

**MILLVILLE BOARD OF EDUCATION
TRANSPORTATION DEPARTMENT**

SCHOOL BUS PROCEDURES AND REGULATIONS

Riding a school bus is a privilege and should be treated as such. The driver of a school bus is responsible for the orderly conduct and safety of all passengers. Each student who rides a bus is expected to behave in a manner which will make the ride safe and pleasant for passengers and driver; and which will enable the bus to operate on schedule.

DISCIPLINARY PROCEDURES

Each student who is provided transportation services by the district is expected to obey all the rules established for the safety and welfare of all students. Students who do not follow the rules and regulations will be disciplined as follows:

1. A verbal reprimand will be given by the driver for rule violations.
2. If a rider is in violation of a rule after the verbal warning by the driver, the 1st misconduct report will be filled out by the driver. The report will be given to the Principal. The Principal should discuss the problem with the child and inform the parents of the violation and review the rules with them.
3. The 2nd misconduct report filled out by a driver for an infraction by a rider will be given to the Principal. The Principal will suspend the rider from the bus for a period of 1 to 3 days. The parents should be notified prior to suspension. The driver should be notified of starting and ending dates.
4. The 3rd misconduct report filled out by a driver for an infraction by a rider will be given to the Principal. The Principal will suspend the rider for a period of 3 to 10 days. The parents should be notified prior to suspension. The driver should be notified of the starting and ending dates.
5. The 4th misconduct report filled out by a driver for an infraction by a rider, will be given to the Principal. The Principal will suspend the rider for a period of 10 to 30 days. The parents should be notified prior to suspension. The driver should be notified of the starting and ending dates.

NOTE: If a rider's actions cause bodily harm to another rider and/or commits such other violations as to endanger the safety and well-being of other riders (e.g. firecrackers, assault, weapons, etc.) that student will be subject to permanent exclusion from the bus immediately. If a rider uses, possesses, or distributes any illegal controlled substance, that rider will be permanently suspended from the bus.