuperscript{st} Century Elementary Aide effective November 8, 2016:

Amy Miletta
Barbara Todd

Staff will be paid at the hourly rate of $9.50 for three to five hours per day. – 21\textsuperscript{st} Century grant funding

42 Approve the appointment of the following staff to School Age Child Care positions effective November 8, 2016:

Kourtney Ippolito – AM Adult Aide Rieck Ave/Adult Aide Substitute
Denise Pettit – AM Adult Aide Rieck Ave
Bruce Querns – PM Adult Aide Substitute
Diego Carrero – Adult Aide AM Holly/Adult Aide PM Wood
Joyce Hardy – Substitute Supervisor PM Holly

Staff will be paid at the hourly rate of $9.50 for aides and $10.73 for Supervisors, for up to five hours per day. – Latch Key funding
43 Approve the appointment of the following staff to the position of Evening Parent Activity Presenter at Child Family Center to conduct five parent workshops during the 2016-17 school year:

Debra Permito  Cindy Ciocco  Barbara Lore
Sharon Wright  Cindy Tarpine  Kathy Parent
Casey Wilson

Staff will be paid at the hourly rate of $31 for up to five hours per workshop. – ECP funding

44 Approve the appointment of the following staff to the position of Wrap Around Instructional Aides Substitutes at Child Family Center effective November 8, 2016:

Da’Mir White (student)  Sarah Buckley (student)
Dannah Smith (student)  Kylie Porch (student)
Damaras Melendez

Staff will be paid at the hourly rate of $9.50 for adults and $8.50 for students. – Wrap funding

45 Approve the appointment of Jordan Hess to the position of Elementary Teacher (pc#10086) at Bacon School with a proposed start date of November 8, 2016. She will be paid at the 1st step of the MEA salary guide, $49,873 (pro-rated). – District funding

46 Approve the appointment of Alyssa Gaddy to the position of Part-time Classroom Aide (pc#10015) at Holly Heights with a proposed start date of November 8, 2016. She will be paid at the daily rate of $35 for 3.5 hours per day. – District funding

47 Approve the appointment of Carolyn Lashley to the position of Part-time Classroom Aide (pc#637) at Rieck Avenue with a proposed start date of November 8, 2016. She will be paid at the daily rate of $35 for 3.5 hours per day. – District funding

48 Approve the appointment of Roxanne Williamson to the position of Part-time Cafeteria Aide (pc#840) at Bacon School effective November 8, 2016. She will be paid at the hourly rate of $11.18 for 3 1/2 hours per day. – District funding

49 Approve the appointment of Melissa Hundt to the position of Part-time Cafeteria Worker (pc#977) at Memorial effective November 8, 2016. She will be paid at the hourly rate of $13.32 for 3 3/4 hours per day. – District funding
*50 Approve the appointment of Danielle Rumph to the position of Cafeteria Substitute effective November 8, 2016. She will be paid at the hourly rate of $9.00. – District funding

*51 Approve the appointment of Ashley Trovarelli to the position of Secretary 12B – Special Services Department (pc#10171) at Culver Center with a proposed start date of November 8, 2016. She will be paid at the 3rd step of the MEA salary guide, $29,488 +$200 (Bachelor Degree) = $29,688 (pro-rated). – District funding

*52 Approve the appointment of Lance Henshaw to the position of Teacher of Chemistry (pc#1025) at Memorial with a proposed start date of November 8, 2016. He will be paid at the 1st step of the MEA salary guide, $49,873 (pro-rated). – District funding

*53 Approve the appointment of Matthew Daniels to the position of Advisor Film and Photography Ten Hour Club at MSHS effective November 8, 2016. He will be paid at the MEA hourly rate of $31, not to exceed ten hours. – District funding

*54 Approve the appointment of the following staff to share the two positions of Credit Completion/Saturday Detention at MSHS/Memorial effective October 29, 2016:

<table>
<thead>
<tr>
<th>William Branin</th>
<th>Amy Whilden</th>
<th>Tom Wickward</th>
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<tbody>
<tr>
<td>Kristina Hulitt</td>
<td>Molly McCullough</td>
<td>Janet Todd</td>
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<tr>
<td>Steve Bowen</td>
<td>Brenda Hoffman</td>
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</table>

Each position will be paid for two hours weekly and four hours on scheduled Saturdays at the MEA hourly rate of $31. – District funding

*55 Approve the appointment of Joseph Trembly to the position of Building Maintenance Worker – Night Shift (pc#10243) at MSHS with a proposed start date of November 8, 2016. He will be paid at the 1st step of the Council 18/BMW salary guide, $27,110 (pro-rated). – District funding

*56 Approve the appointment of the following staff to the position of District AVID Tutors for the 2016-17 school year effective November 8, 2016:

<table>
<thead>
<tr>
<th>Rebecca Demarre</th>
<th>Zachary West</th>
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<tbody>
<tr>
<td>Zachary Steelman</td>
<td>Delaney Sheppard</td>
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Staff will be paid at the hourly rate of $10, not to exceed 18 hours per week. – District funding
*57 Approve the following staff to teach an additional block at MSHS during the 2016-17 school year until two vacant, math teaching positions are filled:

- Steve Bowen
- Cindy Simione
- Christopher Carney
- Olivia Orlandini
- Janet Ponzetti

Staff will be paid for 85 minutes per day at the MEA hourly rate of $31. - District funding

*58 Approve the appointment of Mihalo Protic as a home instructor for 2016-17 effective November 8, 2016. He will be paid at the hourly rate of $31. - District funding

*59 Approve the appointment of Katherine Rossbach to the position of Equity and Diversity Trainer at MSHS. She will be paid at the MEA hourly rate of $31, not to exceed 17 hours. - IDEA Basic funding

**Transfers**

*60 Approve the transfer of Rebecca Benson from the position of Teacher of Grades 1-5 (pc#10086) at Bacon to the position of Career and Technical Education Teacher – Graphics Design (pc#227) at Memorial/MSHS with a proposed start date of October 24, 2016.

61 Approve the transfer of Cindy Ciocco from the position of Intervention Team – Elementary (pc#365) to the position of Intervention Team – PIRT (pc#28).

62 Approve the transfer of Daphne Bruno-Louis from the position of Teacher of Kindergarten (pc#19) at Rieck Avenue to the position of Teacher of Bilingual (pc#15) at Rieck Avenue effective November 1, 2016.

**Co-Curricular Appointments**

63 Approve the following revised appointment of staff to Co-Curricular/Schedule B Annual positions at Bacon School:

- **Intramurals/Dare to be Fit Fall - Shared**
  - Kelly Bingham $891.00 (50%)
  - Michele Pruett $580.00 (50%)

- **Intramurals/Dare to be Fit Winter – Shared**
  - Kelly Bingham $1336.50 (75%)
  - Michele Pruett $290 (25%) - District funding
Approve the appointment of Marty Kavanagh Jr. to the Co-Curricular/Schedule B position of Winter Sports Athletic Coordinator at Lakeside. He will be paid a stipend of $1906.33. – District funding

The motion was seconded by Mrs. Wilson and carried by a unanimous roll call vote by all board members.

Mrs. Wilson made a motion that the Board approve the following:

*65 Approve the appointment of staff to the Co-Curricular/Schedule B Winter Sports positions as indicated in the backup. – District funding

*66 Approve Scott Craner as a volunteer for the Marching Band.

**Transportation**

*67 Approve the following transportation quote:

Quote #: 236M $80.00 per diem x 153 days = $12,240.00
Sheppard Bus Company
35 Rockville Road
Bridgeton, NJ 08302

One bus to transport a DCP&P student from 1976 N. East Avenue, Vineland, NJ to Holly Heights – AM ONLY – ONE WAY @ $80.00 per diem, $1.50 increase/decrease per mile.

**Budgetary Transfers – As Recommended by the Superintendent**

*68 Approve the budgetary transfers for the month ending September 30, 2016.

**Board of Education’s Monthly Certification – As Recommended by the Superintendent**

*69 Officially certify pursuant to NJAC 6:20-2:13(e) that as of September 30, 2016 and after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
Secretary’s Monthly Certification – As Recommended by the Supt

*70 Approve the Board Secretary’s monthly certification of budgetary line item status for September 30, 2016.

Balance Sheet Reports – As Recommended by the Superintendent

*71 Officially accept the four balance sheets from the board secretary for the General Fund, Special Reserve Fund, Capital Projects Fund and the Debt Service Fund as required under the GAAP procedure for the month ending September 30, 2016.

The motion was seconded by Mrs. Santiago and carried by a unanimous roll call vote by all board members.

Secretary’s Report

Mrs. Johnson made a motion that the Board approve the following:

*The reports of the Secretary for September 2016 were ordered, received, and filed as submitted (see attached).

Secretary’s Report – September 2016

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<th>Amount</th>
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<td>Receipts</td>
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<tr>
<td>Disbursements</td>
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<tr>
<td>Cash Balance</td>
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The motion was seconded by Mrs. Santiago and carried by a unanimous voice vote by all board members.

Austin Crowe presented the health summary for the district. He reviewed the statistics of nurse visits, 911 calls, and daily medication. He also reviewed the statistic school by school. Discussion ensued regarding safety and the details of the report.

Unfinished Business

Mr. Beatty stated that if anyone is asked questions about the high school, they should refer them to the administration.

Dr. Gentile reported that the third edition of the Reminder highlighting education will be out within the next couple of weeks.
Hearing of the Delegation

Angel Nichols addressed the Board about her daughter and the problems she is encountering. She was on home instruction and needs to stay on home instruction.

Dr. Gentile stated that he will follow up with her on the matter.

Superintendent’s Report (Cont.)

Dr. Gentile led the Board in a discussion of the four main District goals.

1. Student achievement
2. Student attendance
3. Raise graduation rate
4. Improve the culture and climate

Discussion ensued among the Board members and Dr. Gentile regarding the clarification of the goals.

Adjournment

Mrs. Santiago made a motion that the Board adjourn the meeting at 8:00 p.m. The motion was seconded by Mrs. Johnson and carried by a unanimous voice vote by all board members.

Bryce Kell, Board Secretary
November 7, 2016